

Application Form Details

The application must include the following specific information:

1. Executive Summary (max 1 page)
2. Proposed Priority Research Centre Name
3. Academic(s) Leading the Application
4. Research Plan should include the following;
 - a. Mission
 - b. Research theme(s)
 - c. Rationale and justification for selection of the research theme(s)
 - d. Explain the competitive advantage the Centre will have in a national and international context
 - e. Outline how the Centre will support the achievement of the University strategy
 - f. Outline the goals, objectives and targets for the centre
5. Management & Governance
 - a. The proposed Centre structure should be presented in diagram format with text to explain the proposed structure
 - b. How the Centre structures will fit into the Faculty(s) and Department structures must also be clearly outlined
6. List of Faculties Participating
7. List of Departments Participating
8. List of Members/Associate Members
 (*List should be in table form as per the example shown. A one page CV will be required for UL academics and any other key UL members listed in the table. The CV template is shown at the end of the application*)

| Members | | | |
|--|-------------|-------------------|------------------------------------|
| UL Academic | | | |
| Title | Name | Department | Research Area |
| | | | |
| | | | |
| | | | |
| UL Non Academic (eg Post Doc, Technical/Support/Administration Staff) | | | |
| Title | Name | Department | Research Area if applicable |
| | | | |
| | | | |
| | | | |
| Associate Members (Non UL) | | | |
| Title | Name | Department | Research Area if applicable |
| | | | |
| | | | |

9. Publication Summary Table for UL Academics

(Summary tables for publication of **members** for the previous 3 years should be prepared using the template shown below. The actual publications listing for the previous 3 years should be included as an appendix.. Do not include information relating to associate members)

| Summary Publication History | | | |
|---|-------------------------------|-------------|-------------|
| Category | Number of Publications | | |
| | 20XX | 20YY | 20ZZ |
| ISI Journal | | | |
| Other recognised Journal Ranking e.g. ABS | | | |
| Non ISI Peer-Reviewed Journals | | | |
| Books | | | |
| Book Chapters | | | |

10. Research Funding/Project Summary Table for UL Academics

(A summary table for the research funding history of **members** for the previous 3 years should be prepared using the template shown below. The actual details of the funding award including; PIs name, title of the project, agency, programme, and amount to be included as an appendix. Do not include information relating to associate members)

| Summary Funding History | | | |
|--------------------------------|----------------------------------|----------------|----------------|
| Funding Body | Total Value of Awards (€) | | |
| | 20XX/XY | 20XY/ZZ | 20ZZ/PP |
| e.g. IRCHSS | | | |
| e.g. IRSCET | | | |
| e.g. SFI | | | |
| | | | |
| | | | |

11. Postgraduate Summary Table for UL Academics

(A summary table for postgraduate supervisor and completion of members for the previous 3 years should be prepared using the template shown below. Do not include information relating to associate members)

| Postgraduate Training History | | | |
|--------------------------------------|----------------------|----------------|----------------|
| Category | Total Numbers | | |
| | 20XX/XY | 20XY/ZZ | 20ZZ/PP |
| Current registered PhD | | | |
| Current registered research masters | | | |
| Graduated PhD | | | |
| Graduated research masters | | | |

12. Practice Impact History for UL academics

(A summary table for practice impact including commercialisation indicators and other practice indicators such as impact on policy of members for the previous 3 years should be prepared using the template shown below)

| Practice Impact History | | | |
|---|---------------------|----------------|----------------|
| Commercialisation Impact | Total Number | | |
| | 20XX/XY | 20XY/ZZ | 20ZZ/PP |
| Number of Invention Disclosures | | | |
| Number of Licences | | | |
| Number of spin out companies | | | |
| Number of collaborative projects (direct industry involvement) | | | |
| Non-Commercialisation Related <i>(Please provide specific details of the impact)</i> | | | |
| | | | |

13. Collaboration History for UL academics

*(Provide details of current **significant** collaborations and the nature of these collaborations within the following categories. Need to include evidence of the collaboration such as joint research project, joint student supervision, joint publication, other)*

- National HEIs
- International HEIs
- Companies/Businesses
- Community Groups
- National Governing Bodies
- Policy Agencies
- Major Advisor Boards
- Other – please specify a type

14. Sustainability Plan

(This should include details of how activities of the centre will be funded)

15. Appendices

- a. CVs of Members
- b. Publications of members
- c. Research Funding Details of members

CV Template only for UL academics or other key UL members (one page max)**NAME: DR. XXXX XXXX****RESEARCH CAREER:** (*List most recent first*)**INDICATORS OF RESEARCH ACTIVITY:**

| | | | |
|--|--|---------------------------|------|
| Total Refereed Papers | X | Total Books/Book Chapters | X/ Y |
| Total Research Funding (previous 3 years): | €X | Total PhD/ MSc graduated: | X/ Y |
| Current Size of Research Team: | X (Y Post-Grads; Z post-Docs; W Other) | | |
| Awards & Honours: | XXXXXXXXXX | | |
| Other Relevant Indicators: | XXXXXXXXXX | | |

PUBLICATIONS (*List up to five key publications relevant to the proposal under consideration*):

1. Smith AA, Jones BB, Black CC (2007) Exciting project about really interesting stuff. *The Amazing Journal of Everything*. **21**: 304-308.
2. XXXXX
3. XXXXX
4. XXXXX
5. XXXXX

RESEARCH FUNDING (*Please list 3 Recent / Current Examples*):

| <i>Period</i> | <i>Funding Agency and amount (€)</i> | <i>Title of research project/ programme</i> |
|---------------|--------------------------------------|---|
| 20XX – 20XY | | |
| 20XY – 20YY | | |
| 20YY – 20ZZ | | |

MOST SIGNIFICANT RESEARCH ACHIEVEMENTS:

- XXXX
- XXXX
- XXXX

PRESENT RESEARCH INTERESTS (*Please give examples relevant to application*):

- XXXX
- XXXX
- XXXX

Appendix 2: Priority Research Centre Annual Report Format

Annual reports should be prepared for each calendar year and submitted to the Research Office in the first quarter of the following year.

The report must include the following sections

1. Executive Summary
2. Update on the status of the research and sustainability plan with explanations for any deviations from the previously proposed plan
3. Performance Versus Planned against each of the research metrics, 5Ps shown below. Any deviations should be explained
 - a. Publication
 - b. Projects
 - c. Postgraduate
 - d. Practice Impact – translational research
 - e. Prestige
 - f. Any relevant examples of research convergence
4. Budget status
5. Forecast for future funding for 3 years
6. Goals & Objectives for following year
7. Appendices
 - a. List of members
 - b. List of Publications
 - c. List of Active Projects

Actual Balance Sheet & Sustainability Plan

| | Planned 20XX | Actual 20XX | 20YY | Projected 20YZ | 20ZZ |
|---|-----------------|----------------|----------|-------------------|----------|
| <u>INCOME</u> | | | | | |
| TOTAL INCOME | - | - | - | - | - |
| <u>EXPENDITURE</u> | | | | | |
| <i>Maintenance Costs</i> For example equipment, electronic systems | | | | | |
| | - | - | - | - | - |
| <i>Operational Costs</i> Consumables Travel Other (Promotional, phones etc) | | | | | |
| | - | - | - | - | - |
| TOTAL EXPENDITURE | - | - | - | - | - |
| Net Surplus / (Deficit) | 0 | 0 | 0 | 0 | 0 |

Revision & Approval Log

| Rev No. | Date | Revised By: | List of Revisions | Approved Sign & Date |
|----------------|-------------|--------------------|--------------------------|------------------------------------|
| 0 | 30/03/2010 | MS | New Document | BF (VPR) Feb 16 th 2011 |
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