



UNIVERSITY of LIMERICK

OLLSCOIL LUIMNIGH

POLICY APPROVAL PROCESS

Approved by Governing Authority 28 June 2011

University of Limerick Policy Approval Process

1. General Principles

- 1.1 The Governing Authority and/or the University Executive may require that specific policies are drafted.
- 1.2 The President or his/her nominee has the responsibility to ensure that such policies are prepared;
- 1.3 The Governing Authority has a statutory responsibility for the consideration and approval of such policies.

2. Process

- 2.1 A draft policy is prepared by the President or his/her nominee. It is expected that the President will consult with senior management and other interested parties including the relevant Governing Authority committee.
- 2.2 The draft policy is forwarded as required to a Working Group comprising members of Human Resources and representatives of UNITE for consultation/information/negotiation.
 - 2.2.1 The Working Group will complete this process within three months of the date on which the draft policy is circulated to the Group.
- 2.3 The agreed draft policy is submitted to the relevant Governing Authority Committee for consideration and submission to Governing Authority for final approval.