



Finding a Book

- Step 1: Sign into your library account and search for what you are looking for on the Library Catalogue at ul.ie/library.
- Step 2: On your results page, select which item you want to find.
- Step 3: Note the item's availability and location. If the book is available for check out it will say Available at in green. If it is checked out, it will say Checked Out in grey.
- Step 4: Library material is kept in several different locations*, be sure you are looking in the right place! See the list of locations in the next column.
- Step 5: Be aware that the books & other material in the library are organised by subject according to the Dewey Decimal System. Dewey is arranged into ten disciplines, ranging from 000 to 999 (see the full list on the other side of this leaflet). On the spine of each book you will see a series of numbers and letters; this is the Shelf Mark. This number tells you two things: the subject matter of the book and its place on the shelf. For example, books on Social Science are found in the 300 range and within that range, books on Political Science will be found at the 320s. The three letters at the end of the series of numbers are the first three letters of the author's name.
- Step 6: Go to the correct location, find the book according to its Shelf Mark and check it out!

*Library Locations

Open Shelves: The shelves on floors 1, 2 & 3 where the study desks are.

Short Loans: Beside the Information Desk on the Ground Floor.

ARC: Items can be requested online and retrieved at the Short Loan area on the ground floor.

Reference material and dictionaries, denoted by a red dot are on the open shelves after Languages on Floor 1.

Popular Reading is located on the Ground Floor adjacent to the glass stairs.

GLUCKSMAN LIBRARY

Floor 2

500 Science
510 Mathematics
530 Physics
540 Chemistry
570 Biology
610 Medicine & Health Sciences
610.73 Nursing & Midwifery
620 Engineering
621 Mechanical Engineering / Electronics
624 Civil Engineering
629 Aeronautics
636 Equine Science
640 Home & Family Management
650 Business
657 Accountancy
658 Management
660 Chemical Engineering
664 Food Science
671 Metal Technology
674 Wood Science
690 Construction
700 Art
720 Architecture
780 Music
796 Sport
800 Literature
910 Geography
930 Archaeology
940 History
HSM & Teaching Resource Collection

Ask Us/Tell Us
www.ul.ie/library-askus
Tel 061 202 166
Email libinfo@ul.ie
www.ul.ie/library

GLUCKSMAN LIBRARY

Floor 1

001-003 Knowledge, Systems
004-007 Computer Science / IT
010-090 Information &
Journalism
100 Philosophy
150 Psychology
200 Religion
300 Social Sciences
310 Statistics
320 Political Science
327 International Affairs
330 Economics
350 Public Administration
360 Social Policy
368 Insurance
370 Education
400 Languages

Reference material
Dictionaries

Floor 3

340 Law

18-09

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Glucksman Library, University of Limerick, Limerick, Ireland
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