Application Guide

Erasmus+ and Non-EU International Exchange Students

UNIVERSITY OF LIMERICK
OLLSCOIL LUIMNIGH

Application Process Overview

Speak to your home university about studying at the University of Limerick (UL).

Confirm your University has an ***active*** agreement in ***your subject area*** with UL.

Your University will nominate you to UL, your application will be reviewed and if successful, you will receive an application form.

Complete your application form, submit your key documents. You will receive your Offer Letter with further information about the programme!

You can start the search for flights to Ireland, your new accommodation and put the dates of Welcome Week into your diary.

Key documents you will need for your application

Before your application to the University of Limerick, you **must** prepare 3 documents:

1. **Your Academic Transcript** from your current studies

2. **Personal form of ID**: passport/national identity card *(identity page only*)

3. **English Language Certificate (from the approved list)**

   If English is not your first language or your primary language of study

Please do not begin the application until all documents are ready to upload.

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Your Module Selection

You will be asked to choose **10** modules for your study period during the application processes.

This is not your final module selection.

We ask that you choose 10 modules now to allow us to plan modules with student numbers and timetabling.

Your modules will later be confirmed when you arrive here during Orientation Week.

Erasmus+ Students only
Your Module Selection

Erasmus+ students at the University of Limerick must take **the majority of their modules in the subject area under which they are nominated** to the University of Limerick.

For example:

You are nominated to the University of Limerick under the academic code '312 - Political Sciences and Civics.'

You will be required to take the majority of modules in the area of Political Sciences and Civics.

If you are taking 5 modules, you must take 3 in Political Sciences.

If students do not adhere to this, they will be unable to get their learning agreements approved. All students must ensure they are aware of what subject area they are nominated under. **Please contact your home university if you need this information.**

Where can I choose my modules from?

The Module Booklet is where incoming Erasmus+ students chose their modules.

Access it **here**. *Please note the booklet is subject to change.*

The module booklet for each semester is divided:

- by faculty and
- year of the module

The booklet contains:

- module description
- ECT points
- module code

Please note the module codes should be submitted in this format seen here during the application process, LA4012



Law Year 1 Modules

LA4012 - COMPARATIVE LEGAL SYSTEMS
ECTS Credits: 6 (Year 1 Module)
Law

Rationale and Purpose of the Module: To show the evolution of some of the distinguishing features of the major legal families and to examine some alternatives offered by non-western cultures.

Syllabus: The idea of law. Legal concepts. The historical development of common law. Early Irish law. Roman law. Civil law. Some fundamental concepts.
German, French, Spanish and Scottish legal systems - introduction. How a Civil lawyer finds the law. American legal system. Other conceptions of law and the social order.

LA4032 - CRIMINAL PROCEDURE
ECTS Credits: 6 (Year 1 Module)
Law

Rationale and Purpose of the Module: This course will consider the procedures to be used in the criminal justice system from the earliest moment of investigation,right through to sentencing. The system as a whole will be evaluated from various value-based positions, encouraging critical reflection among students. Key areassuch as policing, trial procedure, and the sentencing process will be considered in depth. The course will involve a mixture of legal detail and sociological theory to give a rounded appreciation of the issues addressed. By the end of the course students should have a strong, and critical, understanding of the how the criminal justicesystem operates.

Syllabus: Criminal Justice Models, Adversarial System, Jury Trials, Due Process, Classifications of Crime, Delay, An Garda Siochana, The Irish Courts/ Prisons, Police Powers, Stop and Search, Arrest & Detention, Questioning and Legal Representation, Bail, Prosecutions & Trial Procedure, Initiating Court Proceedings, Indictments, Arraignments and Pleas, Evidence & the Jury, the Special Criminal Court, Principles of Sentencing,Sentencing Options, Appeals, Miscarriages of Justice.

LA4042 - ADMINISTRATIVE LAW
ECTS Credits: 6 (Year 1 Module)
Law

Rationale and Purpose of the Module: To provide students with the mechanisms to test whether any decisions or actions taken by government or governmental agencies are lawful, and examine the redress available for aggrieved citizens.

Syllabus: Historical political and administrative background to administrative law within Ireland; relationship of administrative law with the Constitution of Ireland/ Delegated legislation, decisions, administrative acts, informal rules, circulars. The use of discretion. The principles and procedures of judicial review. Remedies.

LA4082 - LAW OF EVIDENCE
ECTS Credits: 6 (Year 1 Module)
Law

Rationale and Purpose of the Module: To critically examine the rules and general principles governing the admissibility of evidence in criminal trials.

Syllabus: Principles of criminal evidence; burdens and standards of proof; witness testimony; confession evidence and illegally obtained evidence; expert evidence; corroboration; rule against hearsay; identification evidence; similar fact evidence; pnvilege.

LA4122 - CONTRACT LAW 2
ECTS Credits: 6 (Year 1 Module)
Law

Rationale and Purpose of the Module: To exami ne the grounds upon which contracts may be discharged or avoided and the remedies available to ensure performance of contractual obligations.

Syllabus: Vitiating factors: mistake, misrepresentation, fraud, duress, undue influence, unconscionability. Discharge of obligations: by performance, by agreement, by breach, by frustration. Remedies for breach of contract: specific performance, damages, rectification, rescission. Assignment of contract obligations. Agency. Quasi-contract.

LA4222 - CRIMINAL LAW 2
ECTS Credits: 6 (Year 1 Module)
Law

Rationale and Purpose of the Module: By building on Criminal Law 1, to examine the principal criminal offences and elements of criminal procedure.

Syllabus: Murder and manslaughter. Non-fatal offences against the person: assault and battery, aggravated assaults, false imprisonment. Sexual offences: rape, unlawful carnal knowledge of minors and others, sexual assault and aggravated sexual assault. Offences against property: arson, criminal damage, burglary, larceny, aggravated larcenies, robbery, obtaining by false pretences, embezzlement, fraudulent conversion, handling stolen property. Offences against the administration of justice: perjury, contempt of court. Offences against the public peace; Criminal Justice (Public Order) Act, 1994; criminal libel. Offences against the State; treason. Sentencing. Elements of criminal procedure: bail, extradition, and police powers.

LA4044 - LAW OF THE EUROPEAN UNION 2
ECTS Credits: 6 (Year 1 Module)
Law

Rationale and Purpose of the Module: This module will review and identify major developments in the substantive law of the European Union, its interpretation and development, with special reference to the foundations and common rules and policies of the Common Market and the realisation of an internal market. The policies dealt with will include i.e. the free movement of goods, persons, services, capital and payments, competition, social policy and animal welfare.

Syllabus: The module covers, in the first instance, background to the single market/common market. The module proceeds to examine in detail the Four Freedoms: free movement of goods, the free movement of persons (including workers, families/dependents, students, retired citizens, the freedom of establishment and the provision of services. Competition Law, including restrictive agreements and abuse of a dominantposition will be examined. Social policy, (Equal pay and treatment, same sex couples, transsexuals etc.) will be covered and the module will end with a

Example: within the Law section you will find all Year 1 modules first, as indicated at the top of the page.

Starting your application

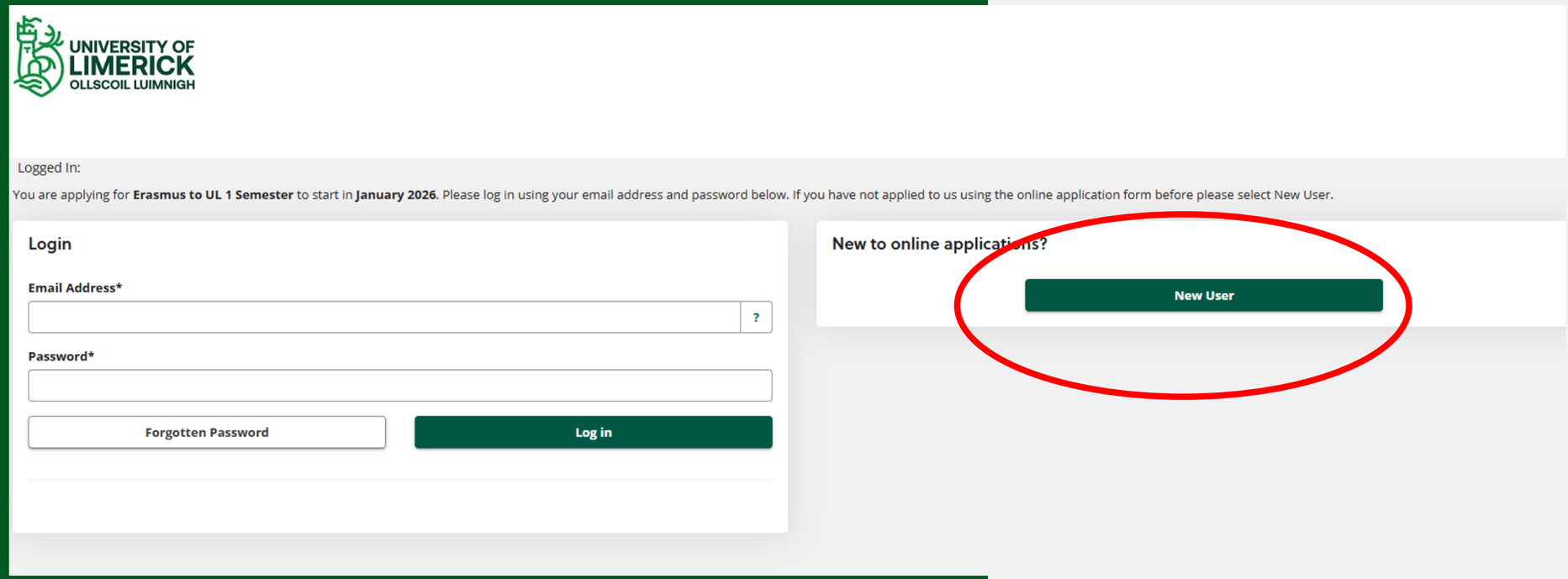
You will have received your application link via email from the UL Incoming Team.

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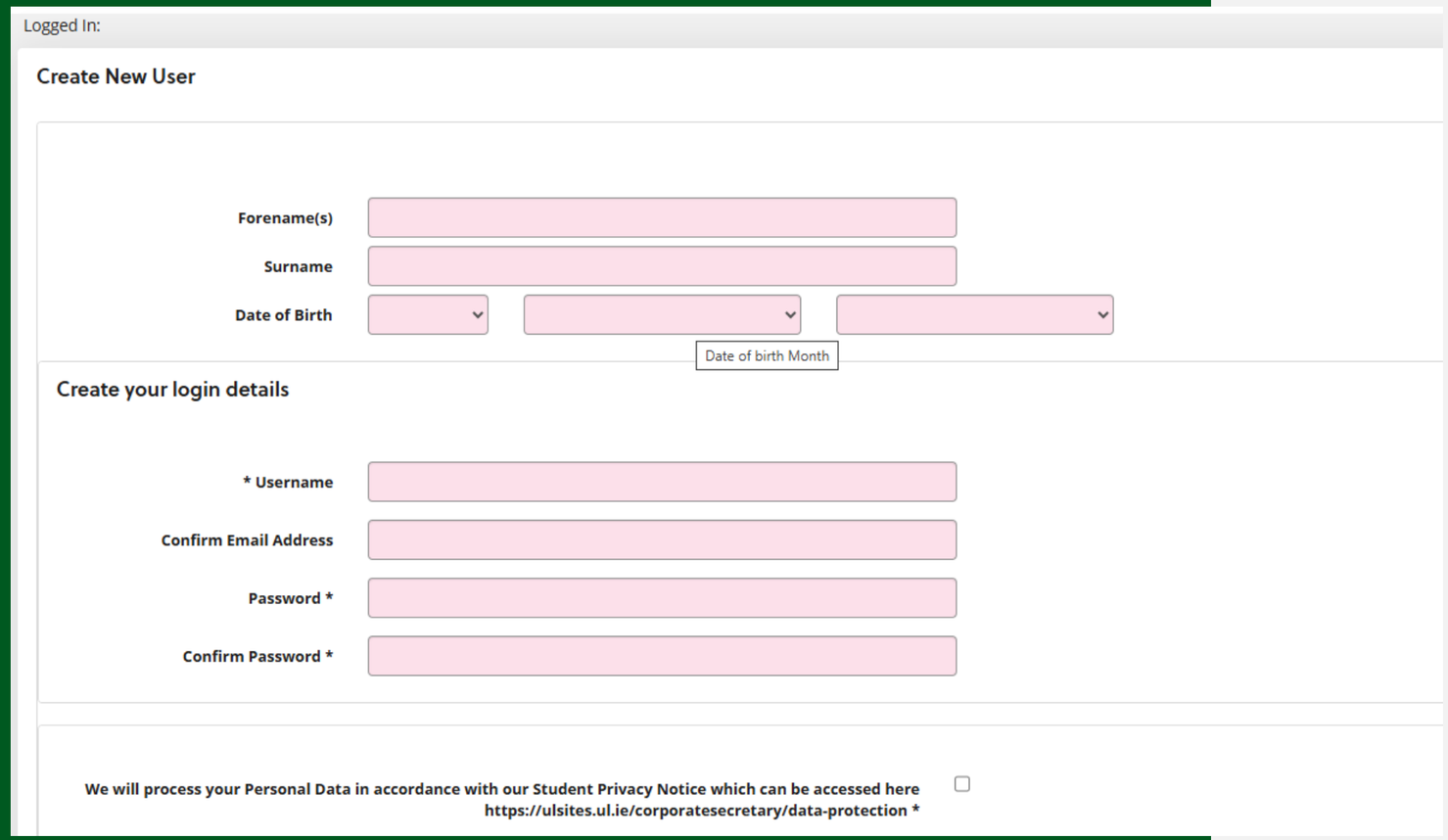
Step 1

Opening the application link: the below screen will be visible.

Please select **New User** to create your application.



Step 2



Next, you will be asked for the details seen on screen below to **‘Create New User’.**

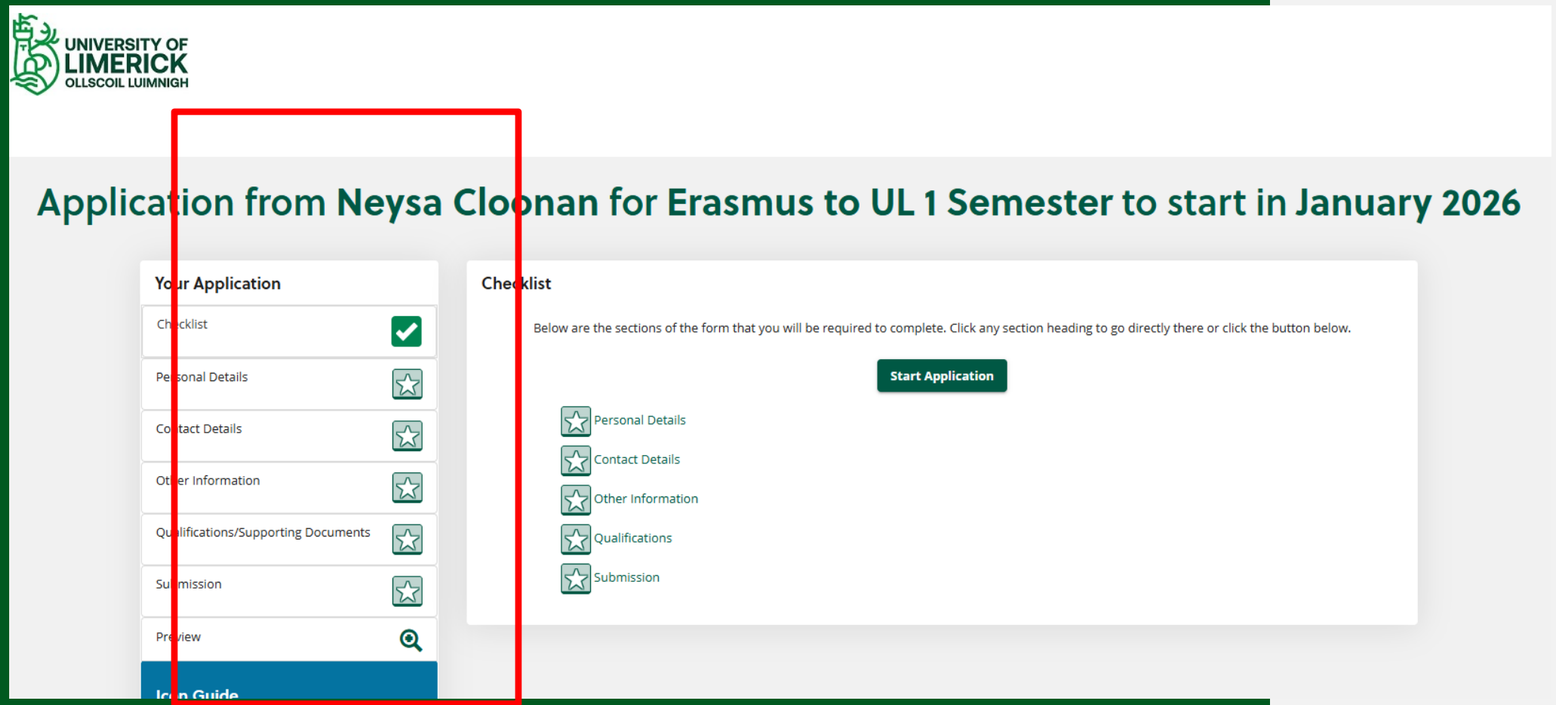
All fields must be completed and correct.

IMPORTANT: Write down and keep safe your login details (the email address and password you have used) as you will need these details to access your student portal throughout your mobility period.

Step 3

From this point you officially begin the application to UL.

Select **Start Application**



The index highlighted in red will show your progress in the application process.

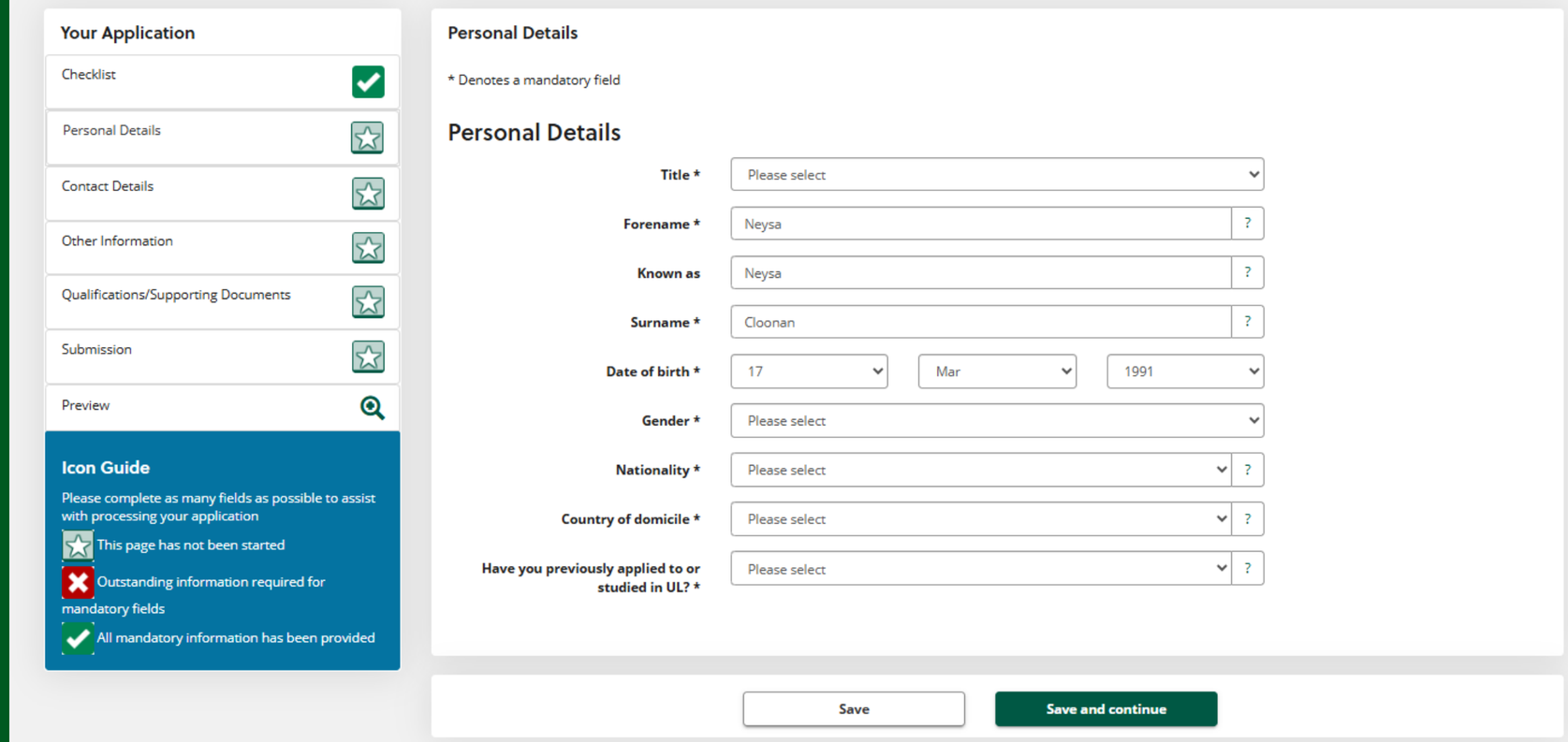
A tick (✅) showing completed elements, a cross (❌) indicates fields in the application which remain unfinished.

Step 4

You will be required to provide your personal details.

All fields must be completed.

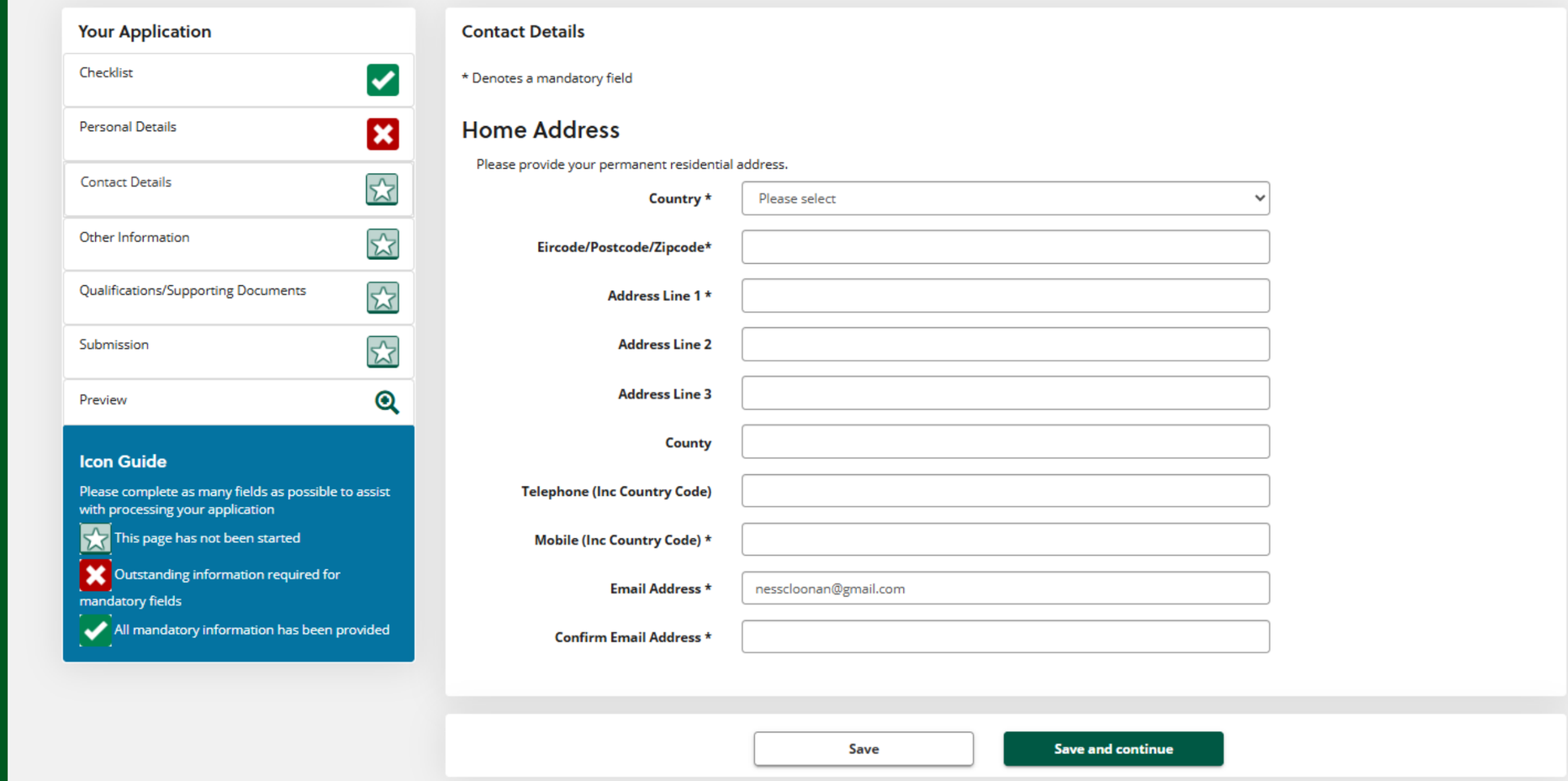
Ensure all details are correct before pressing ‘Save and Continue’.



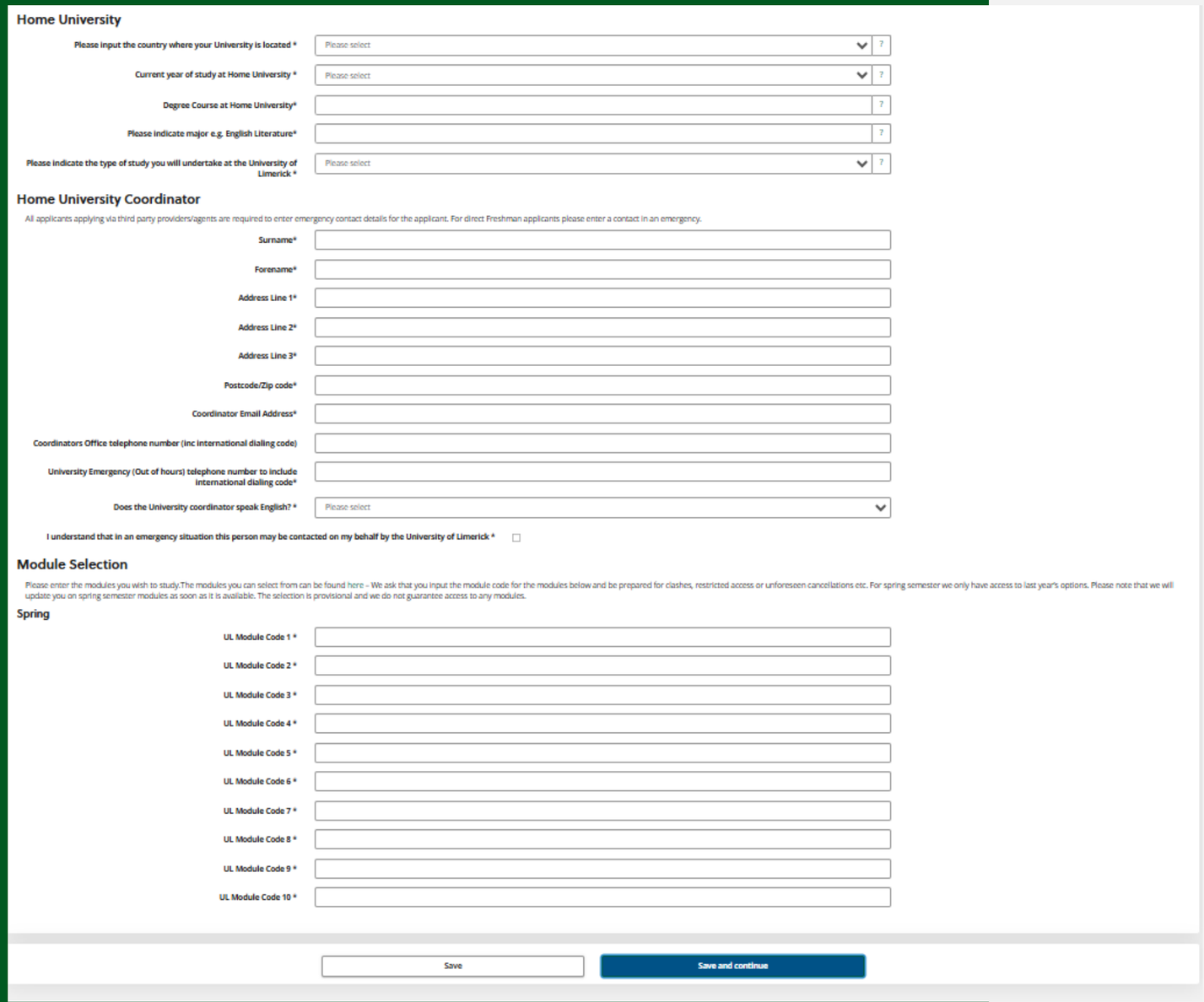
Step 5

You will now be required to provide a Home Address and Contact Details.

Review all information then select **Save and continue**.



Step 6



Home University

Please input the country where your University is located * — Please select

Current year of study at Home University * — Please select

Degree Course at Home University*

Please indicate major e.g. English Literature*

Please indicate the type of study you will undertake at the University of Limerick * — Please select

Home University Coordinator

All applicants applying via third party providers/agents are required to enter emergency contact details for the applicant. For direct Freshman applicants please enter a contact in an emergency.

Surname*

Forename*

Address Line 1*

Address Line 2*

Address Line 3*

Postcode/Zip code*

Coordinator Email Address*

Coordinators Office telephone number (inc international dialing code)

University Emergency (Out of hours) telephone number to include international dialing code*

Does the University coordinator speak English? * — Please select

I understand that in an emergency situation this person may be contacted on my behalf by the University of Limerick *

Module Selection

Please enter the modules you wish to study.The modules you can select from can be found here - We ask that you input the module code for the modules below and be prepared for clashes, restricted access or unforeseen cancellations etc. For spring semester we only have access to last year's options. Please note that we will update you on spring semester modules as soon as it is available. The selection is provisional and we do not guarantee access to any modules.

Spring

UL Module Code 1 *

UL Module Code 2 *

UL Module Code 3 *

UL Module Code 4 *

UL Module Code 5 *

UL Module Code 6 *

UL Module Code 7 *

UL Module Code 8 *

UL Module Code 9 *

UL Module Code 10 *

Save | Save and continue

This section of the application requires you to provide details from your Home University.

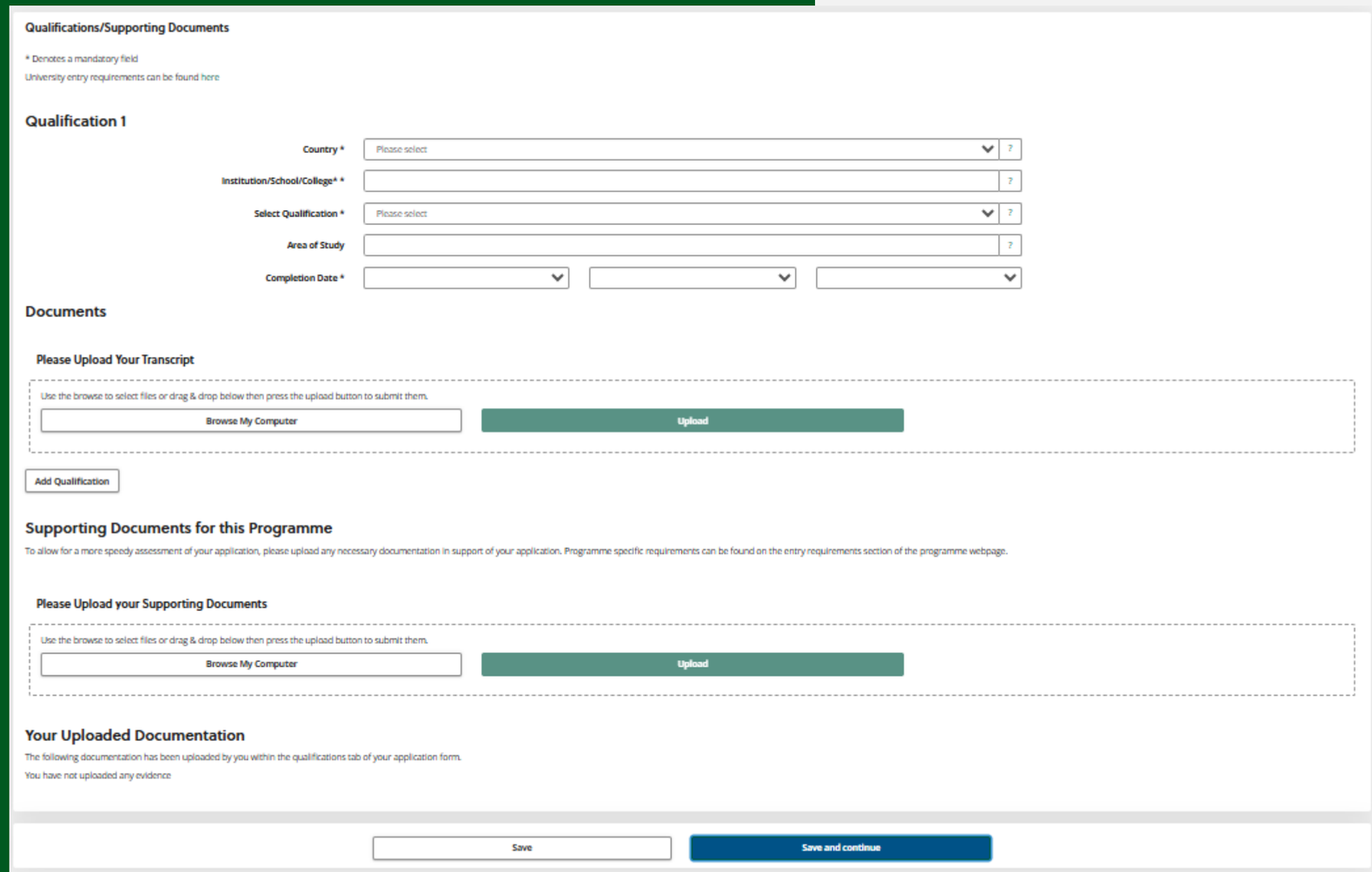
Your Home University Coordinator is the administrative contact who is organising your programme.

After completing this section, scroll down to complete the module selection, choosing **10** preliminary for now.

Remember: *your modules will be confirmed when you arrive at the University of Limerick during Welcome Week.*

Step 7

You will now be asked to input your Qualifications and upload your Academic Transcript and supporting Documents.



Qualifications/Supporting Documents

* Denotes a mandatory field

University entry requirements can be found here

Qualification 1

Country *

Institution/School/College* *

Select Qualification *

Area of Study

Completion Date *

Documents

Please Upload Your Transcript

Use the browse to select files or drag & drop below then press the upload button to submit them.

Browse My Computer

Upload

Add Qualification

Supporting Documents for this Programme

To allow for a more speedy assessment of your application, please upload any necessary documentation in support of your application. Programme specific requirements can be found on the entry requirements section of the programme webpage.

Please Upload your Supporting Documents

Use the browse to select files or drag & drop below then press the upload button to submit them.

Browse My Computer

Upload

Your Uploaded Documentation

The following documentation has been uploaded by you within the qualifications tab of your application form.

You have not uploaded any evidence

Save

Save and continue

Step 8

Your uploaded documents will be listed on this page under ‘Uploaded Documentation.’

Submission

* Denotes a mandatory field

Your Uploaded Documentation

The following documentation has been uploaded by you within the qualifications tab of your application form.

You have not uploaded any evidence

Data Protection Statement and Applicant Declaration

We will process your Personal Data in accordance with our Student Privacy Notice which can be accessed here or by browsing to www.ul.ie/corporatesecretary/dataprotection.

International Applicants. Please note that

- We may also share your contact details with a third party company that is assisting us with applications from international students.
- We may also share your contact details with Campus Life Services for the purpose of booking your on-campus accommodation should your application be successful.

I confirm that the information provided in this application form is true and correct and that any supporting documentation submitted with my application is genuine. I understand that the University of Limerick may cancel my application, withdraw or amend its offer or terminate my registration at the University if any aspect of my application is found to have been falsified.

By ticking the checkbox below and submitting your completed online application form, you are confirming that the information given in this form is true, complete and accurate and that no information requested or other material information has been ommited.

You will not be able to change your application once you have submitted it. You will receive an auto-acknowledgement email confirming the submission of your application.

I have read, understand and agree to the above * ☐

Marketing Data

How did you find out about the course? * Please select

Marketing and Contact

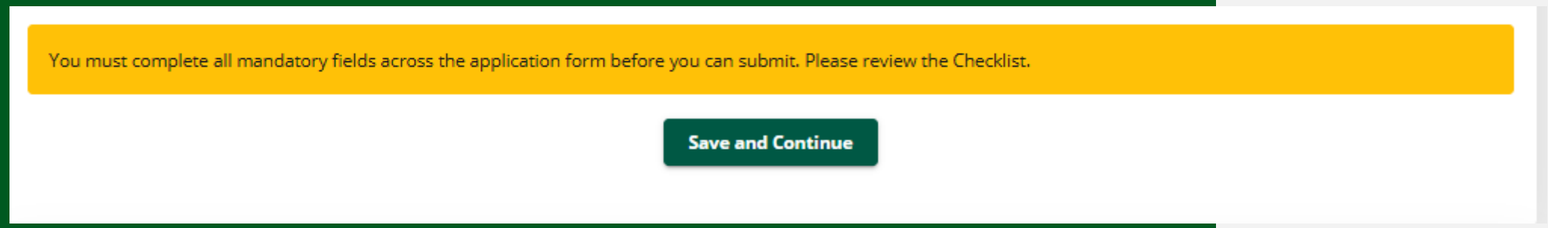
We may wish to notify you by email about events, news and services relating to UL and/or your application which we think may be of interest to you. Please tick the checkbox to give your consent to be contacted in this way. We will never pass your details to any third parties for marketing purposes. Please note, we will continue to send you communications directly related to your application even if you opt out of receiving other communications.

I consent to be contacted by email about events, news and services relating to UL. ☐

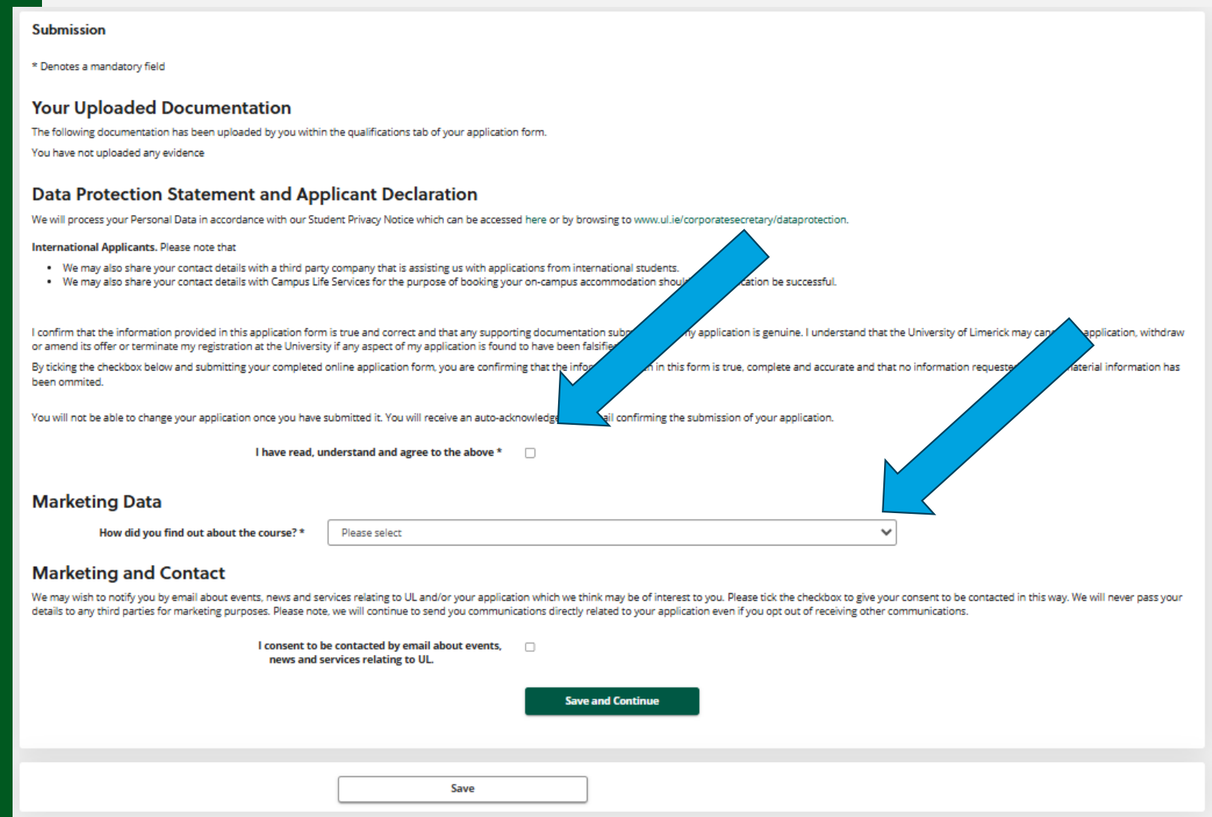
Save and Continue

Save

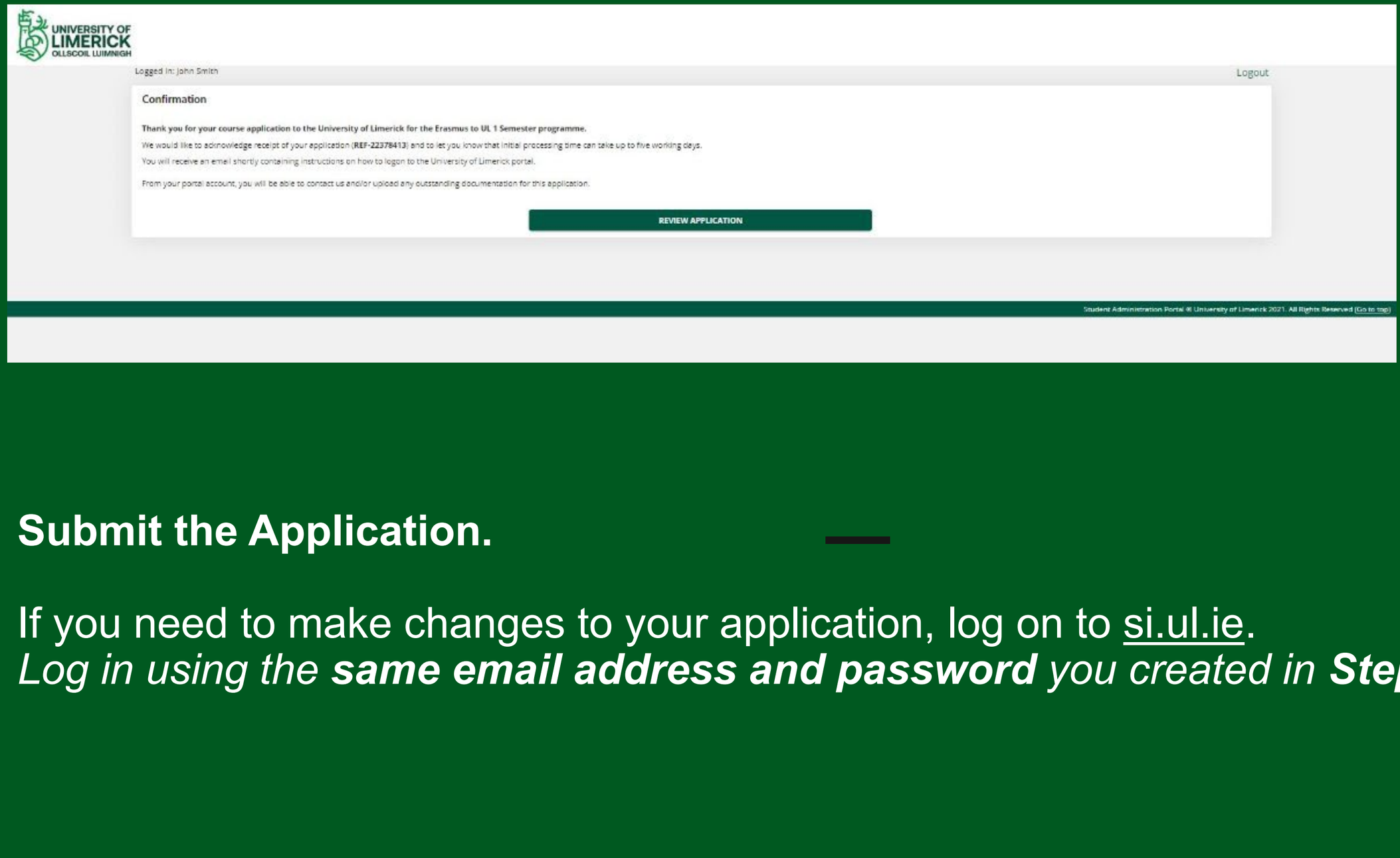
Step 9



A yellow box will pop up if you **have not** ticked both boxes on this page. See below



Step 10



Submit the Application.

If you need to make changes to your application, log on to si.ul.ie.
*Log in using the **same email address and password** you created in **Step 2.***

Application Submitted

- Once the application has been submitted, the University of Limerick will review and process.

- If we require documentation in relation to your application, an email requesting these documents will be issued. Applications cannot be processed until all documentation is received.

- Once applications have been processed, students will receive a letter of acceptance if all criteria are met to the student's personal email address.

How to contact us

Email: incoming.erasmus@ul.ie

Emal: incomingexchanges@ul.ie

UNIVERSITY OF LIMERICK
OLLSCOIL LUIMNIGH

Thank you

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