



### **3.2 Redacted Minutes for GA for February 2024**

- 3.2.1 NOTED Members were requested to revert to the Corporate Secretary by Tuesday 7 May 2024 regarding proposed redactions for the February 2024 Governing Authority minutes.

### **3.3. Publication of Governing Authority Minutes**

- 3.3.1 AGREED That a communication be issued to the campus community to promote the publication of the Governing Authority minutes on the University's website.

## **4. GOVERNING AUTHORITY ACTION ITEMS**

- 4.1 NOTED Document entitled "Sixth Governing Authority Action Items to April 2024 Meeting", previously circulated.

### **4.2 Query regarding Certificate of Practical Completion for Rhebogue**

- 4.2.1 NOTED In response to a query from a member the Corporate Secretary briefed members that the Certificate of Practical Completion was sent [REDACTED]

[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

[REDACTED] [REDACTED]

- 4.3.1 [REDACTED]  
[REDACTED]  
[REDACTED] [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

- 4.3.2 [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

- 4.3.3 [REDACTED]  
[REDACTED]  
[REDACTED]

- [REDACTED]  
[REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]

## 5. APPOINTMENTS

### 5.1 Academic Staff Appointments

- 5.1.1 AGREED In accordance with Section 25(1) of the Universities Act, 1997 to appoint [REDACTED] as Clinical Tutor in Medicine – Portiuncula University Hospital Ballinasloe (0.5FTE) on a permanent contract basis.
- 5.1.2 AGREED In accordance with Section 25(1) of the Universities Act, 1997 to appoint [REDACTED] as Clinical Tutor in Surgery – Midland Regional Hospital, Tullamore (0.6FTE) on a permanent contract basis.
- 5.1.3 AGREED In accordance with Section 25(1) of the Universities Act, 1997 to appoint [REDACTED] as Clinical Tutor Paramedic Studies on a specified purpose contract basis.
- 5.1.4 AGREED In accordance with Section 25(1) of the Universities Act, 1997 to appoint [REDACTED] as Clinical Academic Associate Professor A (Senior Lecturer – HSE) in Medicine/Consultant Physician on a permanent contract basis.
- 5.1.5 AGREED In accordance with Section 25(1) of the Universities Act, 1997 to appoint [REDACTED] as Clinical Tutor in Radiology on a one year fixed term contract basis.
- 5.1.6 AGREED In accordance with Section 25(1) of the Universities Act, 1997 to appoint [REDACTED] as University Teacher – Human Centric Computing and Software Development on a specified purpose contract basis.

### 5.2 Promotion – Personal Chair

- 5.2.1 AGREED In accordance with the Scheme for Internal Promotion to Professor (Personal Chair) to approve the promotion of [REDACTED] to Professor (Personal Chair).

### **5.3 Support Staff Appointments**

- 5.3.1 AGREED In accordance with Section 25(1) of the Universities Act, 1997, the filling of the following staff posts:

[REDACTED]	Business Process Specialist
[REDACTED]	Research Support Officer
[REDACTED]	Senior Library Assistant, Collection Services
[REDACTED]	Senior Administrator
[REDACTED]	Senior Executive Administrator
[REDACTED]	Educational Technologist and AV Specialist, PDSL
[REDACTED]	Senior Administrator.

- 5.4 NOTED Research funded contract appointments for April 2024 as circulated.
- 5.5 NOTED The appointments that were approved by Governing Authority through email since the last meeting in March 2024 as set out in the memorandum.

### **6. ACADEMIC COUNCIL REPORT**

- 6.1 NOTED Document entitled “Academic Council Report to Governing Authority” dated April 2024. The PDP (Acting Chief Officer) briefed members on the Report.
- 6.2 AGREED To approve the “Research Integrity Policy” attached as Appendix 1 to the Report.
- 6.3 AGREED To approve the “Health Research Policy” attached as Appendix 2 to the Report.
- 6.4 AGREED To approve the “Student Artist Policy” attached as Appendix 3 to the Report.
- 6.5 NOTED [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
- 6.6 AGREED The PDP to consider if language standards are sufficient across programmes and report back to the next meeting.
- 6.7 AGREED To approve the “English Language Policy” attached as Appendix 4 to the Report.
- 6.8 AGREED To accept the Academic Council Report to the Governing Authority.

### **7. NOMINATING COMMITTEE REPORT**

- 7.1 NOTED Document entitled “Nominating Committee Report to Governing Authority” dated April 2024. The Chair, on behalf of the Committee, briefed Governing Authority on the matters addressed in the Report including the following:

- The Committee agreed on the composition of external and internal members, Student Life and PSU noting gaps with relation to external members;
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- Agreed the Corporate Secretary would write to the Alumni seeking expressions of interest from persons having the necessary specific set of skills to support the committees of the Governing Authority;
- There has been a strong response with good candidates in the first day following issuing of the request and a deadline of 10 May 2024 applies;
- A copy of the email issued to the Alumni was noted;
- Recommendations for the Committees were set out for approval by the Governing Authority;
- Next steps including each committee to meet as a matter of priority to consider their draft terms of reference and a work plan for submission to the May meeting of the Governing Authority for approval;
- Recommended the Campus Development Committee not sit until such time as individuals having the required skillset have been sourced;
- In relation to committee Structure the minimum number of members will be temporarily amended downwards to ensure that all committees (other than Campus Development Committee) can be established immediately and that they will be quorate when they sit.

## **7.2 AGREED Audit & Risk Committee (ARC)**

- *Membership – at least 4 and no more than 7*
- Fleming, Kevin (External Member) – for appointment as a full member and if agreeable to continue as Chair in interim capacity;
- O'Connor, Anne (External Member) – for appointment as a full member of ARC;
- O'Keeffe, Eva (Fully External) – for reappointment as a full member of ARC;
- Thompson, Fran (Fully External) – for reappointment as a full member of ARC.

## **7.3 AGREED Finance, Performance and Strategy Committee (FPSC)**

- *Membership – at least 7, no more than 10*
- Chair (to be discussed);
- Cahill, Ronan, (Student Union Member) – for appointment as a full member of FPSC;
- Doyle, Rita (Fully External) – for appointment as a full member of FPSC;
- Dsilva (Student Union Rep) – for appointment as a full member of FPSC;
- Donovan, Donal (External Member) – for appointment as a full member of FPSC;
- Magner, Edmond (Internal Member) – for appointment as a full member of FPSC;
- McCrann, Aibhlin (External Member) – for appointment as a full member of FPSC;
- Southern, Mark (Internal Member) – for appointment as a full member of FPSC.

**7.4    AGREED People and Culture Committee (P&CC)**

- *Membership – at least 7, no more than 10.*
- Chair (to be discussed)
- Cahill, Ronan (Student Union Member) - for appointment as a full member of P&CC;
- McCrann, Aibhlín (External Member) – for appointment as a full member of P&CC;
- Currid, Caroline (Fully External) - for appointment as a full member of P&CC;
- Donovan, Deirdre (Fully External) - for appointment as a full member of P&CC;
- Duffy, Caroline (Fully External) - for appointment as a full member of P&CC;
- Dsilva, Roger (Postgraduate Student Union Member) - for appointment as a full member of P&CC;
- Gill, Ann Marie (Fully External) - for appointment as a full member of P&CC;
- Kennedy, Ann Marie (Internal Member) - for appointment as a full member of P&CC;
- Mey, Kerstin (Ex Officio Member) - for appointment as a full member of P&CC;
- Strunz, Bob (Internal Member) - for appointment as a full member of P&CC;
- Note: Gender balance on this Committee will need to be addressed at a later point.

**7.5    AGREED Student Experience, Access and Equality Committee (SEAEC)**

- *Membership at least 9 and no more than 14*
- Chair (to be discussed)
- Arnold, June (External Member) - for appointment as a full member of SEAEC;
- Cahill, Ronan (Student Union Rep) - for appointment as a full member of SEAEC;
- Carroll, Liam (External Member) - for appointment as a full member of SEAEC;
- Kennedy, Ann Marie (Internal Member) - for appointment as a full member of SEAEC;
- Kilcommins, Shane (Internal Member) - for appointment as a full member of SEAEC
- Magner, Edmond (Internal Member) - for appointment as a full member of SEAEC
- Martin, Katie (Nominated by Student Life in her capacity as Student Communities Officer) - for appointment as a full member of SEAEC.
- TBC - Mey, Kerstin (President will nominate a staff member to the SEAEC and will not sit on the Committee) - for appointment as a full member of SEAEC.
- Rosenkranz, Emily (Student Union Rep) - for appointment as a full member of SEAEC
- Dsilva, Roger (Postgraduate Student Union Member) – for appointment as a full member of SEAEC
- TBC – (Nominee of Postgraduate Student Union) - for appointment as a full member of SEAEC.

**7.6    AGREED Campus Development Committee (CDC)**

- *Membership, at least 6 and no more than 10.*
- Chair (to be discussed)
- Arnold, June (External Member) – for appointment as a full member of CDC
- Cahill, Ronan (Student Union Member) – for appointment as a full member of CDC
- Carroll, Liam (External Member) – for appointment as a full member of CDC
- Dooley, Conor (Fully External) – for appointment as a full member of CDC
- Dsilva, Ronan (PSU Member) – for appointment as a full member of CDC

- Southern, Mark (Internal Member) – for appointment as a full member of CDC
- Strunz, Bob (Internal Member) – for appointment as a full member of CDC.

7.6.1 AGREED Campus Development Committee to defer from sitting until individuals with specific subject matter expertise are sourced, this should be as soon as possible.

7.7 NOTED The Chancellor thanked the Nominating Committee for their work on constituting the committees and all members who are willing to be involved.

7.8 AGREED Following discussion that a written procedure clarifying the appointment of Chairs be drafted by the Corporate Secretary for consideration by the Governing Authority. Each Committee will nominate an interim Chair for their first meeting and all Chairs will be approved by the Governing Authority.

7.9 AGREED To accept the Nominating Committee Report.

## **8. UPDATE ON CURRENT CAPITAL DEVELOPMENT PROJECTS**

8.1 NOTED Memorandum from the Director, Buildings & Estates entitled “Update on Capital Projects”, dated 19 April 2024. The memorandum set out the status of current capital projects including details on the New Student Centre, Devolved Grant 2023/24, Stables Roof Replacement and Backlog Maintenance, Cappavilla Village. Projects paused by the HEA were also noted in addition to smaller projects in various stages of design and development.

8.2 NOTED Detailed discussion including the following:

- The purpose of the memo was on foot of a request from the HEA for an overview on all capital projects whether in progress, about to commence or under consideration;
- Members sought clarification with regard to what substantial projects have received approval, were for further consideration, are ongoing or at inception stage e.g. [REDACTED]
- The PDP briefed members that all capital projects are required to go through a set of gateways including Executive Committee and the FPSC before final approval by the Governing Authority;
- Some of the matters on the list are at a very early stage of consideration and so they have not yet moved through any formal approval process.
- The importance of informing the Governing Authority in the event of any delays or cost overruns with projects;
- With any new concept the necessity of undertaking a desk-based review to consider a business case and how a project fits in with the Strategic Plan needs to be considered at the earliest possible stage. This will also inform any conversation with the HEA;
- The connection of the FPSC and CDC and how UL must focus on key/ core priorities with regard to the next phase of development including the city campus, its use and funding.

- 8.3 AGREED The Director, Buildings & Estates be requested to amend the memo to reflect the status of the capital projects listed, and provide to the meeting of the Governing Authority on 27 May 2024.

## **9. STUDENT RELATED MATTERS**

### **9.1 Student Life Report**

- 9.1.1 NOTED Document entitled "Report of UL Student Life for the Governing Authority" as at 19/03/2024". The President, Student Life highlighted a range of items in the Report including their stance on no confidence in the President and a call for action.
- 9.1.2 NOTED The Chancellor congratulated Student Life on their tremendous work on campus and with the various clubs and societies.

### **9.2 Postgraduate Students' Union Report**

- 9.2.1 NOTED Document entitled "Report from UL Postgraduate Students' Union to Governing Authority", dated 28 March 2024. The President, PSU highlighted a range of items in the Report including: Launch of first edition of PSU newsletter; Green Initiative; National Day for Action for Palestine; Breakfast Club; Industry Seminar; Events and PSU Automatic Door.
- 9.3 NOTED The President thanked the University for its support of the PSU Breakfast Club scheme but requested that this be secured on a permanent basis.
- 9.4 AGREED In response to concerns raised by the President, PSU and members of the Governing Authority the PDP will liaise directly with the Director, Buildings & Estates to prioritise the installation of the automatic door in the PSU Office.

## **10. AUDIT & RISK COMMITTEE**

- 10.1 NOTED Document entitled "Audit & Risk Committee Report to Governing Authority" dated April 2024, previously circulated.
- 10.2 NOTED The Interim Chair ARC, on behalf of the Committee, briefed the Governing Authority on the matters addressed in the Report as follows:
- Rhebogue Student Accommodation;
  - Risk Management Report;
  - Stables Roof Refurbishment;
  - Audit Committee Action Items;
  - [REDACTED]
  - GA Sub Committee Membership Update;
  - Update KPMG Report;
  - Charities Regulator;
  - Anti-Fraud Policy – recommendation to Governing Authority;
  - Protected Disclosures Report 2023 – recommendation to Governing Authority.





[REDACTED]

#### **10.4 Stables Roof Refurbishment**

10.4.1 NOTED At the request of the Governing Authority, ARC were asked to review the Stables Roof Refurbishment taking into consideration correspondence received from the HEA on 26 March 2024 which paused capital projects. The Chair, ARC briefed members on the following:

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- HEA advised on 26 March 2024 that all UL capital projects are paused;
- ARC recommends discussion with the HEA in relation to the project and subject to the receipt of HEA approval to proceed, the Executive Committee must review and approve the proposal for presentation to the relevant GA sub-committee for consideration;
- Subject to HEA approval, a group be established to explore and consider the due diligence requirements and costs including the cost of making a planning permission application which will take a significant period of time;
- It is not within the remit of ARC to approve capital spend and the Finance, Performance and Strategy Committee, once established, must review the capital project in detail as per its terms of reference.

10.4.2 NOTED Detailed discussion including the following;

- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- Function of new FPSC to review presentations and set expectations to first class best practice standard.

10.4.3 AGREED This project to be referred back to the Executive Committee and with HEA approval, due diligence requirements, costing and planning being in order can be considered by the FPSC and then to the Governing Authority.

10.4.4 NOTED The appropriate minutes from the ARC and Governing Authority will be shared by the PDP with the Director, Buildings & Estates and President, Student Life.

#### **10.5 Anti-Fraud Policy**

10.5.1 AGREED To approve the Anti-Fraud Policy attached as Appendix 5 to the Report.

## **10.6 Annual Protected Disclosures Report 2023**

10.6.1 NOTED To approve the Protected Disclosures Report 2023 attached as Appendix 6 to the Report.

10.7 NOTED Acknowledgement by members of the Governing Authority to the ARC for their huge level of effort and time into the work of the Committee particularly over the last few months.

10.8 NOTED Further detailed discussion including:

- Request by several members for the President's Report to be a more narrative based report on how the University is performing with its normal business which must continue despite the current crisis e.g. CAO preferences.
- The necessity for the University to firstly get through PAC, address the S.64 issues and reach a period of stability.
- Noted that the governance of subsidiaries is part of the S.64 review.
- The PDP briefed members that Executive Committee will meet on a weekly basis moving forward and will concentrate on a work programme to September focused on key fundamental issues.
- In response to a query [REDACTED] on the Fundamental Risk Register (FRR), the Corporate Secretary informed members that a significant overhaul of the FRR is underway including the introduction of a new IT system, updated policy, risk manual and a new Review Group consisting of Executive team members. A communication in this regard will be issued to the campus community shortly.
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]

- [REDACTED]

10.8.1 NOTED The FPSC should review the template presented to Governing Authority for any such proposals.

10.8.2 [REDACTED]

## **11. STUDENT ACCOMMODATION RHEBOGUE**

11.1 NOTED Memorandum from the Director, Buildings & Estates entitled “Warning letter received from Local Authority regarding Rhebogue”, dated 30 April 2024 previously circulated for the information of the Governing Authority.

11.2 NOTED A notification from Limerick City & County Council on 15 April 2024 via a planning consultant advised this matter has been referred to An Bord Pleanála. In response An Bord Pleanála issued a copy of the referral to the planning consultant giving PCC the opportunity to make a submission. The submission must be made within four weeks. PCC are handling this matter and will engage planning consultants and Senior Counsel to formulate a submission.

11.3 NOTED Discussion including the following;

- Governing Authority had been informed when requested to approve the acquisition that the planning permission for Rhebogue was in order;
- There is a possibility of a serious fine of up to €12.7m should it be deemed an offence has been committed with the change of use of houses to student accommodation;
- An assessment would be required on the contingent liability to assess if it should be recognised in the Financial Statements or not;
- The Director, Buildings and Estates is liaising with PCC on this issue.

## **12. STRATEGIC GOVERNANCE COMMITTEE (SGC)**

12.1 NOTED Documents entitled “Strategic Governance Committee – Report No.5” dated 30 April 2024 and “Strategic Governance Committee (SGC) report to Executive Committee and Governing Authority” dated 30 April 2024, previously circulated. The PDP briefed members on the following:

- The SGC met on 19 occasions and considered a broad range of historic and contemporary governance issues, generating 15 memos, identifying and analysing root causes. It made over 60 recommendations for consideration and allocation into the work plans of Executive Committee, Governing Authority and its committees as appropriate.
- The approach of members was orientated entirely towards the enhancement of processes and governance arrangements with wide collective expertise from across the University.

- A robust framework is necessary between management and Governing Authority on all major decisions. The principles of openness, transparency, accountability, stakeholder engagement, and public value need to be embedded across all levels.
- A series of eight themes and framework document were developed with details on the following set out: [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
- A schedule of recommendations now requires management responses, owners and timelines. The recommendations themselves will act as a good heuristic, producing reflection, discussion, engagement and ultimately actions that will encourage better informed and longer-term decision-making. Responsibility should be assigned as appropriate to the Executive Committee and relevant committees of the Governing Authority with regular reports until all matters are dealt with satisfactorily by members.

12.2 NOTED Detailed discussion including the following:

- Members thanked the PDP and SGC members for their excellent work and quality report delivered in a time bound manner addressing a wide variety of issues and can contribute to the S.64 review.
- The recommendations are varied with some very high level and others more targeted.
- While the S.64 review is very broad the SGC recommendations could be very helpful in prioritising what must be done. [REDACTED]  
[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]  
[REDACTED]
- Suggested by members it would be useful to have recommendations listed in order of priority at a high level and under broad headings for the Governing Authority to consider. The PDP will revert on this and what will best provide a proactive segue into the S.64 report, to the next meeting.
- [REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
- [REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]
- The necessity of all staff abiding by a Conflict of Interests Policy and management plan;
- Challenges around moving forward and doing better whilst the current emergency pulls all the energy into the centre.

12.3 NOTED The Chancellor expressed her appreciation to all members of the SGC.

### **13. COMMITTEE OF PUBLIC ACCOUNTS (PAC) 9 MAY 2024**

13.1 NOTED Letter from the Committee of Public Accounts regarding UL Financial Statements 2022 dated 16 April 2024. The letter sets out that PAC has a particular interest in the following matters at their meeting with UL on 9 May 2024:

- Governance and associated due diligence of the University's purchase of the Limerick city centre site in 2019;
- Corrective actions arising from the above matter, including the new Acquisitions Policy approved by the Governing Authority in 2022 and its implementation;
- Governance, value for money, procedures/business case and associated due diligence of the University's purchase of houses for student accommodation in Rhebogue which was approved by the Governing Authority of the University in 2022, including the University's adherence to the 2022 Acquisitions Policy, and;
- Related letter from the HEA to the Chancellor, dated 26 March 2024 and concerns raised by the HEA in respect of the Rhebogue purchase.

13.2 NOTED The University has also been invited to attend the Joint Committee on Education, Further and Higher Education, Research and Innovation and Science on 15 May 2024. A copy of this letter was previously circulated and the format of the meeting was noted as follows:

**Session 1:** Measures being taken to address Policy Issues at UL with reference to 1) the request by the HEA that the UL Governing Authority conduct a Formal Review, and 2) Corporate Governance (Officials from the HEA).

**Session 2:** Policy on the Provision of Student Accommodation and Corporate Governance Policy at the University of Limerick (Professor Kerstin Mey, President, UL).

13.3. NOTED Discussion including the following;

- The delegation attending is likely to have to deal with similar questions between both committees;
- Shared view that the O'Donoghue Report must be provided to PAC;
- [REDACTED] However, as PAC must be informed in advance of those attending and they will be informed that Professor Mey is unavailable;
- The Chancellor, PDP, Corporate Secretary and Director, Management Planning & Reporting will be attending the PAC. The PDP will give the opening statement and the Chancellor will also provide a short opening statement on actions by the Governing Authority since the stamp duty issue was raised;
- There will be legal constraints around what UL representatives can discuss, however, the Governing Authority were adamant that within such limits, there must be openness and transparency on all questions asked.

### **14. UPDATE ON HEA S.64 / HEA VISIT / TERMS OF REFERENCE**

14.1 NOTED Document entitled "S64 HEAA 2022 Draft Terms of Reference – University of Limerick", previously circulated.

14.2

[REDACTED]

[REDACTED]

[REDACTED]

#### 14.4 Higher Education Act, Section 64 Review – Procurement

14.4.1 NOTED Document entitled “Memo to Governing Authority Higher Education Act, Section 64 Review – Procurement”, previously circulated. The Financial Controller Operations & Research joined the meeting and her briefing included the following:

- Procurement options for the areas in advisory/consultancy services required.
- OGP Lot 4 for Audit Services the closest match but that a mini competition may not guarantee an outcome and the urgency of matters means this is also not feasible with the tight deadline of 60 days (option to extend by a further 30) to complete the review.
- Detailed table set out the fourteen Framework members qualified by the OGP framework process and therefore meet appropriate professional standards. A review of services offerings of these firms from their websites has identified those possessing most of the required competencies / services as per the Terms of Reference. This review has established that c.6 members have the full suite of services required. All firms on the Framework, other than where a conflict has been identified will be invited into the process.
- Finance has made initial contact with some of the firms who best match the service requirement and has left messages with the remaining ones so that they are aware that this process is about to commence with a truncated timeline.
- The proposed process will establish: (a) If they have the capacity to undertake the review within the timelines permitted and with an immediate start; and once this is confirmed the draft terms of reference for the Section 64 Review will be issued. (b) For those that confirm a willingness to work within these timelines, the Finance Division will ask them to submit within a short period of days: - (i) Understanding of the brief to also include evidence of similar work undertaken (scale and complexity) and references (ii) Technical merit of the proposed resources to include details and CV's of the team that would be assigned to undertake the work (iii) Service delivery methodology, and (iv) Confirm pricing in line with framework pricing terms and provide a blended daily rate based on the proposed assignment of resources for the purposes of evaluation.
- An agreed team will evaluate the submissions against award criteria, score the firms and the highest would be recommended for appointment. The scoring must be supported by clear justifications.
- [REDACTED]
- [REDACTED]
- [REDACTED]
- [REDACTED]
- Any Conflict of Interest will require additional consideration.

- The Evaluation Process was detailed including: expressions of interest deadline 30 April; 2 May UL to issue draft Section 64 Review Terms of Reference seeking responses by 7 May; Evaluation and clarifications on 8/9 May; decision on successful submission Friday 10 May; Unsuccessful firms notified of their score and that of the winning bid, with a brief explanation of the differential in scores.

**14.4.2 AGREED** To approve the recommendations as set out;

- The proposed process set out in Section 2.2 of the memorandum and set out in 14.4.1 above;
- To appoint a three-person Evaluation Committee to evaluate the submissions and recommend to the Governing Authority for appointment the firm deemed to have achieved the highest score against the criteria set out;
- Membership of the committee are as follows: Professor Edmond Magner; Dr Sinead O’Flanagan and Ms June Pearson Arnold;
- Ms Fogarty will be the contact point for receipt of submissions and deal with any queries from firms on the framework and support the Evaluation Committee;
- Approval of the appointment will be done via email to members of Governing Authority on the evening of 9 May 2024.

**14.4.3 NOTED** Discussion including the following:

- [REDACTED]
- The FCOR outlined potential risks the process may face;
- The Chancellor along with members thanked the FCOR for the extraordinary work which she has completed in such a short timeframe.

**15. ANY OTHER BUSINESS**

**15.1 Director & Officers Insurance**

15.1.1 NOTED The Corporate Secretary to circulate details on Directors & Officials Insurance to members.

**15.2 Draft Statement to Campus Community**

15.2.1 NOTED Document entitled “Communication from Governing Authority following Higher Education Authority attendance at University of Limerick”, tabled at the meeting and made available for members on the online meeting pack. The Corporate Secretary briefed the members on the proposed communication to be issued to the campus community.

**15.3 Correspondence of note provided for information of Governing Authority**

- Letter from Acting Chief Officer to HEA dated 29 April re Annual Governance Statement.
- Letter from Committee of Public Accounts (PAC) dated 16 April re meeting 9 May 2024.



**Board/Committee :**       **Governing Authority**  
**Meeting Number :**       **M24-5**  
**Page No. :**               **17**

- Letter from Joint Committee on Education, Further and Higher Education, Research, Innovation and Sciences dated 23 April re meeting 15 May 2024.
- Communication from the Governing Authority to the campus community following Higher Education attendance at the University of Limerick.

**16. MEETING WITHOUT MEMBERS OF EXECUTIVE PRESENT**

- 16.1 NOTED This item to be deferred to the next meeting on 27 May 2024. It is a requirement of the Annual Governance Statement that this occurs at least twice each year.