University of South Carolina Exchange Application Instructions

Complete the online University of South Carolina Admissions application via this link:
https://apply.sc.edu/register/International.Student.Exchange

Create your Study Abroad Account online
Steps to Creating your Study Abroad Account

1. Go to sc-horizons.symplicity.com
2. In the top right corner, click on the box that asks "Are you a current student?"
3. A box will pop up asking if you are a current student, CHOOSE NO
4. A new page will appear
5. At the top of the page, you will see a tab showing, "Incoming Exchange Students Only"
6. Click on this tab
7. A registration form will open
8. Complete this section with as much information as you can
9. Once this is completed you will be able to login with the information you used via the student login at the home page: sc-horizons.symplicity.com

Upload Documents to your Study Abroad Account
Steps to Upload Documents to your Study Abroad Account

1. Login to your Study Abroad Account at sc-horizons.symplicity.com
2. Click on the tab that shows, "Document Library"
3. Choose the My Documents Tab
4. Upload completed documents listed below
   a. Passport Copy
   b. Official University Transcript of Record
   c. Student Health Services Immunization Form (attached to email)
   d. Certification of Financial Support Form (attached to email)
   e. English Proficiency Exam Results (if applicable)
   f. Any other forms that are needed to complete your application, such as a bank statement/ letter or medical records. (if applicable)

Email maura@mailbox.sc.edu confirming your complete application

1. Include your first and last name, date of birth, and home institution in this email
2. Be sure to state that you have uploaded all relevant documents and completed the online University of South Carolina Admissions Application.
3. Your application will not be processed until ALL Documents have been received.