



FH Salzburg

## Fact Sheet Salzburg University of Applied Sciences

### GENERAL INFORMATION

<b>Full legal name of the institution</b>	Fachhochschule Salzburg GmbH (FHS) / Salzburg University of Applied Sciences (SUAS)
<b>Erasmus ID Code</b>	A SALZBUR 08
<b>Euc-Number</b>	29324-IC-1-2007-1-AT-ERASMUS-EUCX-1
<b>Complete Address</b>	Campus Urstein Süd 1, 5412 Puch / Salzburg, Austria Campus Kuchl, Markt 136a, A-5431 Kuchl
<b>Institution's website</b>	<a href="http://www.fh-salzburg.ac.at/en/">http://www.fh-salzburg.ac.at/en/</a> Facts & Figures, including FH Salzburg Video: <a href="http://www.fh-salzburg.ac.at/en/about-us/facts-figures/salzburg-university-of-applied-sciences-overview/">http://www.fh-salzburg.ac.at/en/about-us/facts-figures/salzburg-university-of-applied-sciences-overview/</a>
<b>City's Website</b>	Puch bei Hallein: <a href="http://www.visit-salzburg.net/surroundings/puch-bei-hallein.htm">http://www.visit-salzburg.net/surroundings/puch-bei-hallein.htm</a> City of Salzburg: <a href="http://www.visit-salzburg.net/">http://www.visit-salzburg.net/</a>
<b>Rector</b>	Prof. Mag. Dr. Gerhard Blechinger
<b>Vice-Rector</b>	FH-Prof. Mag. Dr. Günther Grall FH-Prof. Dipl-Volksw. Dipl-Soz.oec. Dr. Roald Steiner
<b>General Background</b>	The Salzburg University of Applied Sciences with its 2700 well selected students is a centre of innovation and expertise in the knowledge domains of its degree programs. Since its foundation in 1995, it acts as a hub for the know-how transfer between research and the industry. Its degree programs offer university level education tailored to the needs of current and future demands of the labour market combined with a sound theoretical underpinning. This is guaranteed by its qualified and highly committed staff from higher educational institutions as well as the industry. We collaborate with partner institutions in Europe, the Americas, Asia and Australia in international projects as well as faculty and student exchange.
<b>Websites for incoming students</b>	<a href="http://www.fh-salzburg.ac.at/en/international/incoming-students/information-for-incoming-students/">http://www.fh-salzburg.ac.at/en/international/incoming-students/information-for-incoming-students/</a>

### INTERNATIONAL OFFICE

**General E-Mail Address International Office:** [international@fh-salzburg.ac.at](mailto:international@fh-salzburg.ac.at)

Fax International Office: Fax: +43-50-2211-1039

**Contact Persons International Office:**

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Technology  
Health  
Media

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**DEGREE PROGRAMMES**

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**Number of  
campuses**

*Campus Urstein*



*Campus Kuchl*



**Bachelor de-  
gree pro-  
grammes**

**Campus Urstein**

- Biomedical Sciences
- Business Management
- Occupational Therapy
- Nursing
- Midwifery
- Information Technology & Systems Management
- Innovation & Management in Tourism
- Innovation & Management in Tourism (English)
- SME-Management & Entrepreneurship
- MultiMediaArt
- MultiMediaTechnology
- Orthoptics
- Physiotherapy
- Radiation Technology
- Social Work

**Campus Kuchl**

- Design & Product Management
- Forest Products Technology & Timber Construction
- Smart Building

**Master de-  
gree pro-  
grammes**

**Campus Urstein**

- Applied Image & Signal Processing (English)
  - Business Management
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- Information Technology & Systems Management
- Innovation & Management in Tourism (English)
- MultiMediaArt
- MultiMediaTechnology
- Social Innovation

#### **Campus Kuchl**

- Design & Product Management
- Forest Products Technology & Management
- Smart Buildings in Smart Cities - Energy Infrastructure and District Renovation

#### **Postgraduate degree programmes**

- Salutophysiology for Midwives
- International Executive Master Program in Hospitality (Vietnam/Salzburg)

### **ACADEMIC REQUIREMENTS**

<b>Instruction</b>	Language of Instruction 1: German Language of Instruction 2: English
<b>Language requirements &amp; Language Proficiency</b>	Students wishing to study at SUAS must either have a very good command of English or German. If students want to attend courses taught in English, they have to provide certification or a letter of recommendation for having at least a <b>B2 level</b> in English and/or German in case it's not their mother tongue. A valid and internationally recognized English proficiency test such as TOEFL, IELTS or Cambridge at level B2 is recommended ( <b>B2 level</b> in English equals a <b>minimum of 72 points regarding TOEFL iBT</b> and a result of <b>at least 5.0. as to IELTS</b> ). In absence of a test, we will accept a letter of recommendation from English professor/instructor proving student's written and oral proficiency in English.
<b>German Courses</b>	German language courses are offered for free. Prior to the start of the courses at SUAS, all non-German speaking incoming exchange students who want to attend a German language course will have to take part in a German placement test, which will be conducted in the course of the Welcome Days. The test result will not affect their admission to SUAS as an exchange student.

### **INCOMING APPLICATION PROCEDURE**

<b>Documents</b>	<p>Applications to our university can only be submitted digitally. Before submitting their application students have to be nominated by the international office of their home university to do a semester abroad at our institution.</p> <p>The application form must be submitted online on our website: <a href="http://www.fh-salzburg.ac.at/en/international/incoming-students/incoming-application/">http://www.fh-salzburg.ac.at/en/international/incoming-students/incoming-application/</a>.</p> <p>The password to fill in the online application is provided to our partner universities who then forward it to their nominees. Following documents should be prepared:</p> <ul style="list-style-type: none"> <li>• a letter of Motivation</li> <li>• a provisional Learning Agreement</li> <li>• last 2 transcripts of record</li> <li>• a CV</li> <li>• 1 passport picture</li> <li>• copy of passport</li> <li>• Bachelor certificate, if available</li> </ul>
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- valid English proficiency test/ letter of recommendation for English skills (if mother tongue is not English)
- nomination from the International Office representative by email to [johanna.aicher@fh-salzburg.ac.at](mailto:johanna.aicher@fh-salzburg.ac.at)

All documents listed above should be uploaded in **one pdf-file** before submitting the online application. For the provisional **Learning Agreement** there is a separate upload field.

**Study areas that require special permission**

Students who apply for MultiMediaArt (MMA) or Design & Product Management (DPM) should also upload a **portfolio**. Details of the portfolio requirements can be found here:

- For MMA: [http://www.fh-salzburg.ac.at/fileadmin/fh/studiengaenge/mma/documents/MMA\\_PORTFOLIO\\_REQUIREMENTS\\_2013.pdf](http://www.fh-salzburg.ac.at/fileadmin/fh/studiengaenge/mma/documents/MMA_PORTFOLIO_REQUIREMENTS_2013.pdf)
- For DPM: [http://www.fh-salzburg.ac.at/fileadmin/fh/abteilungen/internationales/documents/Portfolio\\_DPM\\_Stand\\_June\\_2013.pdf](http://www.fh-salzburg.ac.at/fileadmin/fh/abteilungen/internationales/documents/Portfolio_DPM_Stand_June_2013.pdf)

**Deadline of nomination**

**15 April** for the following winter semester / **15 October** for the following summer semester

**Deadline of application**

**1 May** for the following winter semester / **1 November** for the following summer semester

**Link to Application**

<https://fhsys.fh-salzburg.ac.at/controller/public/incomings/incoming.php>

**Learning Agreement**

Students can combine courses offered in various degree programmes, however, this must be planned in advance and must be specified in the provisional learning agreement prior to students' arrival. Please contact the respective international academic coordinator responsible for the degree programme.

**Course information**

- For course information, please go to: <http://www.fh-salzburg.ac.at/en/disciplines/degree-programmes-overview/>
- Here you find an overview of all classes offered in English: <http://www.fh-salzburg.ac.at/en/international/incoming-students/lectures-and-courses/>

**Grading System**

Students are evaluated from 1-5, where 1 is excellent and 5 is failed. **ATTENDANCE IS MANDATORY**; At least 75% of the total units must be attended.

**Welcome Days**

- **Beginning of September:** Welcome Days for Winter Semester
  - **Middle of February:** Welcome Days for Summer Semester
- The exact dates are to be specified each year. Attendance is mandatory!

**BUDDY STUDENT NETWORK AND CONTACT PERSONS**

**Buddy Student Network & Facebook Group**

The Buddy Student Program aims to support the cultural exchange between incomings and regular students at SUAS. The Buddy coordinator at SUAS will send out the list of assigned buddies to all incomings prior to their arrival to Salzburg. Both incoming and buddy students are also welcome to make use of our Facebook Group, the link to which will be sent out each semester in due time before the semester starts.

**Contact on arrival**

- The team of the **international office** will assist in all administrative aspects of student exchange: <http://www.fh-salzburg.ac.at/en/international/international-office/team-contact/>
- The **international departmental coordinator** of each degree program is responsible for all academic issues: <http://www.fh-salzburg.ac.at/en/international/international-office/international-coordinators/>

## ACADEMIC CALENDAR STUDY YEAR 2017/18

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### Semester Dates

Please check the academic calendar on our homepage for the exact semester dates:

- <http://www.fh-salzburg.ac.at/en/studies-teaching/academic-calendar/>
- <http://www.fh-salzburg.ac.at/fileadmin/fh/abteilungen/internationales/documents/Academic-Calendar-17-18.pdf>

### **Important dates of the winter semester 2017/18:**

**05.-07.09.2017:** Welcome Days (mandatory for incoming students)

- Public holidays (no classes):
  - 26.10.2017: Austrian National Holiday
  - 01.11.2017: All Saints' Day
  - 08.12.2017: Immaculate Conception
  - 24.12.2017 - 07.01.2018: Christmas break
  - 12.02.2018 - 25.02.2018: Term break

### **Important dates of the summer semester 2018:**

**20.-23.02.2018:** Welcome Days (mandatory for incoming students)

- Public holidays (no classes):
  - 01.05.2018: Labour Day
  - 10.05.2018: Ascension Day
  - 21.05.2018: Whit Monday
  - 31.05.2018: Corpus Christi

## ACADEMIC CALENDAR STUDY YEAR 2018/19

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### Semester Dates

### **Important dates of the winter semester 2018/19:**

**04.-07.09.2018:** Welcome Days (mandatory for incoming students)

- Public holidays (no classes):
  - 26.10.2018: Austrian National Holiday
  - 01.11.2018: All Saints' Day
  - 08.12.2018: Immaculate Conception
  - 24.12.2018 - 06.01.2019: Christmas break

### **Important dates of the summer semester 2019:**

Welcome Days (mandatory for incoming students): date tba

- Public holidays (no classes):
  - 22.04.2019: Easter Monday
  - 01.05.2019: Labour Day
  - 30.05.2019: Ascension Day
  - 10.06.2019: Whit Monday
  - 20.06.2019: Corpus Christi

## INCOMING STUDENTS GUIDE

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Further information can be found in our Incoming Students Guide, which is available on our webpage: <http://www.fh-salzburg.ac.at/en/international/incoming-students/information-for-incoming-students/>

The Incoming Students Guide amongst others informs about important issues like accommodation, city transportation, cost of living and provides assistance with regard to entry and visa requirements.

- [http://www.fh-salzburg.ac.at/fileadmin/fh/abteilungen/internationales/documents/io\\_Incoming\\_Guide.pdf](http://www.fh-salzburg.ac.at/fileadmin/fh/abteilungen/internationales/documents/io_Incoming_Guide.pdf)
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