THE POWER OF WRITTEN COMMUNICATION

Edel Clancy

1st June 2017

Musgrave

Today's Agenda

- 1. Understanding corporate culture
- 2. Role of communication in corporate strategy
- 3. Visual communication supporting written communication
- 4. Digital/social communication
- 5. How to better prepare graduates for corporate life



We feed one in three people on the island of Ireland

SuperValu

Centra

Dialprix

Daybreak

MACE

Musgrave MarketPlace







We employ 45,000 people, 35,000 here in Ireland making us the largest private sector employer



140 year old family business

Musgrave

The Musgrave logo



Musgrave logo origins













































PlayStation.







Visual identity

3D - environments

Product / Services

Names

Staff Behaviours

External communications

Vision

Values

Clear brand strategy

Governance

Business processes

Management controls

Sense of purpose

Training and recruitment

Methods of rewards

Shared sense of fate

Employee communication

Beliefs and personality

Our Values

Long-term stable relationships

Not being greedy

Honesty

Working hard

Achievement

Musgrave



Delivering the Brand Strategy









for Manfrace



Peter Lacy Chairman



Transferming' for the hebyre

Visual communication supporting written communication









Being a destination place to work where talented people can grow and thrive



· Partnerships

Supporting retailers, businesses and communities



Building better brands Building profitable, omnichannel brands

that are different and better











Graduate



Training



Career development





Retailers



Community



Supplier



Support





LinkedIn

Currently 11,800 followers



Twitter

Currently 1,030 followers

We'll be rebranding the graduate website for September



musgravegroup.com



Musgrave plc @Musgravepic · May 9

#Time2Read We're delighed to support an extremely worthwhile programme designed to improve children's literacy @Action_On_Ed

BusinessActionOnEd @Action On Ed

We'd like to express a huge thanks to @Musgraveplc and their fabulous staff volunteers for being involved with our #Time2Read programme.







ili

Brand elements

logo

Musgrave

Typefaces

Headings



Times New Roman

Body



For Email and Word documents colleagues are recommended to use Calibri 12pt

Colour palette



Green PMS 2300 C40 M0 Y89 K0 R169 G194 B63 #A9C23F



Blue PMS 7682 C63 M37 Y2 K0 R103 G135 B183 #6787B7



Orange PMS 7577 C2 M55 Y69 K0 R224 G126 B60 #F07F3C



Teal PMS 7472 C54 M0 Y27 K0 R92 G184 B178 #5CB8B2



Grey PMS Cool Grey 11 C0 M0 Y0 K100 C44 M34 Y22 K77 R0 G0 B0 R83 G86 B90 #53565A



Black #000000

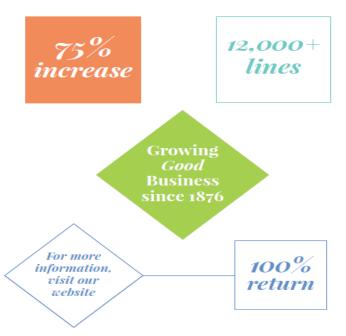


White C0 M0 Y0 K0 R255 G255 B255 #ffffff

Green

is to be used when a

Graphic devices



These supporting graphic devices are to be used sparingly and not crowded together

Typography

Copy is always white when it appears on a coloured background

Copy is *black* or *in colour* when it appears on a *white background*

Headlines and large quotes are in Times New Roman and Times New Roman Italic

Colleagues use **Calibri**for all applications, i.e. Email, Word,
PowerPoint and Excel

Principles

Brave

Warm

Clear

We are experts

We are leaders, and we project that presence with our words. We are bold, we speak with authority and we are serious about quality.

We are down to earth

We are friendly and genuine in our
 tone, and we speak from the heart.
 We are a values-driven, family business, and we give credit where it's due.

We are authentic

We are a business with principle. We are honest and fair, and we are tough negotiators. We are straight-talking, real people; we use everyday language.



Preparing for Writing in a Corporate World

- 1. Quickly find out the preferred communication method in your team and business e.g. is it IM, email, face-to-face, etc.
- 2. understand the organisation's guidelines on email
- 3. Understand the brand guidelines on communications especially if dealing with external customers.
- 4. Embrace brevity and clarity in your written communications
 - 1. use bullet points and tables if appropriate to present data clearly.
- 5. Use a spelling and grammar check!
- 6. Add any company specific acronyms or words to the dictionary e.g. SuperValu is not spelled Supervalue!
- 7. Embrace collaboration

Enactus



Questions?