

# Certificate in Workplace Transversal Skills

## Programme Overview

Core transversal skills are becoming ever more important to an individual's successful and sustainable employment.

This programme is for those who wish to enhance their personal and professional development and aims to provide participants with a set of soft skills for success in every sphere.

## Participants will learn to:

- Effectively communicate, collaborate, and interact with others.
- Create a harmonious and productive collaborative environment
- Inspire, motivate, and guide professional teams.
- Find innovative solutions and make informed decisions.
- Handle challenging situations, adapt to change, and maintain a healthy work-life balance.
- Foster healthier relationships by addressing disagreements with tact and understanding.



## Programme Content

Semester 1	Semester 2
Productive And Healthy Remote Working	Cooperative Vs Pseudo-Cooperative Workplace
Translating Organisation Aspirations Into Organisation Goals	Problem Solving Tools And Techniques
Teamwork, Change And Cultural Diversity	Project 1

The programme consists of six taught modules over two semesters with a duration of 5 weeks for each 6 credit module. Modules are delivered online via our dedicated online learning management system facilitating a flexible learning environment.

Focusing on practical and real-life applications of soft skills, the course content is based on the latest research and industry best practices in soft skills development, delivered by expert instructors.

## For Whom

This course can be beneficial for individuals across various industries and job roles. However, certain target audiences may particularly benefit from the course due to the nature of their responsibilities and interactions within the workplace. They are but not limited to:

- Middle managers
- Emerging leaders
- Project managers
- Sales and Customer Service Teams
- Human Resources Professionals
- Team Leads and Supervisors
- Cross-Functional Teams
- Technical Professionals

## Entry Requirements

The main objective of this programme is to upskill the Irish workforce in terms of the general and transversal skills they need in order to be more effective in their workplace. Therefore, there is no academic pre-requirement for entering this course of study.

All applicants with a Leaving Cert are eligible to apply for this programme.

## How to Apply

For details on how to apply and documentation required, visit: [www.ul.ie/gps/workplace-transversal-skills-certificate](http://www.ul.ie/gps/workplace-transversal-skills-certificate)

**Programme Contact**  
**Email:** [seflc@ul.ie](mailto:seflc@ul.ie)  
**Tel:** +353 61 213 360

## Funding

Applicants may be eligible for reduced fees under the Skillnet initiative. For funding queries, email: [info@icbe.ie](mailto:info@icbe.ie)

