WHU
Otto Beisheim School of Management

Excellence in Management Education

Fact Sheet AY 2022/23

BSc and MSc Exchange



WHU – Otto Beisheim School of Management

International Relations Office
Campus Vallendar
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WHUInternational

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Administrative Matters

Academic Calendar*

https://www.whu.edu/programs/exchange-programs/

Fall 2022

Quarter I	September 1 – October 29, 2022
Quarter II	October 31 – December 21, 2022**
Mandatory Orientation	August 25 and 26, 2022
Arrival Dates	August 23 and 24, 2022

Spring 2023

Quarter III	January 9 – March 4, 2023
Quarter IV	March 6 – April 28, 2023**
Mandatory Orientation	January 5 and 6, 2023
Arrival Dates	January 3 and 4, 2023

The dates usually include exams, but a few exams might take place during the week after the end of each quarter (except for quarter II).

The dates for our MBA exchange program differ and can be found in the WHU Campus Düsseldorf MBA Fact Sheet.

*All dates are subject to change

**The official end of the spring semester is August 31st but no classes are offered between May and August. During that time students could do an internship in Germany based on their student residence permit. Fall term officially goes until December 31st but no classes are held in last 10 days of the term.

Deadlines for Application & Nomination

Fall 2022/Full Year	June 1, 2022
Spring 2023	October 1, 2022
Double Degree	April 1, 2022

Nomination Procedure

The home university nominates their student(s) via email including the following information:

- First name and family name of the student (as shown in passport)
- Student's gender
- Student's nationality (for visa purposes)
- Term(s)
- Study program (BSc, MSc)*
- Student's email address

* Due to the different campus locations and program structures, graduate exchange students can no longer mix MSc and MBA courses. From now on, the partner university should indicate for each nominee upon nomination whether this graduate student is applying for our MSc Exchange Program on our Vallendar campus or our MBA Exchange Program on our Düsseldorf Campus (if eligible; see our WHU Campus Düsseldorf MBA Fact Sheet).

Erasmus Information

Information for Incoming Erasmus Students, Online Learning Agreement (OLA):

Receiving Institution Information:

Country: Germany

Name: WHU-Otto Beisheim School of Management

Faculty/Department: International Relations Office

Address: Burgplatz 2, 56179 Vallendar, Germany

ERASMUS Code: DKoblenz03

Receiving Responsible Person:

Name: Kristina Schwanitz

Position: Exchange Coordinator Europe

Email: Kristina.schwanitz@whu.edu

Phone number: +492616509163

Receiving Administrative Contact Person:

Same as above



Application Process

After the home university has emailed the nomination to the respective exchange coordinator at WHU, the nominated student(s) will receive instructions for the online application procedure via email.

Shortly after the application deadline, we will process the complete online applications and send an acceptance package including the letter of acceptance for each student to the international office at the home university.

Housing

https://www.whu.edu/housing

The application for housing is done within the online application. After processing the application, the housing office will contact the students directly. Housing is distributed on a first-come, first-served basis. Exchange students will be given support to find their apartment before arrival, either by maps, detailed descriptions on how to find the apartment or by a WHU student buddy.

Expected date of arrival: the day before our mandatory orientation.

Contact persons:
Philomena Richartz and **Sabine Neuer** (housing@whu.edu)
Phone: +49 261 6509-590/ -591

Visa and Residence Permit

https://www.whu.edu/programs/exchange-programs/pre-departure-arrival-at-whu/

Depending on their nationality, students might need a visa and/or residence permit to study in Germany. While we assist students in applying for their residence permit during orientation, it is the student's own responsibility to take care of visa matters as early as possible, ideally at least 2 months prior to departure.

Students should contact the German Consulate of their home country (or country of residence) to find out if they need a student visa prior to entering Germany/Europe for study purposes.

Integration at Vallendar Event



Health Insurance

https://www.whu.edu/programs/exchange-programs/pre-departure-arrival-at-whu/

All exchange students have to provide proof of health insurance upon their arrival at WHU. It has to cover the following aspects to be acknowledged by the German authorities:

- The student's name has to be mentioned as the insured person
- Period of time: coverage of the entire stay in Germany
- Region: Germany must be covered
- Emergencies must be covered
- All medical expenses must be covered

Health insurance with full coverage for sickness, emergencies and all medical expenses is absolutely mandatory for all exchange students in Germany. Students can contact the International Relations Office at WHU in advance to check if their health insurance is sufficient.

Cost of Living

https://www.whu.edu/programs/exchange-programs/pre-departure-arrival-at-whu/

A student's cost of living will be approximately 1200 € per month, depending on their free time activities (e.g. travelling, eating out, using sports facilities, visiting concerts and clubs).

- Accommodation: between 530 € and 600 €
- Mobile Phone: 30 €
- Food: 150 €
- Laundry: 20 €
- Local transportation: 30 €* (Semester Ticket)
- Health Insurance: approx. 100 €
- Miscellaneous (leisure activities): 300 €

*a fee of approx. 125 € to be paid at registration

Semester Ticket

Starting with the fall semester 2019 students will be required to purchase the VRM Semester Ticket. This allows them to travel within the VRM region with all regional trains and busses. The Semester Ticket is integrated in to the WHU student ID card. To receive the card students must pay the mandatory Semester Ticket Fee of approx. 125,00 €. This amount is subject to change and will be communicated to the students well in advance. Students may pay using credit card or cash. Fees may apply when using a credit card, so we recommend that students first contact their credit card provider for more information.

Academic Matters

Program Offer for Exchange Students

On its campus in Vallendar, WHU offers a Bachelor in International Business Administration for undergraduate exchange students and since Fall 2017, a Master in Entrepreneurship in addition to the Master in Management and Master in Finance programs for graduate exchange students. **On its campus in Düsseldorf**, WHU graduate exchange students fulfilling the MBA admission requirements can choose classes from the Full-time and Part-time MBA Program. For more information on these programs such as academic calendar etc. see "WHU Campus Düsseldorf MBA Fact Sheet". Due to the different campus locations and program structures, graduate exchange students can no longer mix MSc and MBA courses.

Online Course Guide

www.whu.edu/courseguide

Language of Instruction

Two undergraduate tracks are offered: either with 80% or 100% of the courses in English. The graduate programs are taught completely in English.

Language Requirements

BSc and MSc exchange students do not need to prove their proficiency in English as we trust the selection process of our partner universities. However, a high level of English proficiency is required as the majority of the courses are taught and examined in English. We therefore strongly recommend that exchange students have English language skills equivalent to an internet based TOEFL score of at least 95.

Academic Information

Class format: Lectures, seminars and exercises
Class size: 30 to 40 students
Examination types: Exams, papers, cases, presentations and participation
Attendance: Mandatory
Workload: 5 to 7 courses per term for all programs
Transfer of Credits: Undergraduate courses are worth 4,5 ECTS credits and Graduate/Language courses are worth 5 ECTS credits

German Language Course

WHU offers intensive German courses throughout the semester. Exchange students have the opportunity to participate in one of the 4 levels offered, from beginners to advanced. The course is worth 5 ECTS credits and tuition-free for exchange students.

Grading System

WHU Grading System		Definition
1.0 to 1.5	sehr gut	very good
1.6 to 2.5	gut	good
2.6 to 3.5	befriedigend	satisfactory
3.6 to 4.0	ausreichend	sufficient
5.0	nicht ausreichend	fail

Faculty

https://www.whu.edu/faculty/

- Economics
- Entrepreneurship and Innovation
- Finance and Accounting
- Management
- Marketing and Sales
- Supply Chain Management

Additional Student Services

- Full access to the Career Center Services (incl. counseling, tailor-made newsletter with internships and job offers for international students, as well as access to the company presentations)
- VIP (Vallendar Integration Program is a student organization to foster the integration of exchange students at WHU)
- Student Buddy Program
- 24 h library and gym access



Contact

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