Universidade de São Paulo

Visiting address
USP International Office
Av. Prof. Lucio Martins Rodrigues, 310 - Bloco B - 4º andar- Cidade Universitária
São Paulo/SP – Brazil

Websites
University website: http://www.usp.br/

Contact
Incoming and outgoing exchange study coordinator
Rogério Nóbrega
Phone: +55 11 3091 2309
mobility.area4@usp.br
The above email address is always monitored

Agreement-related matters
Daniel de Deus Barcelos
Deisemara Nascimento Silva Di Tota
Gláucia Mara Terzian
Marilena Pires
Phone: +55 11 3091 3593
convinte@usp.br

Location
USP has 8 campuses spread across the state of São Paulo:
  - **São Paulo Campus**, subdivided into 4 different locations:
    1. São Paulo Cidade Universitária Armando de Salles Oliveira;
    2. São Paulo USP Leste;
    3. São Paulo Faculdade de Direito - Largo de São Francisco;
    4. São Paulo Quaçrilátero da Saúde;

The Campus at São Paulo is comprised largely of **Cidade Universitária**, which means “University City” in English (its full official name is **Cidade Universitária Armando de Salles Oliveira**). Cidade Universitária is located on the west side of the city of São Paulo, one of the largest urban areas in the world. It was inaugurated in 1968, and houses most of the University’s academic departments and administrative offices. The Health Complex, in the near of **Pinheiros** District, is considered part of the main campus. It includes the Health Quarter: the School of Medicine, the School of Public Health, the School of Nursing and the Institute of Tropical Medicine - São Paulo, as well as a large hospital complex and several other public health institutions. The Law School is located downtown in a traditional and well preserved building of great historical value. The newest part of the Campus at São Paulo is the School of Arts, Sciences and Humanities, located in the east side of the city. Since the Campus is located in the most populous city in South America, it is an extremely dynamic place with activities that involve numerous internal and external audiences;

  - **Bauru**:
  The city of Bauru is located 326 kilometers (202 miles) northwest of the city of São Paulo. Campus Bauru houses a Coordination Office, the Hospital for Rehabilitation of Craniofacial Anomalies (HRAC) and the Bauru School of Dentistry (FOB). Among the most important facets of the work on Campus are its health services, since they are an essential part of the activities of both the School and the Hospital. Multidisciplinary teams in several fields of health work together on the treatment of students, employees and citizens in general. Cultural activities at the campus (sponsored by the Cultural Events Division) include classes, workshops, presentations, exhibits and lectures on painting, theater, music, dance and arts. In addition, the Technical Sports Division offers the local community a diverse program of activities aimed at its well-being, improving quality of life, and integrating...
the campus community with the citizens of Bauru. This is one aspect of the University's extension projects, which are among USP’s most valued objectives;

- **Lorena**;
  With a population of over 80,000 inhabitants, the city of Lorena is located 180 kilometers (111 miles) northeast of the city of São Paulo;

- **Piracicaba**;
  The city of Piracicaba is located 150 kilometers (93 miles) northwest of the State Capital. In 1934, the well known Practical School of Agriculture of Piracicaba, later renamed Luiz de Queiroz College of Agriculture (ESALQ), was one of the founding institutions that were brought together when the Universidade de São Paulo was created. The campus is also home to the Center for Nuclear Energy in Agriculture (CENA). The campus at Piracicaba covers 9,200 acres (which is about 48% of the area of all USP’s campuses);

- **Pirassununga**;
  The Pirassununga Campus is one of USP’s largest campuses in surface area. Its facilities include land for crops and units for animal production. Pirassununga has a high-altitude tropical climate, with an average annual temperature of 20.8°C (70°F), which makes the region especially adequate for these activities;

- **Ribeirão Preto**;
  Ribeirão Preto is located 313 km away from São Paulo capital city with a population of over 600,000 inhabitants. The Campus is well known for both its beautiful park-like setting and academic excellence. It is not only the 2nd largest campus of the Universidade de São Paulo in terms of academic specialties, but also in scientific production. When the Campus was originally laid out in the 50’s, it was essentially a health sciences campus (medical and nursing sciences, pharmaceutical sciences, dentistry). Since then, several academic specialties have been introduced, such as physics, mathematics, chemistry, biology, psychology and education. More recently, the Campus also received Schools of Business, Law, Physical Education, and a Department of Music. The Campus has an International Office that integrates each Faculty. It helps visitors get settled and feel the hospitality of the city. A business and cultural center in the countryside of São Paulo, Ribeirão Preto is a city with active cultural and student life.

- **São Carlos**;
  The city of São Carlos, located 231 km (143 miles) north of the city of São Paulo, is an important scientific, educational and technological center for the state of São Paulo and the whole country. The city has an intense academic activity, due to the presence of many research institutions. Its universities and research centers are widely recognized for their excellence and diversity. The large number of academic, technological and industrial complexes in and around São Carlos gave the city the title of “Capital of Technology”. The Campus includes five schools (of Engineering, Mathematical and Computer Sciences, Physics, Chemistry and Architecture and Urbanism). The USP Campus at São Carlos is divided geographically into two separate sections. Both of them occupy the central region of the city, and contain numerous local facilities, including free transportation between the two sections.

<table>
<thead>
<tr>
<th>Faculties, Schools and Institutes</th>
<th>48 teaching and research units (see the full list)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mailing address</td>
<td>USP International Office (Aucani)</td>
</tr>
<tr>
<td></td>
<td>Av. Prof. Lucio Martins Rodrigues, 310 - Bloco B - 4º andar- Cidade Universitária São Paulo/SP – Brazil</td>
</tr>
<tr>
<td>Registration Guidelines</td>
<td></td>
</tr>
<tr>
<td>Academic</td>
<td>1st Semester: from February to June (holidays in July)</td>
</tr>
</tbody>
</table>
### Calendar

2nd Semester: from August to December (holidays in January)

The full academic calendars are available at Mundus (menu on the left side). *Nota bene:* some Schools follow a different calendar, so please refer to their International Office website for more information.

### Nomination & Application Deadlines

| Undergraduates and Second cycle - Master's level students from the European Higher Education Area¹ |
| (Non-)Partners are required to nominate students by filling in the form in the nomination platform Mundus (no login required, but students must be nominated from an authorized email address). |

Study Abroad Advisors/Exchange Coordinators of (non-)partner universities whose email addresses are already authorized may request to be emailed a link to access the form by entering their email addresses in the Nomination Platform Mundus.

Should the exchange coordinator need permission to nominate students, the steps available at General Guide should be followed. When requesting permission, one has to provide some details, such as full name, name of institution, title and position at the sending institution.

After getting permission to nominate students, you may request to be emailed a link to nominate your students every time you need to do it without having to request or generate any passwords.

Please notice that when nominating a student, the Study Abroad Advisors/Exchange Coordinator chooses neither the campus nor the school at which the student will attend courses. These will be confirmed automatically after students add the courses/modules within the application system.

### Postgraduate studies – Master’s and doctoral students

Postgraduate students (*Mestrado* and *Doutorado*) may apply either to take courses or to carry out pure research. A combination of the two schemes is also possible. Students willing to attend courses should be nominated by the deadlines, whereas students willing to carry out research at USP may be accepted on a rolling basis and plus they will need a supervisor. Postgraduate students should be nominated by email only. No nomination via Mundus is required (see section on application procedures below).

When nominating a postgraduate student, please inform the following details:

1. Student’s full name
2. Email address
3. Level of study (whether master’s or doctoral)

### Deadlines

1st Semester (from February to June): Please nominate your students until **October 5**th (students should submit their applications until **October 15**th);

2nd Semester (from August to December): Please nominate your students until **May 5**th (students should submit their applications until **May 15**th);

### Application Procedures

<table>
<thead>
<tr>
<th>Undergraduate studies</th>
</tr>
</thead>
<tbody>
<tr>
<td>1 - The student needs to be officially nominated via the Online Nomination/</td>
</tr>
</tbody>
</table>

---

¹ Most bachelor’s (*bacharelado*) degrees offered at USP last either 4 or 5 years, therefore it is highly recommended that students belonging to the European Higher Education Area apply to courses pertaining to the four final semesters of undergraduate programmes offered at USP (see also Structure of degree programmes at USP)
Application Platform **Mundus**. No hard copies are needed!

2 – The student will be emailed a link and instructions to complete her/his application (no hard copies are requested).

The details regarding the application process are available at [Admissions > Undergraduate > Exchange Students (how to apply)](https://uspdigital.usp.br/janus).

### Postgraduate studies

After being nominated by the exchange coordinator of the home university, the student will be contacted by email and should follow the steps and provide the documents listed at [Admissions > Postgraduate > Exchange Students](https://uspdigital.usp.br/janus).

### Courses offered

Students may choose subjects from different courses offered at different Schools. Click [here](https://uspdigital.usp.br/janus) to browse the online course catalogue (Note that Mundus supports only codes of courses offered at the undergraduate level).

It is not possible to take courses on multiple campuses, except for the 4 different locations spread throughout the city of São Paulo.

**NB**: The campuses *São Paulo Cidade Universitária Armando de Salles Oliveira* and *São Paulo USP Leste* are located quite far from each other (40km).

### Special requirements

- The School of Engineering (*Escola Politécnica*) requires exchange students to enroll in a number subjects that correspond to at least 12 credits.
- The Ribeirão Preto School of Economics, Administration, and Accounting (*Faculdade de Economia e Administração de Ribeirão Preto - FEARP*) requires applicants to enrol in a number of subjects that correspond to at least 16 credits.

### Credit System


### Grading System


### Credit Transfer Guidelines & Grade Equivalency


### Course restrictions

- Exchange students in the area of Human Health are not allowed by law to undertake practical classes and internships. They may follow those courses as audit students, if suitable.
- The School of Architecture and Urbanism (*Faculdade de Arquitetura e Urbanismo – FAU*) and the School of Economics, Business and Accountancy (*Faculdade de Economia, Administração e Contabilidade – FEA*) receive each semester a large number of applications and have limited capacity to admit exchange students. Please refer to their Local International Offices before nominating students / applying. We highly recommend that students intending to apply for such schools consider the possibility of alternatively applying for other schools as well.

### Language requirements

Most classes at USP are taught only in Portuguese. Therefore, the student must have a good command of Portuguese (at least B1 level according to the **CEFR**) in order to attend classes.

No specific certificate of language proficiency is required. For information on the availability of study options possibly taught in English at the postgraduate level, please refer to [https://uspdigital.usp.br/janus](https://uspdigital.usp.br/janus) or to the Local International Offices operating at the faculty level. There are no specific language requirements for students who wish to carry out research activities only. The activities can be carried out in the language agreed upon by the student and their supervisor.
### Acceptance letter
Once the successful applicant is accepted, the School/Institute itself (not the Central International Office) will send the acceptance letter directly to the address informed by the Study Abroad Advisor/Exchange Coordinator, who will also receive a copy of the letter by email. It usually takes from 30 to 45 days after the deadline for applications.

### Transcripts
An official transcript will be sent to the Home University’s International Office both electronically and by post after completion of the studies once the grades are released.

### Short and Summer Courses
USP offers short courses (refresher, diffusion, specialization, professionalizing, extension, etc) either free of charge or at reduced fees.

### Student Services, Support and Campus Life

#### Language course
- Online Portuguese language course;
- The exchange student can attend (during the semester, not before) an intensive Portuguese course offered by the Language Learning Center (Centro de Línguas da FFLCH) at the São Paulo Campus only – Cidade Universitária. For further information, please visit [http://clinguas.fflch.usp.br/](http://clinguas.fflch.usp.br/) or send an e-mail to portcl@usp.br. For opportunities available on other campuses, please refer to our Local International Offices.

Language center courses can be combined with regular courses arranged by various faculties, but they are not listed on the transcript of records. Students who pass the exams receive a certificate of attendance and exchange coordinators may consider them when transferring credits.

#### Restaurants
All campuses have their own restaurants that serve breakfast, lunch and dinner at affordable prices.

#### Medical facilities
USP owns two large hospitals and has partnerships with the Clinical Hospital of São Paulo and of Ribeirão Preto. Exchange students can have access to them in case of emergency.

#### Sports and Cultural facilities
Sports and recreational facilities and more are present on all the campuses. Some centers run specific programs for several sports such as soccer, basketball, volleyball and swimming. All programs are supervised by professionals from the respective field and are available to foreign students.

In addition to museums, USP also has several cultural centers and groups providing students with a rich diversity of options for leisure and culture.

#### Student’s Union
For information regarding the student’s union, please refer to the website of the student’s associations.

#### Safety on campuses
Safety tips for students are available at [http://www.sppu.usp.br/dicas-seguranca](http://www.sppu.usp.br/dicas-seguranca)

A safety app for emergency situations and phone numbers are available at [http://www.usp.br/manualdocalouro/?page_id=2748#primeiros](http://www.usp.br/manualdocalouro/?page_id=2748#primeiros)

#### International Buddy Programme
**USP iFriends** is a program created by International Office of USP in order to facilitate the contact between international students and the academic community.

The USP iFriend Programme (a degree student at USP who signs up for the programme) is responsible for the process.

#### Accommodation
There are no accommodation options for exchange students within the campuses. The search for accommodation must be carried out by the students themselves according to their economic conditions and interests. USP strongly recommends that students take part in the **USP iFriends** program in order to get more information about accommodation. Applicants may opt to take part in the buddy program when filling out the online application form.


For further information regarding alternative housing options outside the campuses, please contact the Local International Offices.

#### Disability Support
Please inform us about students’ disabilities as early as possible. This information will not be used to assess their application at all. Through the programme "USP..."
Legal**, USP supports students with special needs, including adapted transportation services. **Here** is a full list of all the available services (in Portuguese only).

**Pre-arrival Information**

**Psychological support**

The Office for Mental Health**[^pt]** offers psychological support to exchange students.

**Visa Information**

The successful applicant will receive an Acceptance Letter, which is necessary for them to request the appropriate Student Visa (VITEM IV) at the Brazilian diplomatic representation**[^pt],[^en],[^es]** in their home country. The university is not allowed to enroll students with a tourist visa!


**Tuition fees**

USP is a public state institution that welcomes exchange students at no cost, except for a few short summer and extension courses.

No courses have registration or material fees, except for **Short and Summer Courses**.

**Insurance**

The international student will also have to provide evidence of medical insurance or appropriate and valid travel medical insurance policy for registration upon arrival. Students must purchase their Health/Travel Insurance in their countries of origin before travelling to Brazil (this must cover the entirety of the stay in Brazil). International students will have access to the Brazilian Public Health System only in emergency cases.

**Orientation dates**

Upon acceptance, the student will receive further information about orientation dates. Please notice that different faculties/schools may have different orientation dates as well as enrollment deadlines. Specific inquiries should be addressed to the **Local International Offices**. Students accepted to study at different Schools/Institutes should attend all the orientation dates.

**Student Guide**

For further information, please check the **student guide**.

**Vaccination and Health**

Yellow fever vaccines may not be required for visa application at the Brazilian diplomatic representations abroad, but yet are recommended when travelers intend to visit the following States in Brazil: Acre, Amapá, Amazonas, Distrito Federal, Goiás, Maranhão, Mato Grosso, Mato Grosso do Sul, Pará, Rondônia and Tocantins. Please note that vaccinations requirements may change without prior notice.

Additional information in English about health and vaccines requirements by Brazilian states and cities may be find at [https://visitbrasil.com/](https://visitbrasil.com/)

Exchange students may refer to one of the several Public Community health centers upon arrival in Brazil and require certain vaccinations if they decide to visit areas of risk.

**After Arrival**

**Registering with the police**

The former National Foreign Registry (**Registro Nacional de Estrangeiro** – RNE), the long-term identity document issued after Federal Police registration, has been renamed **Carteira de Registro Nacional Migratório** (CRNM). Visitors will be required to register with the Brazilian Federal Police office within 90 days upon arrival and apply for a **CRNM** – information available in Portuguese only. For further information, please contact the **Local International Office** operating at your host school.

**Enrollment**

Immediately upon arrival, the student should provide the **Local International Office** with copies of their medical insurance or appropriate and valid travel medical insurance policy as well as of the visa so as to confirm their attendance in person and collect their personal University Card.

**Costs and Additional Information**

**Living**

- There are free transportation options within each campus (information available in...
<table>
<thead>
<tr>
<th>Expenses</th>
<th>Portuguese</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>• It is possible to compare prices of basic living expenses in a variety of cities.</td>
</tr>
</tbody>
</table>

| Student and researcher's guide | An International Student and Researcher’s Guide is available for download. For further information the student may contact the [Local International Offices](#). |