



How to Fill in Your Learning Agreement *If You Are a **Regular Exchange Student***

You can apply for the fall or spring semester for our 2nd or 4th year program. Check the course programs on our website to select your business and language courses. You cannot mix courses from different years, semesters, Options or tracks.

You can apply for 1 or 2 foreign language courses (according to the levels we provide). You cannot choose your mother tongue as a foreign language.

I – If you will study one semester with us

The **Intensive French Seminar** is compulsory for all the exchange students in September or January, according to the semester you choose.

2nd Year Course Program - Fall or Spring semester: Choose between the French Track (FRT) and the English track (ENT); then choose your language courses if required.

4th year Course Program - Fall or Spring semester: choose between the French Track (FRT) and the English track (ENT)

- **Fall semester** : choose your business courses and your foreign language courses
- **Spring semester:** choose ONE of the 5 Options (4 business courses per Option) and your language courses if required. The Core Module (2 business courses) is compulsory for everyone if you need to validate 30 ECTS/semester.

You can also choose less ECTS, according to your Home university requirements.

II – If you will study one year with us

The **Intensive French Seminar** is compulsory for all the exchange students in September.

In order to make sure you will be able to **validate 60 ECTS** credits during the whole year, you will have to choose:

- **business courses**
- **one or two foreign language** courses (according to your Home University requirements).

You can also choose less ECTS, according to your Home university requirements.



III - ECTS System (European Credit Transfer System):

The ECTS system, enabling recognition and transfer of successfully completed units of study, is an integral part of the rules governing Sup de Co's teaching activities.

One Year = 2 semesters

1 semester= minimum 30 ECTS

One year = minimum 60 ECTS

ECTS credits are allocated to business course units (including lectures, seminars, project work, self-study and examinations or other assessment activities) and language courses. According to our standards, one course of 4 ECTS corresponds to 100 working hours (seat hours, individual work, team work and evaluation).

To sum up ...

If you apply for the SECOND year course program: choose between the French Track (FRT) and the English track (ENT) business course, then choose your language courses for each semester.

If you apply for the FOURTH year course program: choose between the French track (FRT) and the English track (ENT) business course. Then choose your language courses.

- **Fall semester:** choose your French track or English track business courses and your foreign languages.
- **Spring semester:** first choose between French track and English track; then choose ONE of the 5 Options we offer. Finally, choose your language courses. The core module is compulsory for everyone, if you need to validate 60 ECTS.

Note: For scheduling reasons, you cannot mix courses from different tracks, options or year programs. For example: you cannot choose and mix courses from the 2nd and 4th year, French track and English track, Finance Option and Marketing Option.

Thank you!

We are looking forward to meeting you in 2014-2015!