



Guidelines

Change of Clinical Placement Location

- BSc Nursing (General) Programme
- BSc Nursing (Intellectual Disability) Programme
- BSc Nursing (Mental Health) Programme
- BSc Midwifery

The BSc Nursing & Midwifery Programmes acknowledge the ethos of adult learning while meeting the standards and requirements of The Nursing & Midwifery Board of Ireland. Clinical experience is valued and it is acknowledged that opportunities to integrate theory, clinical learning and the development of clinical skills are fundamental to the structure and delivery of the programme (Curriculum Design Document) and to the development of students' competence.

Students undertaking the BSc Nursing & Midwifery Programmes are required to undertake unrostered clinical placement modules that are graded on a pass/fail basis. Successful completion of these modules is dependent on 100% attendance and the attainment of competencies as per competency documentation.

An award of a P grade in these unrostered clinical placement modules implies full attendance. An N grade implies a deficiency that must be cleared prior to progressing to the next year of the programme. An I grade may also be awarded and students should refer to Student handbook for specific guidelines. Unrostered clinical placement modules do not affect QCA (Student Handbook, University of Limerick).

Clinical placement allocations are made available for students at least one month prior to placement. Students are only permitted to change allocated placements in **exceptional** or **extenuating** circumstances as placements are planned carefully to meet all requirements as stated above. Requests will only be considered within one week of placements being posted on the Allocations Office website.

Guidelines for requesting a of change of placement

- Students must complete the necessary form and submit to the allocations office in The University of Limerick for consideration of their request. Verbal requests will not be processed. The student may be requested to meet with the Assistant Allocations Officer or Allocations Officer.
- Students are allocated to placements in order to achieve The Nursing & Midwifery Board Standards and Requirements and to provide a variety of learning experiences. Therefore changing of placement locations may not always be appropriate.
- Consideration will be given to each request on an individual basis.
- Should the request be deemed appropriate the Allocations Office will liaise with the relevant Allocations Liaison Officer to discuss feasibility of change.
- Incomplete request forms will not be processed.
- Decisions will be communicated to the student via e-mail.



Request Form: Change of Placement

Student Name: _____ Programme: _____

Student ID: _____ Academic Year: _____

Placement Type: _____ Module Code: _____

Allocated Placement Ward / Unit _____

Request for consideration: _____

Rationale for request:

Allocations Office use only:

Request received on: _____

Action Taken:

Decision:

Communicated to student on: _____ *Communicated to student by:* _____