

University of Limerick Admissions Appeal Process

Where an applicant to any programme of study offered by the University is dissatisfied with a decision of the University relating to the individual's admission to that programme, he/she may avail of the following appeals process:

- The applicant shall write a letter of appeal, clearly outlining the grounds for appeal, to the relevant Admissions Office within seven working days of notification of the decision.
- The appeal shall be forwarded to an Admissions Appeals Committee comprising three faculty nominees of the Associate Vice President Academic Services & Deputy Registrar who were not involved in the decision to which the appeal relates. A meeting of the Admission Appeals Committee should take place within one calendar month of the date of receipt of the written appeal and a reasoned decision will be issued.
- In the event that the applicant is dissatisfied with the decision of the Admissions Appeals Committee, he or she may appeal the decision in writing to the Registrar within seven working days of notification of the decision. Any such written appeal shall clearly state the grounds for appeal of the original decision and the decision of the Admission Appeals Committee.
- Upon receipt of an appeal, the Registrar will appoint an external independent person to consider the matter. Where practicable, the external independent person should complete consideration of the appeal within 20 working days of the date of receipt of the written appeal to the Registrar and a reasoned decision will be issued. The decision of the external independent person is final.