

## Retirement Information

Dear Retired Member of Staff,

Following your recent retirement, please find below some useful information in relation to same:

### **Retired Members of Staff (RMOS) Forum – UL RESTART**

All Retired Members of Staff (University of Limerick, NIHE & Thomond College) are invited to join the RMOS Forum. The RMOS meet regularly, both in UL and off-campus, and are invited to attend an Annual Christmas Celebration organised by the Pensions Team. The Pensions Team communicate quarterly with the RMOS in relation to upcoming news and events, as well as sending UL publications such as UL in the News, UL Links & Research Works. Those interested in joining the RMOS Forum may contact the secretary of RESTART, David Conway at [davidconway@ul.ie](mailto:davidconway@ul.ie)

### **UL Retired Staff ID Cards**

Retired Members of Staff are entitled to a University of Limerick Retired Staff ID Card. ID Cards are issued on a daily basis from 12h00 – 13h00 in the Main HR Office, D1-042. For those RMOS who have previously had their ID photograph taken, an updated card may be mailed directly to you. For any ID card enquiries, please call 061 202463 or email [compandbens@ul.ie](mailto:compandbens@ul.ie).

### **UL Parking Permits**

Retired Members of Staff may apply for a University Parking Permit where retired members of staff continue to make a contribution to the work of the University. Parking permits may be obtained, by presenting a valid ID Card, from Cliona Donnellan, Buildings & Estates from Monday to Wednesday, 12h00 – 13h00 in Office Number AM-056. For Parking Permit enquiries, please contact [cliona.donnellan@ul.ie](mailto:cliona.donnellan@ul.ie) or 061 202496.

### **UL Email Account**

Where a retired member of staff continues to undertake / complete research or other specified UL work, ongoing access to their @ul.ie email account may be approved for a period of up to 12 months.

The approval of the direct line manager and the respective Executive Committee member is required.

The maximum term of any extension period application is 12 months.

Further extensions, if required, must have the reapproval of the respective Executive Committee member and also those of the HR and ITD Directors.

Prior to Retirement the staff member must engage with their Head of Department and Dean to complete the Email Retention Form at [Keeping in Touch | University of Limerick \(ul.ie\)](#)

### **Communications from the University following retirement:**

The way we communicate continues to evolve at UL. Our new communications platform is UL Connect which replaces email as the primary communications tools.

In order to ‘opt in’ to receive communications from the University in relation to events, job advertisements, opinions, items for sale, bereavement notices published on the UL Connect Platform please complete and return the Communication Consent Form at [Keeping in Touch | University of Limerick \(ul.ie\)](#)

### **UL Library**

Retired Members of Staff are entitled to use the Library on campus. A valid Retired Staff ID Card is required for any library loans.

### **UL Arena**

Retired Members of Staff are entitled to use the UL Arena at a discounted rate for both *Pay-As-You-Go* and *Arena Membership*. A valid Retired Staff ID Card is required for same. For further information, you may contact the UL Arena directly at 061 234189.

### **Pension Payment**

Your University of Limerick pension will be paid one month in arrears into a bank account of your choice in this country for as long as you live. Payslips will be sent to your home address every month by the salaries department. Should you have any queries regarding your payslip or do not receive your payslip, please contact [salaries@ul.ie](mailto:salaries@ul.ie).

### **Further Information**

For further information in relation to any of the above or for pension-related information, you may contact the pensions team at 061-202930, or at [pensions@ul.ie](mailto:pensions@ul.ie), as per below or visit the [Pensions & Superannuation Section](#) of the HR Website.