

Manchester Metropolitan University

MMU International – Study Abroad and Exchanges

Name	Position	Contact	Responsibilities
Ms. Natalie Cunningham	Head of Student Mobility	<a href="mailto:n.cunningham@mmu.ac.uk">n.cunningham@mmu.ac.uk</a> Skype: natalie_mmui Tel: 0044 161 247 6723	<ul style="list-style-type: none"> <li>➤ Development of international opportunities for MMU students across the University</li> <li>➤ Negotiation of exchange contracts, agreements and exchange balances</li> <li>➤ Development of the study abroad programme</li> <li>➤ Overall responsibility for the administration of the study abroad and exchange programmes</li> <li>➤ Coordination of Study Abroad and exchange student recruitment</li> <li>➤ Sponsor relationship management and compliance</li> </ul>
Mr. James Rothwell	Study Abroad & Exchanges Manager (Inbound)	<a href="mailto:exchanges@mmu.ac.uk">exchanges@mmu.ac.uk</a> 0044 161 247 1022	<ul style="list-style-type: none"> <li>➤ Operational management for incoming study abroad and exchange students</li> <li>➤ Managing and developing the inbound student experience</li> <li>➤ Managing Erasmus staff mobility grant administration</li> <li>➤ Coordinating all aspects of the outbound Erasmus staff mobility</li> <li>➤ Leading on communications with partner universities for inbound students</li> </ul>
Ms. Tomoko Endersby (maternity leave) / Ms. Alex Barker	Study Abroad & Exchanges Manager (Outbound)	<a href="mailto:exchanges@mmu.ac.uk">exchanges@mmu.ac.uk</a> 0044 161 247 1022	<ul style="list-style-type: none"> <li>➤ Operational management for outgoing exchange students</li> <li>➤ Managing and developing the outbound student experience</li> <li>➤ Managing Erasmus student grants administration</li> <li>➤ Leading on communications with partner universities for outbound students</li> <li>➤ Leading on promotion of outbound opportunities for students</li> </ul>
Ms. Megan Smith	Study Abroad & Exchanges Administrator	<a href="mailto:exchanges@mmu.ac.uk">exchanges@mmu.ac.uk</a> 0044 161 247 1022	<ul style="list-style-type: none"> <li>➤ First point of contact for student exchange and study abroad</li> <li>➤ Supporting the administration for inbound and outbound mobility programmes</li> </ul>