



Adding a new publication manually

Select Outputs from the top menu and click on Add Publication, click Manually Add Publication from the bottom of the screen.

A screenshot of a web browser showing the ULRIS 'Add New Publications' page. The browser address bar shows 'ulris3.ul.ie/live/lw_va_publication.add'. The page has a navigation menu with 'Outputs' selected. On the left, a sidebar contains 'View Publications', 'Add Publications' (highlighted), 'Manage Impact', and 'Bulk Actions'. The main content area is titled 'Add New Publications' and includes a 'Show Deleted / Rejected' checkbox and a 'Display: -- Show All --' dropdown. Below this is a 'Claiming Publications' section with instructions. At the bottom, there are three panels: 'Search Online Sources', 'Not Found? Add Publications Manually' (with a red 'Manually Add Publication' button circled in red), and 'Import / export Publications?'.

On the next screen you will need to fill out all of the mandatory fields along with any other relevant information. For peer reviewed journal titles, the list of available journals within the system will appear as you begin typing, if your journal id not listed please e-mail ulris@ul.ie to request its inclusion. Once you have entered all of the details click Save and your publication will be added to your profile.

- View Publications**
- Add Publications
- Manage Impact
- Bulk Actions

Add / Edit Book Details

Publication Type Publication Source(s)

Publication Type Book

Mandatory Fields

Authors Book

Year Book Chapter

Month Conference Contribution

Publication Title Conference Publication

Publisher Edited Book

Publisher's Location Other Journal

Status Other Publication

Peer Reviewed Peer Reviewed Journal

Optional Fields Published Report

Search Keyword

Abstract

Publication Type
You can select a publication type or change the type of an existing publication.

Mandatory Fields
Enter the details in the Mandatory fields and press Save.
Please note, Optional Fields are not required when saving the form.