

## FACT SHEET 2018



### General Information

Name of The Institution:	Hamburg University of Applied Sciences (HAW Hamburg)
ERASMUS+ Code	D HAMBURG 06
Institution's Website:	<a href="http://www.haw-hamburg.de/english">www.haw-hamburg.de/english</a>
Information for Exchange Students:	<a href="http://www.haw-hamburg.de/studyabroad">www.haw-hamburg.de/studyabroad</a>
General eMail Address of International Office:	<a href="mailto:studyabroad@haw-hamburg.de">studyabroad@haw-hamburg.de</a>
General Telephone Number :	+49 40 428 75 9834
Postal and Visiting Address of International Office:	Hamburg University of Applied Sciences International Office Stiftstrasse 69 20099 Hamburg Germany
Find Us on Facebook:	<a href="https://www.facebook.com/HAWHamburgStudyAbroad">https://www.facebook.com/HAWHamburgStudyAbroad</a>
Head of International Office:	Martina Schulze

### Nomination and Application

Nomination for an Exchange Student at the HAW Hamburg:	The coordinators need to nominate their student via our online application system "Mobility Online" (MO). The nomination link will be sent to all partner universities at the start of the application period (March and September). <b>As there might be changes in the application process from one semester to the next students can get nominated only for one semester in advance.</b> We kindly request to nominate students in strict accordance with the departments defined in the existing partnership agreements.
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Application Period:	<b>For Winter Semester: 1<sup>st</sup> March – 30<sup>th</sup> April</b> <b>For Summer Semester: 1<sup>st</sup> September – 30<sup>th</sup> October</b>
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Application for an Exchange Student at the HAW Hamburg:	The nominated students will automatically receive a registration link by eMail to upload the required documents (see below) and complete their application in MO.
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List of the Required Application Documents:	<p>For applicants from Partner Universities:</p> <ul style="list-style-type: none"> <li>• HAW Hamburg online application form</li> <li>• Confirmation of health insurance (see Health Insurance below)</li> <li>• Transcript of records from the home university</li> <li>• List of courses to be taken in Hamburg (preliminary Learning Agreement)</li> <li>• Language certificate (see Language of Instruction below)</li> <li>• Design students should also send a portfolio of their work in pdf format.</li> </ul>
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Application Deadline:	<p><b>Winter Semester: 30<sup>th</sup> April</b></p> <p><b>Summer Semester: 30<sup>th</sup> October</b></p>
Approval/Rejection:	<p>Shortly after the application deadline your student will be informed if he/she has been accepted for an exchange semester at HAW Hamburg.</p>

Obligatory Semester Contribution:	<p>After receiving the approval the student has to transfer the semester contribution of <b>289 Euros</b> within two weeks.</p> <p>This fee covers the ticket for the public transport in the Hamburg area and the contribution to the students' union. An exemption from the semester contribution is unfortunately not possible. The amount may vary each semester.</p>
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### Information for Incoming Exchange Students

Academic Calendar:	<p>Summer Semester: 12<sup>th</sup> March 2018 – 14<sup>th</sup> July 2018</p> <p>Winter Semester: 17<sup>th</sup> September 2018 – 2<sup>nd</sup> February 2019</p>
Welcome Weeks:	<p>Summer Semester: 5<sup>th</sup> – 9<sup>th</sup> March 2018</p> <p>Winter Semester: 3<sup>rd</sup> – 14<sup>th</sup> September 2018</p>
Language of Instruction:	<p>German and English, depending on the degree programme. For further details please visit the programmes website given below. Students choosing classes in German should provide a German language certificate. Students who are choosing classes in English but their native language is not English should provide an English language certificate as well. The requested language level is at least B1 but we recommend B2 (according to CERFL).</p> <p>At the faculty of Life Sciences lectures in English language are offered only in the summer semester.</p>
Choice of Programmes:	<p>In English: <a href="https://www.haw-hamburg.de/english/studyabroad/programmes-in-english.html">https://www.haw-hamburg.de/english/studyabroad/programmes-in-english.html</a></p> <p>In German: <a href="https://www.haw-hamburg.de/english/studyabroad/programmes-in-german.html">https://www.haw-hamburg.de/english/studyabroad/programmes-in-german.html</a></p>
Selecting Courses from Different Departments:	<p>Students generally must choose classes from the department they have been nominated for. Exceptions require the explicit approval of your Student Exchange Coordinator at HAW Hamburg.</p>
Number of Credit Points per Semester:	30 ECTS
Buddy Programme:	<p>International "weBuddy" Programme: <a href="https://www.haw-hamburg.de/english/studyabroad/campus-services/webuddy-programme.html">https://www.haw-hamburg.de/english/studyabroad/campus-services/webuddy-programme.html</a></p>

Living in Hamburg	
Housing for Exchange Students:	We have a limited number of rooms and shared apartments in halls of residences run by Studierendennwerk.
How to Apply for Housing:	The housing application is part of the general application process via MO.
Approximate Monthly Costs (Euro) for: <ul style="list-style-type: none"> <li>• Accommodation</li> <li>• Living costs</li> <li>• Health insurance</li> <li>• Residence permit</li> <li>• Study Materials / Books</li> <li>• Transport</li> </ul>	<ul style="list-style-type: none"> <li>• 300 – 600 €/Month</li> <li>• 200 – 350 €/Month</li> <li>• 95 €/Month (German National Health Insurance)</li> <li>• up to 100 €/Semester</li> <li>• 0 – 50 €/Semester</li> <li>• 289 €/Semester (student's semester ticket for the public transport in the Hamburg area)</li> </ul>
Health Insurance:	Non-EU students generally have to register for a German statutory health insurance. This registration is part of the application process. Students from Turkey are exempted from this health insurance if they upload the AT11 form from their home insurance company. Students from EU-countries need to upload a copy of their European Health Insurance Card during the application and carry their original card with them when they come to Hamburg.
Money:	Currency: Euro (€). Students are recommended to open a German Bank account in order to pay their rent, health insurance, etc. and get money from the ATM cash machine. Small sums are generally paid with cash. Paying with a credit card is not possible everywhere.
Information for Students with Special Needs:	<a href="http://www.haw-hamburg.de/english/international-degree-students/counselling-support.html">http://www.haw-hamburg.de/english/international-degree-students/counselling-support.html</a>
Nearest Airport:	Hamburg International Airport



## Contact

Contact person(s) for Courses and Lectures:	Faculty Student Exchange Coordinators
<ul style="list-style-type: none"> <li>Faculty of Engineering and Computer Sciences</li> </ul>	<p>Hella Rieger +49 40 428 75 8313 <a href="mailto:hella.rieger@haw-hamburg.de">hella.rieger@haw-hamburg.de</a> Berliner Tor 7, Room 12.03 20099 Hamburg</p>
<ul style="list-style-type: none"> <li>Faculty of Life Sciences</li> </ul>	<p>Astrid von der Heide +49 40 428 75 6398 <a href="mailto:LS-International@haw-hamburg.de">LS-International@haw-hamburg.de</a> Ulmenliet 20, Room 017.a 21033 Hamburg</p>
<ul style="list-style-type: none"> <li>Faculty of Design, Media and Information</li> </ul>	<p>Jenny Kahler +49 40 428 75 4664 <a href="mailto:dmi-international@haw-hamburg.de">dmi-international@haw-hamburg.de</a> Finkenau 35, Room 4.024 22081 Hamburg</p>
<ul style="list-style-type: none"> <li>Faculty of Business and Social Sciences</li> </ul>	<p>Lea Andres +49 40 428 75 6975 <a href="mailto:lea.andres@haw-hamburg.de">lea.andres@haw-hamburg.de</a> Berliner Tor 5, Room 9.28 20099 Hamburg</p>
Contact Person(s) for Enrolment, Health Insurance, Residence Halls, and weBuddy programme:	<p>Mariana Müller <a href="mailto:studyabroad@haw-hamburg.de">studyabroad@haw-hamburg.de</a> +49 40 428 75 9834 International Office Stiftstrasse 69, Room 116 20099 Hamburg</p>