

Research Impact Case Study – Eligibility Guide

This guide outlines the eligibility criteria to prepare a University of Limerick research impact case study submission. Once the case study is deemed eligible by the Research Impact Committee, the case study progresses to the development stage using the 'Research Impact Case Study Template'. Supporting information on completing the 'Case Study Template' is available in the 'Research Impact Case Study Guide'. For more information, see www.ul.ie/researchimpact.

1.0 Scope

The main feature of all case studies is to articulate and evidence impact:

- Case studies must demonstrate the impact of a significant body of excellent research outputs in a field or thematic area over a sustained period. Examples include: books, book chapters, journal articles, conference contributions, artefacts, devices or products, patents, exhibitions, performances, compositions, designs, research reports for external bodies, software, websites, digital or visual media, research data sets, translations, structures or buildings, and new materials.
- Case studies must provide evidence of impact that is defined as an affect, change, or benefit to:
 - The activity, attitude, awareness, behaviour, capacity, opportunity, performance, policy, practice, process, or understanding
 - Of an audience, beneficiary, community, constituency, organisation, or individuals
 - In any geographic location whether locally, regionally, nationally, or internationally

2.0 Process

Step 1. Check eligibility to undertake a Research Impact Case Study

Before undertaking a case study, answer the following questions:

- Is the claimed impact underpinned by a body of excellent research outputs, over a sustained period?
- Can the link between the research and the impact be clearly explained and evidenced?

If the answer to the above questions is 'yes', then the case study can progress to formal approval by the Research Impact Committee.

Step 2. Provide the following details

1. Working title of the case study
2. A list of case study members, name, title, department, email
3. A summary of the impact. It must be 150 words maximum, and include the beneficiaries of the impact and the types of impacts
4. List the research outputs underpinning the impact. Provide the references (in Harvard style). Include live and openly accessible links to the outputs (where available) or supporting evidence of the output.
5. A list of the jurisdiction(s) in which the impact occurred

3.0 Related documents

- Research Impact Case Study Template
- Research Impact Case Study Guide

4.0 Records

Records management is in accordance with UL Record Management and Retention Policy. The following records relevant to this process are maintained:

- Relevant minutes of Research Impact Committee Meetings
- Published case study www.ul.ie/researchimpact

5.0 Revision & Approval Log

Rev No.	Date	Revised By:	List of Revisions	Approved Sign & Date
0	25/02/2015	H Lenihan, Chair Research Impact Working Group	Origination of document	Research Impact Working Group
1	20/08/2019	H Lenihan, Chair, Research Impact Committee C Brennan	Updated to embed international best practice	Research Impact Committee

For further information contact: Helena.Lenihan@ul.ie, Chair, Research Impact Committee or Christine.Brennan@ul.ie Research Strategy and Policy Manager