

# Fact Sheet 2016-2017

## Aalto University School of Business • Mikkeli Campus Bachelor's Program in International Business

Aalto University was created on January 1, 2010 from the merger of three Finnish universities: The Helsinki School of Economics, Helsinki University of Technology and The University of Art and Design Helsinki. Aalto University combines these distinguished institutions and has created one of the world's leading centers of academic excellence and the six schools of Aalto University are all leading and renowned institutions in their respective fields.

Established in 1911, the School of Business is the largest and leading business school in Finland. The School of Business offers bachelor's, master's, licentiate and doctoral degrees in economics and business administration. MBA and EMBA programs are offered by Aalto University Executive Education (Aalto EE).

Tested for excellence, the School of Business is one of the 57 universities worldwide that have earned so-called "triple crown" accreditation: AACSB, AMBA and EQUIS. The School of Business is also a proud member of CEMS (The Global Alliance in Management Education) and PIM (Partnership in International Management). The School of Business participates in the European Commission's Erasmus Programme and the Norek network.

The Bachelor's Program in International Business (also called the BScBA Program), located at the Mikkeli campus, is one of the leading academic programs in Finland, offering cutting-edge approaches to business education in a unique learning environment. The students in the program all major in international business and the language of instruction is English.

### Contact information:

#### Dean's Office

Prof. Ingmar Björkman, Dean

#### International Affairs, Mikkeli Campus

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**Erasmus code:** SF ESPOO12

**PIC-code:** 991256096

**Erasmus Charter number (2014-2020):**

257712-EPP-1-2014-1-FI-EPPKA3-ECHE



Mikkeli Campus



## Program Structures

Aalto University adopted the Bologna-based degree structure in 2005. The B.Sc. is a three-year program, while the M.Sc. is expected to be completed in two years. The Doctoral degree is a four-year program.

### Bachelor of Science Degree Structure: (180 ECTS)

- Core courses: 60 ECTS
- Methodological studies: 12 ECTS
- Courses in major: 42 ECTS (incl. Bachelor's Thesis and Thesis Seminar 12 ECTS)
- Minor studies: 30 ECTS
- Language and communication studies: 18 ECTS
- Elective studies: 18 ECTS

### Master of Science Degree Structure: (120 ECTS)

- Program studies: 84 ECTS (incl. Master's Thesis and Seminar 36 ECTS)
- Minor studies: 24 ECTS
- Elective studies: 12 ECTS

## Grading Scale

ECTS Grade	Aalto Numerical Scale
A	5
B	4
C	3
D	2
E	1
F/FX	0

## Exchange Student Application Process

Students interested in an exchange at the Aalto University School of Business Mikkeli Campus should first contact the study abroad coordinator at their home university for more information. The School of Business only accepts exchange students nominated by its partner universities.

After being nominated by the home university, the students will receive a link to an **Online Application Form** for Incoming Exchange Students. The documents to be uploaded into the online application are:

- an official transcript of records
- a curriculum vitae
- certificate of English Proficiency **or** copy of the TOEFL test report
- a photo
- course registration form (document can be found from intranet)

Once the application is completed and approved, the students will receive the official letter of acceptance by post.

More information on the application process: <https://into.aalto.fi/display/enbscba/Information+for+Exchange+Students>

Please note: Aalto University School of Business Mikkeli Campus exchange students are not able to take courses at the Helsinki Campus and vice versa.

## Academic Calendar 2016-2017

In Mikkeli Campus the academic year is divided into **15 three-week modules** and courses are offered throughout the year, also during the summer.

For a typical three-week module, classes for a course worth 6 credits are scheduled for **three hours a day, five days a week**, for a total of 45 contact hours, which includes examinations. Each course worth 6 credits satisfies the ECTS student workload requirement of 160 average student working hours.

The entire course related work (incl. exams) will be completed within the three-week module. There are no separate exams periods. Due to the intensive modular structure, attendance is mandatory and only few absences are allowed.

## Tutoring

Each exchange student is paired up with a local student, who will act as a **personal tutor**. The tutor will contact the exchange student before his/her arrival by e-mail. The tutor will be meeting the exchange student when he/she arrives to Mikkeli and help to settle in at the beginning of the semester and with various issues throughout the exchange period.



## Important Dates

	Academic Year 2016-2017 & Autumn Semester 2016	Spring Semester 2017	Summer Semester 2017
<b>Nomination Deadline</b>	April 30, 2016	August 31, 2016	January 31, 2017
<b>Application Deadline</b>	May 15, 2016	September 15, 2016	February 15, 2017
<b>Recommended Date of Arrival</b>	At latest on Tuesday, August 23, 2016	During the weekend, January 7-8, 2017	At latest during the weekend before the course starts.
<b>Orientation</b>	August 22-28, 2016	January 2017, dates to be confirmed	Upon arrival
<b>Courses Start</b>	Monday, August 29, 2016	Monday, January 9, 2017	Every three weeks: May 22, June 12, July 3 and July 31, 2017.
<b>Courses End</b>	Friday, December 9, 2016	Friday, May 19, 2017	Every three weeks: June 9, June 30, July 21 and August 18, 2017.
<b>Break week</b>		Spring Break, April 3-7, 2017	Summer Break, July 24-28, 2017
<b>Lectures cancelled due to a public holiday</b>	Independence Day, December 6, 2016	Good Friday, April 14, 2017 Easter Monday, April 17, 2017 May Day, May 1, 2017 Ascension Day, May 25, 2017	Midsummer Eve, June 23, 2017

## The Student Union (AYY) and Probba

**Aalto University Student Union (AYY)** is a 15,000 member-strong student organization. International visiting students are entitled to join the Student Union and it is highly recommended that they do so. The membership is well worthwhile as it entitles students to benefits and discounts in for example public transportation, student meals and health care services.

**Probba** is the official student organization of the School of Business BScBA Program at the Mikkeli Campus. The main responsibilities of the organization include promoting the general well-being of students, organizing events, being a link between the staff and the students and arranging orientation and tutors for incoming exchange students.

More information: [www.ayy.fi](http://www.ayy.fi), [www.facebook.com/probbary](http://www.facebook.com/probbary)

## Health Insurance

By joining the Aalto University Student Union students are entitled to the services provided by the **Finnish Student Health Service (FSHS)**. The service does not cover all the medical costs, so international students are strongly recommended to have medical insurance of their own.

For some international students it is mandatory to have medical insurance in order to get the residence permit in Finland.

## Visa or Residence Permit Process

Depending on the nationality and the length of stay, the student may need a visa or a residence permit. Students should immediately proceed with the visa/residence permit application after receiving the Letter of Acceptance as the process takes up to 6 weeks. The application can be sent via the **e-service of the Finnish Immigration Service** and after that the student needs to visit the Finnish Embassy or consulate in his/her home country. Travel arrangements should only be made once the visa/residence permit has been issued. Information on the process can be found at [www.migri.fi](http://www.migri.fi).

A student from an EU country or Iceland, Liechtenstein, Norway and Switzerland may reside in Finland for a maximum of three months without registering his/her right of residence.

Students from the Nordic countries do not need a visa or a residence permit to live or work in Finland. Nordic citizens must register their stay if residing in Finland for more than six months.



## Finnish Personal Identity Code

Foreign nationals staying in Finland longer than 90 days, may apply for a Finnish personal identity code at the same time as they apply for their first residence permit. When a personal identity code is obtained together with the residence permit, conducting one's affairs in Finland becomes easier.

More information on the process will be given to the students in the information sessions in Mikkeli.

## Campus Premises and Services

The building provides adequate space for a wide range of academic activities and student uses. On the campus there are also a library, a cafeteria, administrative support offices, and student study areas and rooms.

IT services are provided in cooperation with Aalto IT and the Mikkeli Campus is a part of the Aalto University network offering the same services as other campuses.

## Housing and Living

The university will arrange accommodation for exchange students with the local student housing company, MOAS Ltd. Students apply for the accommodation in the same online application as to the program. Normally students stay in shared apartments near the campus. In shared apartments, a student will have own bedroom and share the kitchen and bathroom with 1-2 students and there are also single apartments available. The rent varies from 290-340 euro for a shared apartment and approximately 420 euro for a single apartment (the rent includes the electricity and internet connection).



A monthly budget for exchange students would be approximately 500-800 euro per month (including accommodation, living expenses, course materials, personal expenses).

## Useful Links

Finland's official travel site: [www.visitfinland.com](http://www.visitfinland.com)

Mikkeli tourist information: [www.travelmikkeli.fi](http://www.travelmikkeli.fi)

The Finnish Immigration Service: [www.migri.fi](http://www.migri.fi)

Finnish Student Health Service (FSHS): [www.yths.fi/en](http://www.yths.fi/en)

Studying in Finland: [www.studyinfinland.fi](http://www.studyinfinland.fi)

Finnish Railways (VR): [www.vr.fi](http://www.vr.fi)

MOAS: [www.moas.fi](http://www.moas.fi)

# Facts and Figures

## Aalto University School of Business, Mikkeli Campus

- Students: 280
- International Degree Students: 70
- Incoming Exchange Students: 85
- Visiting Professors: 60
- Staff: 10

## Aalto University

- Students: 19000
- International Students: 13 %
- Bachelor's Degrees: 1600
- Master's Degrees: 1670
- Doctoral Degrees: 300
- Faculty and Staff: 4680
- Professors: 390

## Mailing Address:

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BScBA Program  
Lönnrotinkatu 5  
50100 MIKKELI, Finland

## Web Addresses:

[biz.aalto.fi/mikkeli](http://biz.aalto.fi/mikkeli) • [into.aalto.fi/mikkeli](http://into.aalto.fi/mikkeli)

## Aalto University has six schools:

- School of Arts, Design and Architecture
- School of Business
- School of Chemical Technology
- School of Electrical Engineering
- School of Engineering
- School of Science



Aalto University  
School of Business

Mikkeli Campus