

Erasmus Information 2019/2020

Full legal Name of Institution	Paris Lodron Universität Salzburg
Head of Institution Vice Rector for International Relations and Communication	Univ.-Prof. Dr. Heinrich Schmidinger, Rector ao. Univ.-Prof. Dr. Sylvia Hahn
Address	International Office Sigmund Haffner Gasse 18 5020 Salzburg, Austria
Head of International Office	Mag. Peter Mayr, MA Tel.: + 43 662 8044 2040 E-Mail: peter.mayr@sbg.ac.at
Erasmus Outgoing Coordinator	Mag. Mariane Wonneberger Tel.: + 43 662 8044 2045 E-Mail: erasmus-outgoing@sbg.ac.at
Erasmus Incoming Coordinator	Mag. Petra Höpfner Tel.: + 43 662 8044 2044 E-Mail: erasmus-incoming@sbg.ac.at
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Useful Web Pages

University Website	http://www.uni-salzburg.at
Homepage of the International Office	http://www.uni-salzburg.at/international
Course catalogue (available two months prior to semester)	https://online.uni-salzburg.at/plus_online/webnav.ini
Courses in English (as guideline)	https://www.uni-salzburg.at/index.php?id=207174&L=1&MP=207174-207181
Welcome Guide (Brochure for exchange students)	https://www.uni-salzburg.at/fileadmin/multimedia/Internationale%20Beziehungen/documents/final_welcome_guide_2018_web.pdf
Good to Know (Guideline for exchange students)	https://www.uni-salzburg.at/fileadmin/multimedia/Internationale%20Beziehungen/documents/Good_to_know_ErasmusExchange_WS_2018-2019.pdf

Academic Year 2019/2020

General Exchange Information

Application deadlines	June 30 th for the winter semester November 30 th for the next summer semester
Application form	To be downloaded from our homepage: https://www.uni-salzburg.at/index.php?id=23802&L=1&MP=45332-200613%2C23802-45350
Orientation Week	During the last two weeks of September and February, before each semester starts, the International Office organizes introductory events for incoming exchange students. The exact dates will be provided by e-mail and on the International Office website.
Semester dates	Winter semester: October 1 st – January 31 st Summer semester: March 1 st – June 30 th
Language of Instruction Recommended German Competency	The languages of instruction at the University of Salzburg are German and (partially) English. It is recommended that every incoming exchange student

	has sufficient proficiency in the German (B1/B2) language but no formal language proficiency is required.
German Language Courses	<p>The Department of German at the University of Salzburg offers intensive German language courses (6 hours/week) on different levels during the whole academic year. Course fee: € 120/semester. Every student has to pass a placement test at the beginning of the semester.</p> <p>In addition, the University Language Centre also offers German language classes (2-4 hours/ week). Course fee: € 45-65/semester.</p> <p>PREPARATORY German Language Courses We offer a two-week <i>preparatory language course</i> for exchange students (mid September / mid February) at a reduced participation fee. General information: www.uni-salzburg.at/international. For more information please contact: petra.hoepfner@sbg.ac.at Tel.: + 43 662 8044 2044</p>
Courses taught in English	Almost every Faculty/Department offers courses taught in English. Their number differs from semester to semester. https://online.uni-salzburg.at/plus_online/wbSuche.LVSuche?pVortragsSpracheNr=2&pSpracheNr=2&pSjNr=1742
Course Catalogue and Searching for Courses using PLUSonline	PLUSonline is accessible from the University's website. In order to access information students do not have to be registered. Students are able to look for courses online from all over the world. Enrolment in classes is possible only after personal registration in Salzburg. Should appropriate classes for the field of study for the scheduled period not be available on the system, students can choose classes from the current academic year / semester.
Work Load	We do not request any credits or units that undergraduate students need to complete. The University of Salzburg does not set minimum or maximum of work load.
Accommodation	The University of Salzburg does not own any student dormitories and therefore cannot offer a housing service. However we provide information about Housing Opportunities in Salzburg on our website: http://www.uni-salzburg.at/index.php?id=23788&MP=23788-45355&L=1 . International students may also contact the Housing Office of the Austrian Exchange Service: www.housing.oead.at and book accommodation there. Contact: housing-salzburg@oead.at Tel.: + 43 662 8044 4901
Mentor system "Buddy Network": Service offered by the Austrian Student Union (ÖH)	All international students coming to the University of Salzburg can apply for a "buddy" (mentor) prior to their arrival. This is an optional service offered by the ÖH (Austrian students union). For more information write an e-mail to: international@oeh-salzburg.at or register via: https://buddynetwork-salzburg.broaddy.com/register/
Pick-up Service	Interested students should apply for a buddy and arrange a pick-up meeting on their own. Unfortunately the International Office cannot offer a pick-up service.
Decision	The University of will send its decision within 4 weeks after the application deadline.

Transcript of Record	A Transcript of Records will be issued no later than 5 weeks after the assessment period has finished and provided through the intranet platform PLUSonline. Each student can print out the transcript of records personally.
Special Needs	The University of Salzburg welcomes students with disabilities. More information: http://www.uni-salzburg.at/index.php?id=105&MP=105-45424 Contact Detail: christine.steger@sbg.ac.at

Visa Requirements

Are Exchange Students required to obtain a Student Visa?	EU-, EEA- and CH-Citizens who fulfil the requirements of sufficient financial funds and proof of health insurance valid in Austria do not need a visa. "Third country nationals" are required to have an entry or residence permit. The type of permit is dependent on the length and purpose of the stay. For stays up to three months (Japan: up to six months), entry and residence visas are not required from citizens of selected countries*. If a stay is planned longer than the mentioned period a visa or residence permit is required. *Detailed information on entry and residence regulations is available at the Austrian representative authority (Embassy / Consulate) in the home country or via the website of the Austrian Exchange Service: https://oead.at/en/to-austria/entry-and-residence/
Are Exchange Students allowed to work?	Whether students are allowed to take up gainful employment in Salzburg depends on their nationality, the kind of employment they seek and on the type of residence permit granted https://oead.at/en/to-austria/entry-residence-and-employment/ . For information please contact the AMS (Arbeitsmarktservice) www.ams.at
Is a special Visa / working Permit required for work?	See above.
Proof of Financial Funds	Under 24 years: EUR 502.24/month Older than 24 years: EUR 909.42/month

Insurances

Health Insurance	Every exchange students must prove that she/he has health insurance that is valid in Austria. For more information: https://oead.at/en/to-austria/entry-residence-and-employment/insurance/ After arrival in Salzburg students can purchase a health insurance policy with the Salzburger Gebietskrankenkasse. Cost: approx. € 58,57 per month (March 2019), if necessary.
Other Insurances	Every exchange student is member of the Austrian Student Union automatically by being registered at the University of Salzburg. This membership includes a liability and accident insurance.

Estimated Expenses (in €, as of 2018)

Costs per month	
Accommodation Costs	student accommodation: € 275 – 420 (depending on category)
Food and drink	€ 200 - 250
Study, Personal Requirements	€ 70 – 150
Health Insurance with the <i>Salzburger Gebietskrankenkasse</i>	€ 59
Clothes, cosmetics, toiletries	€ 40
Costs per semester	
Mandatory Austrian Student Union Membership Fee	€ 19,70
Local transportation: "STUDENTcard" (<26 years) special student ticket for the whole semester	€ 125,00 (central zone)