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THE UNIVERSITY OF LIMERICK

The University of Limerick is an independent university established as the National Institute for Higher Education by the Government of Ireland in 1972. It is located in a 600 acre National Technological Park on the banks of the river Shannon, 4km east of the medieval city of Limerick. Please visit website http://www.ul.ie

The university was developed to help meet the rapidly changing economic and social needs that emerged upon Ireland’s accession to the European Union. It is therefore a dynamic and responsive institution, which has also played a pivotal role in the economic development of the Mid-West region of Ireland.

The university has also become a focus for a wide range of artistic activity and is home to some fine collections of Irish Art, the Irish Chamber Orchestra and the Irish World Music Centre. The compact nature of the campus and the university’s size foster a close sense of community. The University believes strongly that the creation of a friendly, caring and cooperative atmosphere is essential to the successful pursuit of any study programme.

FACULTIES & DEPARTMENTS

The University of Limerick undertakes programmes of education and research in its four constituent faculties;

Arts, Humanities & Social Sciences
Kemmy Business School
Education & Health Sciences
Science & Engineering

More information on the faculties can be found on http://www.ul.ie & http://www3.ul.ie/courses/

Total student enrolment in 2014/2015 was over 13,500 including undergraduate and graduate students, 17% of these students are international.

INTERNATIONAL EDUCATION DIVISION

The International Education Division is responsible for:

- The European Union’s exchange programmes under SOCRATES/ERASMUS
- The Study Abroad Programme which attracts students for one study semester or for a full academic year from the USA, South America, Europe, Asia & Australia.
- The recruitment of international students from Canada, China, India, North America, Norway and Russia on full-time undergraduate and postgraduate programmes at the University of Limerick
- Summer School in Irish Studies, Architecture, Business and Engineering.
The International Education Division provides information and assistance to all international students. The office provides information on immigration regulations and provides an orientation programme to give students further information, advice and support. Staffs are available to assist students with any queries they may have.

**Contact Details**
International Education Division
Room EO-020, Main Building
University of Limerick
Limerick
Ireland
Tel: +353 61 213153
Fax: +353 61 213062
Web: [www.ul.ie/international](http://www.ul.ie/international)
Office Hours: Monday to Friday from 9.30am to 12.30pm, 2.30pm to 4.30pm

**ORIENTATION PROGRAMME**

An Orientation Programme is organised during the week prior to the start of the semester. The Programme introduces students to the various services and systems in operation at the University of Limerick, e.g. academic issues such as regulations, enrolment and module registration and issues such as health services, sports facilities, arts and entertainment. It is also an opportunity to meet faculty, staff and other students.

**Orientation is compulsory for all international students.**

The Orientation Programme for undergraduate international students takes on Wednesday, Thursday and Friday before the start of each semester (see academic calendar for details). **The time and venue of Orientation will be e-mailed to you before you leave for Ireland.**

**GETTING TO THE UNIVERSITY OF LIMERICK**

**By Air**

Shannon Airport (SNN) is the nearest airport to Limerick City. With one terminal servicing arrivals and departures, it is relatively small by international standards. The airport staff are friendly and helpful. Before leaving the airport make sure you have enough Euro (€) with you until more permanent banking arrangements have been made. There is a bank in the Arrivals hall at Shannon Airport. This bank is open to cater for international flights and is open outside normal banking hours. Make sure you have coins for phone calls etc., on arrival.

There are taxis available from the airport to the campus. The average cost is approximately €35.00 - €45.00. There are bi-hourly bus services from Shannon Airport to Limerick City and the bus stop is directly outside the terminal. Fares cost approximately €7.00 and the journey takes 30-50 minutes. Stay on the bus until it reaches Limerick Bus/Railway Station. There are taxis at the station and they will take you to the University campus, which will cost approximately €10.00. A regular bus service runs between the city centre and the University campus. A single fare costs €2 or €4.20 for a day saver ticket which allows you to use any Limerick City bus service for a full day.

**Airport Collection**

The International Education Division will collect students from Shannon Airport on certain dates before the semester. The international office will be sending
you more information on how to sign up for this in the coming months.

International Education Division
University of Limerick
Limerick
Tel: +353 61 213153
Fax: +353 61 213062
Email: study.abroad@ul.ie

AIRPORT COLLECTION DATES:
AUTUMN SEMESTER
Collection Form to be submitted by 8th August 2016.
Complimentary Collection on:

SPRING SEMESTER
Collection Form to be submitted by 8th January 2016
Complimentary Collection on:
Monday 16th and Tuesday 17th January 2017.

Our arrival guides will be dressed in yellow t-shirts and are very easy to identify.

Please wait in the arrivals area and you will be paged if you are not met immediately. You will receive an email pre departure confirming your collection with our emergency contact information.

By Train
Colbert Station is Limerick’s only train station and trains arrive regularly from Dublin and Galway with connecting services to other parts of the country. Train timetables can be checked on the Irish Rail website: www.irishrail.ie

Taxis are available outside the station for transfer to the University, which will cost approximately €10.00. See Appendix 1 for taxi telephone numbers.

By Bus
The national bus company, Bus Éireann, operates daily services from all the major cities to Limerick. Bus timetables can be checked on the Bus Éireann website: www.buseireann.ie

Study Abroad Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Katherine Martin</td>
<td><a href="mailto:Katherine.Martin@ul.ie">Katherine.Martin@ul.ie</a></td>
<td>Study Abroad Manager</td>
</tr>
<tr>
<td>Laura Moloney</td>
<td><a href="mailto:Laura.Moloney@ul.ie">Laura.Moloney@ul.ie</a></td>
<td>Executive Administrator</td>
</tr>
<tr>
<td>Katie McAuliffe</td>
<td><a href="mailto:Katie.Mcauliffe@ul.ie">Katie.Mcauliffe@ul.ie</a></td>
<td>Senior Administrator</td>
</tr>
<tr>
<td></td>
<td><a href="mailto:Study.Abbroad@ul.ie">Study.Abbroad@ul.ie</a></td>
<td>Study Abroad Assistant</td>
</tr>
</tbody>
</table>

Exchanges Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Role</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sinead Loughran</td>
<td><a href="mailto:Sinead.Loughran@ul.ie">Sinead.Loughran@ul.ie</a></td>
<td>Senior Administrator</td>
</tr>
<tr>
<td></td>
<td>Tel. +353 61 233682</td>
<td>International Exchanges</td>
</tr>
</tbody>
</table>

ENROLMENT AND REGISTRATION

Enrolment
Enrolment happens 2 weeks prior to the beginning of semester. The study abroad office will email you with a link and detailed instructions on how to enrol online. It is important that you complete this and bring the email confirmation print out with you to orientation. Once enrolled, you will receive your University of Limerick Student Identity Card on day 1 of Orientation.

Registration
It is very important that you register correctly and on time each semester. Payment of fees does not constitute registration. Information on Registration for classes will be given at orientation.

CLASS

- Normal course load is five courses (modules)
Each course contact has lectures/practical/tutorials (labs for language and science classes). You must attend all aspects of the course.

- Each course has 3-6 contact hours per week.
- All lectures must be attended. There may be only one or two tutorials (plus labs for science and language classes) to be attended. Get details of these at the first lecture.
- Information will also be available at lectures detailing how and when you may sign up for a tutorial at a particular time. Marks may be deducted if classes are not attended.
- There is a two-week add/drop period where one is free to shop around for classes. After this the student must make a final decision on classes.
- See the web page for course listings. www.ul.ie/international or http://www3.ul.ie/courses/

COURSE APPROVAL
COURSE APPROVAL BEFORE LEAVING HOME
When you arrive at UL you will have two weeks to finalise your course choices. Registration must be completed by the end of week two.

One of the main differences between the US and Irish system is the timetable. The UL course timetable is issued 10 days prior to orientation each semester. This means that you will not know what courses will fit your schedule until just before you get here. In order to ensure that you can take 5 courses without timetabling difficulty at UL you should pick 10 suitable courses before arrival and get approval for all 10 from your study abroad advisor before you leave your campus. You should then be in a position to take any 5 of these 10 courses. This will allow you to avoid any stress on arrival and means that you will not spend the first two weeks trying to contact your home advisor for approval.

EXAMS AND ASSESSMENT
Assignments and suggested reading lists for each course are usually handed out at the first lecture. Assessments will vary from class to class. It may be a 100% exam or a division of marks between assessments and final exam. Past exam papers are a great source of information and can be accessed on Sulis.

Students are advised to hold on USB memory sticks and photocopy all assignments handed in to the lecturers (professors)

CALENDAR
The University of Limerick operates a semesterised academic year.

* Full-year students may remain in their accommodation during holiday breaks.

Please note:
- Do not plan to leave Limerick until the day after examinations end.
- Some exams may be scheduled on a Saturday

FEES
WHEN DO I NEED TO PAY FEES?
You will need to pay your tuition fees before you arrive. Accommodation fees must be paid before arrival.

FACILITIES ON CAMPUS
Buildings on Campus
There are seventeen buildings on campus:

<table>
<thead>
<tr>
<th>BUILDINGS</th>
<th>SERVICES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Main Building Block designation: A, B, C, D, E</td>
<td>Admissions, Student Fees, International Education Office, Student Health Centre, Restaurants, Computers, Laboratories, Classrooms</td>
</tr>
</tbody>
</table>
Classrooms in the university are designated by letters and numbers e.g. if Chemistry 1 is timetabled to be in classroom A1-050, the room can be found as follows:

Building designation: Block A, Main Building
Floor designation: Level 1
Classroom number: 050

Library
The University Library, which is fully computerised, is a designated European Documentation Centre and receives all official publications of the European Union. The current collections in the library number 200,000 books and 7,250 audio-visual items. There are subscriptions to approximately 5,500 journals and periodicals and seating for 1,450 people. The library is open:

Weeks 1-12
Monday – Friday: 8.30am to 9.00pm
Saturday: 9.00am to 12.45pm

Week 13-15
Monday – Friday: 8.30am to 11.00pm
Saturday: 9.00am to 12.45pm

Computer Facilities
The Information Technology Department (ITD) provides computer facilities for all University of Limerick staff and students. PCs are available to students on an open-access basis, except when they are booked for classes. Most PCs are heavily booked between 9.00am and 5.00pm during the semester. However, the biggest PC cluster (Room AO-060) is not block booked, and is open 24 hours a day on a ‘first-come, first-served’ basis. ITD PC clusters are open from 9.00am-10.00pm during the semester.

The software applications available to students are based on Microsoft Windows. Students do not require their own software copies as all software is centrally maintained on file savers. The same group of applications is available in all PC clusters. Some familiar Windows software applications available are: MS Word, Excel, Access, PowerPoint, SPSS, CD-ROM database access, etc. More specialised applications on offer are outlined on the ITD website: www.ul.ie/ITD/Index.html. Network connections are available in all on-campus accommodation at no extra cost.

Email
ITD issue all students with a personal email account at the University shortly after enrolment. This may take a few days to set up. This is the email account to be used by students for the duration of their stay at the University of Limerick.

Sports
The University of Limerick offers extensive and first class on-campus sport facilities. The diverse range of facilities is unmatched anywhere else in Ireland. People from Olympic class athletes to staff and students can avail of all facilities, which include the following:

Arena Membership is included in Fees for Study Abroad Students.
Olympic size 50m indoor swimming pool
Indoor diving pool
Steam room
Sauna
Four full sized indoor courts
Cardio-fitness suite
Elite training facility

Aerobics studio
60m six lane indoor sprint track
225m suspended three lane indoor jogging track
2 squash courts
Indoor climbing wall
4 outdoor tennis courts
8 lane 400m outdoor athletics track
Over 40 acres of playing fields
Flood-lit astro turf
Extensive changing facilities

A detailed description of all sport facilities is available at: [www.universityarena.com](http://www.universityarena.com)

In addition, students can enjoy horse-riding, orienteering, sailing, canoeing and windsurfing at the University of Limerick Activity Centre in Killaloe, Co. Clare.

**University Restaurants**

There is a wide choice of restaurants on campus including two bars and a restaurant in the Student Centre Complex, two restaurants in the Main Building and a further six located in other buildings on campus. These restaurants are open all day with a basic meal costing approximately €5.00 - €6.00.

**Campus Bars**

There are four bars on campus: the Stables Club, the Scholars Club/Javas the Sports Pavillion and the Sports Club. Each bar provides hot food daily and at night, provides free entertainment, in the form of live music, comedy, table quiz etc.

**Banking**

The University has one bank on campus; Ulster Bank. The bank offers free student banking and ATM facilities as well as Bureau de Change. Ulster Bank is located in the student centre courtyard and has two ATMs outside the bank and one ATM in Red Raisins in the Main Building. Students can also avail of banking at Bank of Ireland which is located opposite the main entrance to the University.

**Bookshop**

O'Mahony's Bookshop is located in the student centre complex on campus. It stocks all academic course titles, novels, stationery, newspapers and magazines. The bookshop is open Monday to Friday from 8.30am to 5.00pm.

**Small Foodstore**

The University of Limerick Students' Union runs a “Spar” foodstore, which is located in the Student Centre Complex. The store sells fruit, vegetables, frozen foods, dairy, and also has a delicatessen section where sandwiches and rolls are made to order, along with hot food.
Farmers Market
EVERY Tuesday, the University of Limerick hosts its very own Farmers’ Market. The market is located in the Students' Union Courtyard and is open from 12pm to 5.30pm every Tuesday afternoon.

Other Facilities
Other facilities on campus include:
- Laundrette
- Second Hand bicycle shop
- Contemplative Centre

STUDENTS UNION
All students of the University of Limerick automatically become members of the students union on enrolment. The purpose of the union is to represent students’ views within the university and on local and national issues. It is also responsible for providing a variety of services to students, such as entertainment events, clubs and societies. The union is run by students for students, independent of the university. The Student Union Offices are located in the Student Centre. For further information refer to the website: www.ulsu.ul.ie

Clubs and Societies
The Clubs and Societies Office is located in the Student Centre and is fully equipped to facilitate the development of student activities by its students. Clubs and societies are administered by the Students Union and their full time Clubs and Societies Development Officer. There is a wide variety of clubs and societies on campus such as the Drama Society, GAA Club etc. Students can join during weeks 1 and 2 of each semester and there is a small fee for membership.
www.clubsandsocs.ul.ie

American Football Club

The International Students Society offers international students an opportunity to meet and participate in cultural events, e.g. International Food Fairs, and organises weekend excursions to various parts of Ireland. The society is open to both international and Irish students, with the aim of encouraging integration and creating an atmosphere from which students will benefit.

President's Volunteer Award
The Award is about recognising the commitment that students make to activities other than their academic studies. While you're studying in UL, many of you are doing voluntary work and the President's Volunteer Award offers you a way to make sure that work is formally recognised by the university.

If you're thinking about helping out a good cause or taking up a new activity - remember that doing some voluntary work will give you a chance to have fun, learn new skills, get real life experience and the ability to make a real difference to the university or your community. We also want to help you along the way and make sure you get everything you need for you to be successful!

The award is open to every single student!

The Award for international students is called The Plassey Award - (20 hours volunteer commitment over the semester). To earn your award you simply have to volunteer your time (i.e. you can't get paid) and provide the university with evidence that you've helped to serve your community. Most people do this by volunteering under the supervision of an organisation or a supervisor and all we need is a signature or reference so we can contact them if we need to.
There's also a reflective portfolio to complete where we'll ask you a few questions about the kind of work you did and what you learned from it - but don't worry this isn't very difficult to fill out!

If you have any questions or require further information, please contact:

Gabriella Hanrahan  
Community Liaison Officer  
Main Building BM-020  
University of Limerick

Phone: +353 61 21 3739  
Text: +353 0867 708216  
Ext: 3739  
Email: pva@ul.ie

SUPPORT SERVICES

Student Personnel Services  
Student Personnel Services is a student-centred unit concerned with the health, welfare and personal development of the university's students. It offers the following services.

Student Counseling  
Student counsellors provide a comprehensive, confidential counselling service, free of charge. The service can help students deal with the wide range of problems common to any student population, e.g. personal problems, difficulties in studying, vocational uncertainty, family problems and examination anxiety. The service also offers a range of modules for students, including Stress Management, Personal Development and Study Skills. Students, particularly first year students, are encouraged to attend a Life-Skills module offered by the College of Education and Professional Studies.

Chaplaincy  
Roman Catholic and Church of Ireland Chaplains are available to provide help and support to students of all denominations. Various activities, including a Community Outreach Programme, are organised to foster student interest in both spiritual and personal development. A wide range of religious services are provided on campus on a scheduled basis. In the courtyard area of the Student Centre there is a contemplative space. This area is designed for quiet contemplation and prayer.

Both Chaplains are located near the Student Health Centre on campus.

STUDENT HEALTH CENTER  
An acute care advisory service is provided to all registered students. There is a fee to use this service. Students can claim for any medical expenses through their health insurance provider. This service includes a full time nursing service and daily attendance by doctors. A consultant psychiatrist and chartered physiotherapist are available through internal referral. All students are recommended to register with a local General Practitioner to cover minor ailments and ‘non-office’ hours/emergencies. The Student Health Centre is open Monday to Friday from 9.00am to 4.00pm. For further information contact:

Student Health Centre  
Room CM-060  
University of Limerick  
Limerick  
Ireland  
Tel: +353 61 202534  
Web: www.ul.ie/medical

FACILITIES FOR STUDENTS WITH A DISABILITY
The Disability Liaison Office provides support for students with learning, physical, sensory and other disabilities. Various facilities have been put in place to assist and enable students with disabilities. Students with a disability who require assistance during their period of study at the University of Limerick should notify the International Office on application.

Brenda Shinners-Kennedy
Disability Liaison Officer
Access Office
Room D0-016
University of Limerick
Limerick
Ireland
Tel: +353 61 213104
Email: Brenda.Shinners-Kennedy@ul.ie

IMPORTANT DOCUMENTATION

Before you leave home there are many things to prepare. Please read the following points carefully and make sure you bring the necessary documentation with you to Ireland. Below is a checklist of what you need to bring with you.

- Passport
- Health insurance documents
- Offer letter from the University of Limerick
- Documentation indicating the source of funding to cover fees and maintenance
- Phone number of the University of Limerick main reception (+353 61 202700)
- Phone number of the International Education Office (+353 61 213153)
- Other relevant phone numbers and email addresses
- Personal money

Frequently asked questions

Q: Does Ireland use a different electrical power point?

A: The regular Irish electricity point will take 220 – 240 volts. Plugs most commonly used in Ireland are 3-pin flat.

Q: How should I handle my money?

A: Please ensure that you have enough € (Euro) in cash on arrival to pay for transport, meals and groceries, while you sort out more permanent financial arrangements for your stay.

Q: Will I be able to open a bank account in Ireland?

A: Yes, to open a bank account in Ireland is an easy process. The only documentation required is a letter from the International Education Division and your passport.

Q: Is there a society for international students?

A: Yes there is a society for international students and it is open to all nationalities.

Q: Where can I receive a copy of the class timetable?

A: You will receive this during the Orientation Programme.

Q: When can I move into on-campus accommodation and when do I leave?

A: See dates in Accommodation FAQ’s.
ACCOMMODATION

On-Campus Accommodation
A number of single rooms have been reserved for international students in the five student villages on campus. Consisting of 8 or 4-bedroom houses in Plassey Village, 6-bedroom houses in Kilmurry Village and mainly 6-bedroom apartments in Dromroe, Cappavilla and Thomond Villages, these residences are of a very high standard.

All houses, unless otherwise requested, are mixed, with Irish and non-Irish students. The shared amenities of each house are a fully equipped kitchen/living room with cable TV and two shower/WCs. Houses also contain a card-phone, credit for which can be bought in the village reception. Duvets and pillows are supplied. However, bed linen is required after a grace period of about a week. All bedrooms in Dromroe and Thomond and Cappavilla Villages are ensuite. Individual study-bedrooms contain a bed, desk, wardrobe and wash-basin. Network connections are available in all on-campus accommodation free of charge.

Booking Accommodation
Please note that on-campus accommodation is very limited and is allocated on a ‘first come first served’ basis. Applications can be made online at www.studentliving.ul.ie using your UL application/acceptance/ID number or the accommodation form can be emailed to Deirdre.ryan@ul.ie, applications must be accompanied with a €250.00 booking deposit in order to reserve your place. Accommodation form can be emailed with details for the deposit to:

Deirdre Ryan
Campus Accommodation
International Bookings
University of Limerick, Limerick, Ireland
Deirdre.ryan@ul.ie

Students requiring on-campus accommodation should select more than one option in order of choice on the accommodation form. Every effort will be made to allocate students their first preference. For the autumn semester, the payment deadline is 29th July 2016. For the spring semester, the payment deadline is 28 November 2016. It is important that your rental fee is paid by the deadline stated to insure your key will be issued on arrival. If you secure a room on-campus, you are advised to arrive during office hours Monday to Thursday from 08h30 to 22h30 and Friday 08h30 to 19h00. If you are arriving outside of these times you will need to notify your village manager.

Fall Semester:
Move In – Sunday 28 August 2016
Move Out - Friday 01 January 2017

Spring Semester:
Move In - Sunday 15 January 2017
Move Out - Thursday 18 May 2017

Please note:
• All payments must be made payable to Plassey Trust Co. Ltd.
• The total rent for one semester plus the deposit must be paid before arrival. Students will not have access to their accommodation until full payment has been made.
• It is not possible to pay by instalments.
• Payment can be made by Credit Card, where a surcharge of 1.3% will be added, or by a wire transfer.
• Once village accommodation has been assigned, living arrangements may not be changed upon arrival at the University.
• Students may remain in village accommodation during holiday breaks.

If you are in one of the villages, your address while at the University will be:
For Plassey Village only | All other Villages
---|---
Your Name | Your Name
House Number | House Name & Number
Plassey Village | Village Name
Plassey Park Road | Castletroy
Castletroy | Limerick
Limerick | Ireland
Ireland

Check out the web address:
www.campuslife.ul.ie

**VILLAGE MANAGERS:**
- **Philip King** (PLASSEY VILLAGE) Tel+ 353-61-202347
  Email: Philip.king@ul.ie
- **Jason Hegarty** (KILMURRY VILLAGE) Tel + 353-61-202081
  Email: jason.hegarty@ul.ie
- **Laura Carroll** (DROMROE VILLAGE) Tel + 353-61-202977
  Email: sid.datta@ul.ie
- **Katie Hourigan** (THOMOND VILLAGE) Tel + 353-61-237000
  Email: Katie.Hourigan@ul.ie
- **Paul Earley** (CAPPAVILLA VILLAGE)
  Tel+ 353-61-237500
  Email: paul.earley@ul.ie
- **Kasia Polak** (TROY VILLAGE)
  Tel+ 353-061-330199
  Email: kasia.polak@ul.ie

**MAP:** UL Campus Map

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On Arriving
You are booked into Plassey, Kilmurry, Dromroe, Thomond, Troy or Cappavilla Student Village. You will be assigned a room and house number on arrival. Student Villages are open office hours from move in dates. The village receptions issue the keys and allocate the houses and bedrooms.
If you need to send luggage ahead of time, send it to the village in which you are booked. It must be **CLEARLY LABELLED WITH YOUR NAME AND COURSE**, but be aware there is very limited space for these facilities so only use it if necessary.

**FURTHER INFORMATION ON CAMPUS ACCOMMODATION**

Please look to our FAQ section in Appendix 3 and additional accommodation information in Appendix 4.
LIVING IN IRELAND

Time Zone
Ireland is in the same time zone as Great Britain, Greenwich Mean Time (GMT). The clocks change twice yearly for Summer time. The Summer time period starts the last Sunday in March at 1.00am GMT, i.e. the clock goes forward one hour. The Summer time period ends the last Sunday in October at 1.00am GMT, i.e. the clock goes back one hour.

Currency
The currency of the Republic of Ireland is the Euro (€). Euro notes are in seven denominations: 5, 10, 20, 50, 100, 200 and 500 Euro. There is 100 cent to the Euro and coins are in eight denominations: 1, 2, 5, 10, 20 and 50 cent, and 1 and 2 Euro. As Northern Ireland is part of the United Kingdom, the pound sterling (Stg£) is in use and denominations are similar to that of the Euro.

Banking
There are six retail banks in Ireland, Bank of Ireland (BOI), the Allied Irish Bank (AIB), Ulster Bank, National Irish Bank, and Permanent TSB Bank. The most popular banks are Ulster Bank and the Bank of Ireland and these banks have branches on the University of Limerick campus (Bank of Ireland is adjacent the Carlton Hotel). Most banks are open from Monday to Friday from 10.00am to 12.30pm and from 1.30pm to 4.00pm, with some branches open through lunch. There is extended opening until 5.00pm on one day per week (the choice varying from branch to branch). ATM facilities are available most towns and villages.

Credit Cards
All major credit cards (Visa, MasterCard and Eurocard) are accepted in most service and retail outlets. Some outlets may accept Diners Club and American Express cards. Most credit cards can be used in ATMs, especially Bank of Ireland and Allied Irish Bank ATMs. Do inform your credit card company if you are using your card while abroad they may stop payments if they are unaware that you are travelling.

Postal Service
Post Offices are open from 9.00am to 5.30pm during the week and from 9.00am to 1.00pm on Saturdays. They offer a full postal service to all countries and often offer banking facilities.

Religion
Ireland is a religious country, with approximately 90% Roman Catholic. Many other religions are respected and represented. There are Church of Ireland, Presbyterian, Methodist and Baptist Churches, as well as Eastern Orthodox and Salvation Army communities. Several American gospel groups are represented as well as Jehovah's Witnesses and Mormons. In addition to the Christian denominations there are centres for Buddhists, Hindus, Bahais' and for people of the Islamic and Jewish faiths.

There is a non-denominational contemplative centre on campus called Teach Fáilte.

Safety
In the Republic of Ireland the Police are called the Gardaí (Guards). In the case of an emergency the Gardaí can be contacted by dialling 999 or 112, as can the Ambulance or Fire Brigade services. Ireland is a relatively
safe place to live, however it is advisable to take suitable precautions, such as avoiding poorly lit streets or back streets in the cities and larger towns at night. If you feel intimidated or frightened in an area, it is best to avoid eye contact and leave the scene as quickly as possible.

Always remember to lock your room and windows before you go out. Always be careful with your personal belongings and don't leave valuables unattended.

**Electricity**

In Ireland, the same as in most parts of Europe, standard electricity voltage is between 220 – 240 volts, and frequency is 50 Hertz. If your electric goods are not suited to work under these conditions you should supply yourself with an adaptor. This especially applies to those of you who are bringing your electrical goods from the USA. Buildings in Ireland have sockets for 13 amp square pin fused plugs. Adaptors can be bought in any hardware shop to adapt your plugs to fit 3 pin sockets.

**Telephone**

Most people in Ireland have a mobile phone and students are advised to purchase a mobile phone on arrival in Ireland. There are several mobile phone companies in Ireland including Vodafone, Meteor, Three, 48, Tesco Mobile, Postfone and eMobile.

**Radio and Television**

Ireland has 3 state controlled television channels, RTÉ One, RTÉ Two and the Irish language TG Ceathar (TG4), and two privately run channels: TV3 and 3E. There are six national radio stations and many local ones. British TV channels can be picked up in most parts of Ireland on Cable TV.

**Newspapers and Magazines**

Popular national daily newspapers include the Irish Times, Irish Independent and the Irish Examiner. There are also daily tabloid newspapers. Most towns have a local or regional paper, which tell you what's on and where. The regional paper for Limerick is the Limerick Leader. All good newsagents sell a wide variety of special interest magazines, from sport to business.

**Driving in Ireland**

In Ireland, distances are displayed in kilometres (km) and cars are driven on the left-hand side of the road. In towns and cities the speed limit is normally between 30-50 kilometres per hour (km/h). On certain roads higher limits may apply. A general speed limit of 100km/h applies on all national routes except for motorways where a speed limit of 120km/h applies.

The laws regarding speeding, drink-driving and wearing seatbelts in Ireland are very strict. There is a penalty point system in operation, whereby points will be added to your driving licence for road safety offences. Full details on all road safety offences can be found at www.penaltypoints.ie
Public Holidays in Ireland

- New Year’s Day (1 January)
- St. Patrick's Day (17 March)
- Good Friday
- Easter Monday
- First Mondays in May, June & August
- Last Monday in October
- Christmas Day (25 December)
- St. Stephen's Day (26 December)

LIMERICK CITY
www.limerickcity.ie

Limerick at a Glance
The third largest city in the Republic of Ireland, Limerick was founded by the Vikings over a thousand years ago. Limerick City (population 91,000) is a lively, interesting and attractive place to live and study. The city is magnificently sited on one of Europe’s finest rivers, the Shannon.

Limerick is a city of many contrasts, illustrated in the form of a medieval core with a later Georgian addition. Of particular importance are:

- King John’s Castle, built in the 12th Century to defend the river frontier between the Gaelic West and Norman Munster and Leinster. It is open daily from 10.00am to 5.00pm. (http://www.shannonheritage.com/Attractions/KingJohnsCastle/)

The Hunt Museum houses one of the greatest collections of antiquities in Ireland, gathered by the archaeologist, John Hunt. The Museum is open Monday to Saturday from 10.00am to 5.00pm, on Sunday from 2.00pm to 5.00pm. Admission is free on Sundays.

Sport
For a city of its size, Limerick can take pride in its sporting achievements, and the new student arriving in the city will have a wide range of sporting outlets for women and men, with all the mainstream sports well represented.

Rugby Union is a major sport in the area, with Limerick widely acknowledged as Ireland’s unofficial “Rugby Capital”.

Thomond Park
Thomond Park is Limerick’s second-largest sports stadium with a capacity of 26,500. Since
its renovation in 2005/06, it has dramatically changed Limerick's skyline with its unique architecture. Purpose-built for the Munster rugby team, the province now has a multi-purpose stadium facility to rival any modern stadia across Europe and one everyone is justifiably proud of.

In addition to the many great rugby occasions held at Thomond Park Stadium, you can also take the Stadium Tour, enjoy the Interactive Munster Rugby Visitor Experience, shop at the Munster Rugby Store, take the Munster Walk and dine at the on-site catering facilities. The Stadium has a total of 14 bars and refreshment outlets to cater for the 26,500 capacity crowds while the Conference and Banqueting facilities can cater for in excess of 500 people depending on the style of event.

http://www.thomondpark.ie/

The Limerick hurling team is always a powerful force in the national game and Gaelic football is gaining in stature. The Gaelic Grounds stadium in the city has a capacity of 50,000 and is the largest in the mid-west region. Horseracing is well catered for with a racecourse in the suburbs. There are four top-class golf courses within a six-mile radius of the city centre.

Shopping
There are plenty of supermarkets and grocery stores in the city, such as Dunnes Stores, Tesco, Lidl and Centra. On Saturday morning there is a Milk Market in the city, which sells fresh vegetables and fruit at very reasonable prices. International food stores are located in the city centre; an African/Caribbean Store on Upper Gerald Griffin Street and on Wickam Street, an Asian food store on Upper Gerald Griffin Street, an ethnic food store at Palmerstown Court on Watergate Street, a Chinese food store on Henry Street and on Roches Street, and a Russian food store on Patrick Street. There are a number of supermarkets near the University, such as Aldi and Superquinn. There are also smaller grocery shops (Spar and Chawke’s) and petrol stations nearby.

Eating Out
There are several places in Limerick where you can dine, all with different price ranges depending on your choice of venue. Restaurants in hotels can be quite expensive but will offer customers top of the range food and service. Casual dining in pubs is very popular in Ireland. Lots of pubs in Limerick have restaurants that offer à la carte or fixed menus. For really fast food at a fairly low price you can go to any of Limerick's take-aways like KFC, McDonalds, Supermac's or Burger King. All have seating arrangements and most will open throughout the day till late in the evening.

http://www.tripadvisor.ie/Restaurants-g186621-Limerick_County_Limerick.html

VISA AND IMMIGRATION REQUIREMENTS

Visa Applications
EU passport holders or those holding passports from the list here including USA/Canadian/Japanese do not require a valid student visa to enter Ireland. Your offer letter will be sufficient when travelling here.

For all other countries, an entry visa is mandatory. You can find more information on visa application etc. at the following link:
International students coming from a country not included on the above site are advised to contact their local Irish Diplomatic Mission. Those who do not have an Irish Diplomatic Mission in their home country should apply directly for a visa application form, well in advance of their departure, to:

Department of Foreign Affairs
Visa Office
Hainault House
69-71 St. Stephen’s Green
Dublin 2
Ireland
Tel: +353 1 4780822
(from 2.30pm to 4.00pm Monday to Friday)
Fax: +353 1 4751201
Email: visa@iveagh.gov.ie

Full information on student visa requirements for individual countries is available on the following web site: http://www.icosirl.ie/eng/student_information/immigration_and_visas

### HEALTH INSURANCE
Non-EU nationals are **required to hold medical insurance for the duration of their stay in Ireland.** This is an immigration requirement and proof of medical insurance will be required by the immigration authorities. Students may extend medical policies from their home countries to cover the period of study in Ireland or, alternatively, policies are available from the following Irish health insurance companies;

- **Voluntary Health Insurance:**
  - http://www.vhi.ie
- **Laya Healthcare Ireland:**
  - http://www.layahealthcare.ie/
- **Aviva Healthcare Ireland:**
  - http://www.avivahealth.ie

### WORKING IN IRELAND

Students have to be studying in Ireland on a full time undergraduate or postgraduate programme before they are permitted to work in the country.

**Study Abroad students are not allowed to work in Ireland.**

### Frequently asked academic questions

- **Where can I get information on the courses on offer at the University of Limerick?**
  Information can be obtained from the Study Abroad office (Guide to Module Selection book) or on the web. The web address is: www.ul.ie/international

- **How long do I have to finalise my course choices?**
  After you arrive in the University of Limerick you will have two weeks to finalise your course choices. After two weeks you will have to register your chosen classes.

- **Can I take 4 courses instead of the required 5 listed on the Study Abroad publication?**
  Yes, provided you have cleared this with your home college or programme coordinator. You will need a letter of approval to take 4 classes or an email to study.abroad@ul.ie will also suffice.
• **How will my results be sent to my Home University? Can I arrange for them to be sent elsewhere?**
  If you want your transcripts to be sent anywhere other than your home University you must give written instructions to the Study Abroad staff at the University of Limerick stating where you require your results to be sent.

• **When will I get my results?**
  Your results will be available online from late January for Fall Semester and late June for Spring Semester and Full Year Students. When you arrive in UL you will be given an ID card, which also includes your PIN (Personal Identification Number). Once you have this you will be able to view your transcript on the web once you return to the US.

• **How do I translate the results I receive at the University of Limerick into grades back home?**
  Grades are shown on your transcript as letter grades and also an overall QCA numerical value on the scale of 1-4, similar to the GPA.

• **Where can I receive a copy of the class/exam timetable?**
  Timetables can be accessed online at [www.timetable.ul.ie](http://www.timetable.ul.ie).

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**ENGLISH LANGUAGE REQUIREMENTS**

As all international students are required to possess sufficient language skills to attend lectures and sit examinations at the University of Limerick, students should be competent to communicate through the medium of English prior to their arrival.

**ETAP**  B2
**TOEFL**
- 550 (paper-based)
- 210 (computer based)
- 80 (internet based)
**IELTS**  6.5

There are pre sessional English courses available should you not meet these requirements.
USEFUL WEBLINKS

The following are a list of useful weblinks which should help you find your feet here at UL and beyond:

- **For information on Immigration:**

- **For travelling in Ireland and Abroad:**
  [http://www.discoverireland.ie](http://www.discoverireland.ie)
  - [http://www.buseireann.ie](http://www.buseireann.ie) - Bus Eireann website, for bus schedules and fares in Limerick and all over Ireland
  - [http://www.jjkavanagh.ie](http://www.jjkavanagh.ie) - J.J. Kavanagh & Sons, bus and coach hire in Ireland. They have bus services from UL direct to Shannon and Dublin airports
  - [http://www.irishrail.ie](http://www.irishrail.ie) - if you wish to travel by train around Ireland
  - [http://www.paddywagontours.com](http://www.paddywagontours.com) - your one stop shop for tours around Ireland
  - [http://www.aerlingus.com](http://www.aerlingus.com) – for flights from Shannon to the UK and USA
  - [http://www.ryanair.com/ie](http://www.ryanair.com/ie) - for cheap flights on many destinations around Europe

- **For local events check out:**
  - [Dolans Pub](http://www.dolanspub.com), Dock Road Limerick: Traditional Irish music every night as well as rock/jazz/comedy/student/sports events [http://www.dolanspub.com](http://www.dolanspub.com)
  - Noticeboards around the University.
Appendix 1: Useful Telephone Numbers

**NOTE:** The code for the Limerick area is 061. To ring a Limerick number from outside Ireland the code is +353 61 (plus the local number).

- **Aer Lingus (National Airline)**: 0818 365000
- **Bus Eireann**: 313333
- **Car Hire:**
  - Avis: 715600
  - Budget: 471361
  - Dooley: 471098
  - Hertz: 471369
- **Castletroy Golf Club**: 335261
- **Directory Enquiries**: 11811
- **Emerald Appliances (Bicycle Hire)**: 416983
- **Emergency-Police/Fire Brigade/Ambulance**: 999 or 112
- **Ferry Companies:**
  - Brittany Ferries: 021 4277801
  - Irish Ferries: 01 6610743
  - Stena Sealink: 01 2047777
- **Irish Council for International Students (ICOS)**: 01 6605233
- **Limerick Hospitals:**
  - Limerick Regional Hospital: 301111
  - St. Johns Hospital: 415822
- **Limerick Tourist Office**: 317522
- **Colbert Train Station**: 315555
- **Taxi Numbers:**
  - Plassey Cabs: 336336
  - Castletroy Taxis: 332266
  - Economy Taxis: 411422
  - Speedi Taxis: 318844
  - Swift Taxis: 313131
- **Shannon Airport**: 471444
- **University of Limerick Main Reception**: 202700
- **University of Limerick International Education Office**: 202414
- **University of Limerick On-Campus Accommodation**
  - Plassey Village: 202347
  - Kilmurry Village: 202081
  - Dromroe Village: 202977
  - Thomond Village: 207000
  - Cappavilla Village: 237500
- **Visa Office, Department of Foreign Affairs**: 01 4780822
Appendix 2: Medical Letter

Dear Student

We are glad to hear that you are considering taking up an overseas placement here at U.L. I am writing to you now as a preventative measure, to ensure that you take care of all the necessary pre-requisites regarding your health before you travel. In particular I want to draw attention to the level of psychological services available to you here and what to expect. Also, I want you to realise the level of re-adjustment that overseas placement can require.

Specifically I wish to point out to those of you who are already attending a professional for psychological or stress related matters, it is imperative that you consult with this person regarding the appropriateness of your travelling, taking into account that you may not be able to avail of the same level of support as you are used to in your own home country.

We require that all students obtain a clean bill of health, both mental and physical, from their own health professional before travel. We do not recommend that students with severe mental illness take up an overseas placement, due to the stress likely to be generated by the transition and the fact that there is no comprehensive psychiatric service attached to the University, to ensure adequate support and care. Our experience in the past has been that for such students, what was hoped would be an enjoyable and rewarding trip to Ireland ends up being one of unhappiness and isolation.

Should you arrive in Ireland and discover that you are not able to cope with the situation, and then of course we will be only too happy to meet with you and provide whatever level of psychological counselling you require.

Yours sincerely

Dr. Declan Aherne
Head of Counselling
Appendix 3: Frequently asked questions re–accommodation

1. When can I check in? If I arrive early can I check in?
Unfortunately we are unable to facilitate an earlier check-in date. Please refer to our website www.campuslife.ul.ie for a list of local hotels and bed & breakfasts.

2. Can I check in if I have not yet paid my rent?
Full pre-payment of the semester rent is required before keys will be issued.

3. Is my booking deposit part of my rent?
The booking deposit is separate to your rent, it becomes a damage deposit once you arrive on campus and will be returned to you after your stay as long as there is no damage to the accommodation or any outstanding bills.

4. Who will meet me at the Village?
A Member of the management team will meet with you on arrival to the village. For international students please check with the International office for meeting details.

5. Where do I get my key?
Your keys can be collected from the village reception upon arrival.

6. What are reception opening hours?
Village Reception is open Monday to Thursday 08h30 – 22h30, Friday 08h30 – 19h00, Sunday 18h30 – 22h30. Late and weekend arrivals please inform us of your arrival date and time, go directly to the village and a member of the management team will check you in.

7. How do I know where I will be living and with whom?
Your village will be confirmed on receipt of the booking deposit. Your apartment/house and room number will be available to you on check-in. If you have requested to live with someone, we will do everything we can to fulfil your request. However, this is not always possible.

8. How can my parents contact me by telephone?
There are operational telephones in every house in the villages. The number will be provided at the village reception. On arrival, please check this at reception.

9. Where will my parents & others send my mail?

<table>
<thead>
<tr>
<th>Students Name</th>
<th>House/Apt. No.</th>
<th>Room No.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Village Name</td>
<td>House/Apt. No.</td>
<td>Room No.</td>
</tr>
<tr>
<td>Plassey Park Road</td>
<td>Limerick</td>
<td>Ireland</td>
</tr>
</tbody>
</table>

10. What should I bring for my room?
You are provided with pillows and a quilt for your bed. We also provide international students with bed linen on a temporary basis until you have purchased your own.

11. What is provided for in the Living/Kitchen area?
Each kitchen is equipped with crockery, utensils and cutlery for each resident. Kitchens are fully equipped with Hob, Oven & Grill, Refrigerator & Freezer. We have multi-channel TV in the living area with comfortable seating.

11.1 Are electricity and heating costs included in the charges?
Yes, to a point. Each student pays accommodation fees which include monies to cover the cost of electricity and gas. Provided the students do not use an excessive amount of electricity or gas, the service charge will cover it.
12. Where can I do my laundry?
You can wash and dry your laundry in the village laundrette. Tokens can be purchased at the village reception to operate the machines.

OPTIONAL EXTRA
LAUNDRY PACKAGE
The laundry services in residence are communal facilities and are charged pro rata. The laundry services are operated by Kilross Laundry Ltd. Kilross Laundry are offering an economical pre-pay laundry package for those who would prefer not to worry about laundry costs during term while making a saving on regular machine tokens that are purchased each week. The cost for a single semester is €85. This will provide one wash and one drying token per week for the booking period you choose. Simply add the chosen laundry package to your rental fee payment for campus accommodation and the village reception will provide you with your tokens. Please note that this is an optional extra and that you can also choose to pay for laundry as required.
Washing detergent is not supplied and can be purchased at a local store

13. What do I need to know about bringing a computer and setting it up in my room?
Students may access the University Network from their room. For your Laptop or desktop to operate, you must have a network card installed. Mac’s are not supported by the University Information Technology Department but can be used on campus.

13.1 Can I use my personal computer in my village room?
Yes, there is an internet connection in each bedroom. Free Internet connection on arrival in your student village. Please note that our IT Department does not support Apple technology so if you need technical assistance with your Apple device you will need to bring it off campus to an outlet in the city centre. Bring an Ethernet card 100mbts. This can also be purchased on arrival in Limerick. Power surges are not common in Ireland so power strips are not necessary.

14. Is Smoking allowed?
Smoking is permitted in designated houses, however, you are requested to respect non-smokers. We cannot guarantee that the residents you share with will be smokers or non-smokers.

15. What storage will I have?
You will have ample shelving space for clothes and books, a wardrobe for hanging clothes and underbed storage.

16. What type of clothing would you suggest?
Many people associate Ireland with rain! Like many European countries, we do get rain so bring a raincoat and possibly an umbrella. Our winter can be cold so bring warm sweaters, scarf & hat.

17. Who will be there in the event of an emergency?
The Village Manager resides in the village and will attend to serious emergencies such as Fire or Serious Accidents. Campus Security are on duty every night in the village for your safety.

18. Packages – What not to do to avoid excessive charges
Before your friends and family back home send a package to you, please ask them to check for Customs & Excise charges. We have noted in the past that some students are subjected to heavy charges, in particular when sending items such as clothes and gifts.

19. Where is the university located in relation to the city centre? Can I walk there?
The University is located in the suburb area of Castletroy. The city centre is about 15 minutes by bus/taxi. It would take about 30 minutes to walk and this is not advisable at night.

20. Can friends/relatives stay with me?
Only with prior approval from the Village Manager.

21. What if I change my mind or find alternative accommodation? Do I get my deposit back?
Unfortunately, given the high demand for on-campus accommodation, you will forfeit your deposit should you wish to cancel your booking with us.
22. Are the rooms insured?
Insurance for personal items such as PC’s, laptops, stereos & other personal belongings are not covered. However, we can direct you to a reputable Insurance Agent who has agreed a student friendly rate for Insurance on personal items in your room.

23. When are deposits refunded?
Deposits are refunded in March and July of each year.

24. MEAL PLANS ON CAMPUS
We are now offering meal plan options at University of Limerick for your upcoming spring semester here. ARAMARK Food Services at the University of Limerick offer a Meal Plan programme. Please contact Deirdre.Ryan@ul.ie for pricing. The key benefits of the UL meal plan are as follows:

1. **Cost Savings** – Opportunity to avail of significant savings by choosing one of our plan options
2. **Variety** – Choose from any of our nine University of Limerick food service locations (listed below) to dine and relax
3. **Flexibility** – Choose the meal plan that best suits your budget
4. **Responsible plan options** – Vouchers can be used for the purchase of food and nonalcoholic beverages only

For your convenience, the following food service outlets will be included i.e. Eden Restaurant, Red Raisin, Pizza Pronto, Starbucks, Café Allegro, Café Verde, Cube Café, Café Aroma and the Right Track Café.

Our Meal Plan will be available from 8.30am – 8.00pm Mon - Thursday and 8.30am to 3.00pm on Fridays. Please note, weekends are not included on the meal plan. **It’s Easy to sign up!** - Following your selection of the plan most suitable to you and your subsequent payment with your accommodation fee, you will be issued with a voucher book that can be redeemed at any of the food service outlets listed on the brochure attached.
Appendix 4: Accommodation Information

On Arriving
You are booked into Student Village. You will be assigned a room and house number on arrival. Student Villages are open office hours from move in dates. The village receptions issue the keys and allocate the houses and bedrooms.

Information on Housing
Year students may remain in their accommodation during holiday breaks.

Energy
The energy allowance is included in the rental that students pay. This varies depending on what student village you are staying in (see rates on accommodation application form, p.32). Energy readings are taken every month and notice will be given if students are in danger of exceeding the limit. Where an apartment has exceeded the allowance, the cost will be divided equally amongst the tenants of the house and deducted from deposits. Equally, if the household under-use their allowance the balance is returned with the deposit remaining.

Cleaning
Students are expected to maintain their apartment to a high standard of cleanliness. Regular checks are carried out during each semester to ensure that this is being done. Should an individual room/ living area fall below an acceptable standard of cleanliness, contract cleaners are instructed to clean the room/s and the student/s are billed for the cost of the service. This applies during the semester and/or at semester/ year end. Where a student is departing the apartment/room is inspected and appropriate charges deducted from the deposit if applicable. Eg failure to remove rubbish from the room before departing, bedroom and bathroom left in a state that indicates that no regular cleaning had taken place, (a schedule of charges can be found in the student handbook)

Breakages/ Damage
An audit is carried out on all apartments/ rooms prior to being occupied and prior damage/ maintenance recorded. A further audit is carried out at the end of a students’ stay. If further damage is found and deemed to be caused by the negligence or malicious actions of the student, the person/s responsible will be required to pay the cost of the repair. Eg damage to the walls through the use of blue tack/ sellotape.
It is the student’s responsibility to report any damage that exists to reception on check-in.

Inventory
The apartments come fully stocked with crockery, cutlery, cooking utensils and cleaning equipment. Students should ensure on check-in that the apartment is correctly stocked and report any items missing.

Key Cards
Each resident is issued with a key or a key card on check-in. If there is a problem with the key card it should be reported to reception. Where a resident loses a key card (and new card issued) or fails to return it on check-out a charge of €10.00 will be charged.

Each student should prior to or on check-in receive a copy of the handbook.
Appendix 5: Immigration Procedures

United States, Canadian and Japanese passport-holders, for example, do not need visas. However, they do have to register with the Immigration Officer within one month of arrival.

REGISTERING WITH IMMIGRATION:
All students admitted by the Irish Immigration Officers upon arrival in Ireland, will have their passports computer swiped and date stamped, endorsing a requirement for them to register with the Immigration Office, within one month. Immigration registration takes place at the Garda Síochána (police) station at Henry Street in Limerick city centre during normal office hours, excluding public holidays.

To register with Immigration students will be required to produce the following:

- Valid Passport
- An Immigration Letter (provided by the Study Abroad Office during Orientation)
- Evidence of financial support (approx €1,500) if you are supporting yourself an up to date bank statement
- If your parents are supporting you a notarised letter stating this
- €300 fee payable by bank giro or credit/debit card - no cash will be accepted
- Proof of Medical insurance
- Students may also be asked to produce another form of Identification

APPOINTMENT:
Non-EU students residing in Ireland for more than three months must register with the Immigration Officer within one month of arrival.

FEE:
On registration with the Immigration Registration Officer a non-EEA national receives an immigration certificate of registration (GNIB Registration Card). A FEE OF €300 WILL BE CHARGED IN RESPECT OF EACH SUCH REGISTRATION CERTIFICATE.

PAYMENT:
Registration must be made at the local registration office (Henry Street Garda Station Limerick). Payment can ONLY be made by a specific bank giro, which is available at all Registration offices, or by credit card during an Immigration appointment at Henry Street Garda Station, Limerick.

- Payment can only be made by bank giro or by credit card.
- The person whose name is on the credit card must be present at the Garda Station. Therefore students cannot use the credit cards of parents, relatives etc. at home, but can use the credit card of a friend who is present at the appointment.
- Cash is not an acceptable method of payment.

GETTING THERE:
The 304 bus runs from the Student Centre to Limerick City Centre approximately every 15 minutes. Alternatively students can book taxis to the appointments.

The onus is on the individual students to attend this appointment. Failure to attend the appointment arranged by the Study Abroad Office will result in students making their own arrangements with the Immigration Officer directly.

Very Important
The day after a student attends their immigration appointment they must call to the international education office and produce their GNIB card to prove they have attended their appointment. The International office has to compile a report for the immigration officer proving that all students have attended their scheduled appointments. Failure to bring the card into the office will be deemed by the immigration officer as a breech of immigration procedures and may inhibit a student re-entering Ireland in the future.

Directions to the Immigration Office, Henry Street, Limerick

Bus will drop you at William Street
Walk down hill 150m towards O'Connell Street.
After 190m Turn right onto Shannon Street
Turn Left onto Henry Street. Walk 190m and you will be at Henry Street Garda Station.
Immigration is located next door to Henry Street Garda Station.
Appendix 6: On campus restaurant & café opening hours

On campus restaurants & Cafés opening hours

<table>
<thead>
<tr>
<th>Restaurant</th>
<th>Opening Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Arena Sports Club</strong></td>
<td><strong>Opening Hours</strong></td>
</tr>
<tr>
<td>Academic Year</td>
<td>Monday - Friday: 8h00 - 23h30</td>
</tr>
<tr>
<td></td>
<td>Saturday - Sunday: 8h00 - 20h00</td>
</tr>
<tr>
<td>Summer and Holidays</td>
<td>Monday - Friday: 8h00 - 23h30</td>
</tr>
<tr>
<td></td>
<td>Saturday - Sunday: 8h00 - 20h00</td>
</tr>
<tr>
<td><strong>Paddocks Restaurant</strong></td>
<td><strong>Opening Hours</strong></td>
</tr>
<tr>
<td>Academic Year</td>
<td>Monday - Friday: 8h00 - 19h00</td>
</tr>
<tr>
<td>Summer and Holidays</td>
<td>Monday - Friday: 8h00 - 17h00*</td>
</tr>
<tr>
<td><strong>Plaza Café – Glucksman Library</strong></td>
<td><strong>Opening Hours</strong></td>
</tr>
<tr>
<td>Academic Year</td>
<td>Monday - Friday: 8h00 - 17h00</td>
</tr>
<tr>
<td></td>
<td><strong>Closed during the summer months</strong></td>
</tr>
<tr>
<td><strong>Campbell Catering</strong></td>
<td><strong>Venue</strong></td>
</tr>
<tr>
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<td><strong>Opening Hours</strong></td>
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<tr>
<td>Red Raisons Cafeteria</td>
<td>08h00 - 17h00</td>
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<tr>
<td>Eden Restaurant</td>
<td>12h00 - 14h30 / 16h45 - 21h00</td>
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<tr>
<td>Café Allegro</td>
<td>09h00 - 16h30</td>
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<tr>
<td>Café Aroma</td>
<td>09h00 - 16h30</td>
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<tr>
<td>Café Schumann</td>
<td>09h00 - 16h00 (Mon-Thu)</td>
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<td>09h00 - 15h00 (Fridays)</td>
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<tr>
<td>Café Sportif</td>
<td>09h00 - 16h00 (Mon-Thu)</td>
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<td>09h00 - 15h00 (Fridays)</td>
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www.laundromom.ie

Your Laundry Collected, Laundered & Delivered to your door

Laundry Mom will provide you with a specific reusable laundry bag for FREE. The bag will fit 8kg (over 17Lbs) of clothes.

The cost for one term is €160 for 16 + 2 FREE credits, altogether 18 laundry units. This also entitles you to FREE Laundry bag.

There is a “pay as you go” option and “Half Term” Option

You are in control and decide when you want to arrange collection and delivery. Clothes are professionally laundered & folded.

Pay for the term and there is no need to budget for your laundry during the term.

If you have too many credits why not sell on a credit to your room-mate making it cheaper for you again!!!

Check out our website at www.laundromom.ie and email/tweet/facebook if you have any questions
CONTACT DETAILS

INTERNATIONAL EDUCATION DIVISION
EO-020
UNIVERSITY OF LIMERICK
CASTLETROY
LIMERICK
IRELAND

http://www.ul.ie/international