

**From:** Lnu Inbound Mobility [mailto:[inexchange@lnu.se](mailto:inexchange@lnu.se)]

To apply for admission, you must submit an online application. It may be a good idea to print this e-mail to assist you when going online to submit your application. Please read the information below carefully.

Please note that you must send the following documents to us by email ([inexchange@lnu.se](mailto:inexchange@lnu.se)) or regular mail to the International Office at Linnaeus University :

1. Transcript of records in English. If you are applying for a master level program, you also need to attach a copy of your Bachelor Degree or a transcript showing that you have the amount of credits corresponding to a bachelor degree (180 credits). If you are applying for design courses you must also send us a portfolio of your design work. The portfolio should be sent separately to [inexchange@lnu.se](mailto:inexchange@lnu.se).
2. Language Proficiency Report or the equivalent (to be completed if English is not your native language). The document can be found at <http://lnu.se/education/exchange-students/applying-exchange-students/application-procedure?l=en>.
3. A copy of your passport photo page. For EU citizens an identity card with nationality is sufficient.

The application will not be considered complete without the required documents.

1. To submit your application, please go to the web link provided below. Please note that your password is a personal identification code.

Log on by entering the e-mail address to which this message was sent and the personal password which has been assigned to you:

URL: <http://demeter.lnu.se/fmi/iwp/cgi?-db=OnlineApplication&-startsession>

2. Before starting the online application read the information on our website to prepare your choice of courses and campus.

Please note that you will be asked to choose which campus you want to do your studies at while studying at Linnaeus University. If you are a full year student you can choose to study at different campuses during your two semesters.

Information about courses and programmes can be found at: [http://lnu.se/education/application-and-admission/exchange-studies/courses?l=en#ec\\_semester=20152&l=en](http://lnu.se/education/application-and-admission/exchange-studies/courses?l=en#ec_semester=20152&l=en)

All information needed to prepare for your exchange can be found on our website, <http://lnu.se/education/application-and-admission/exchange-studies?l=en>

You can log out of your application at any time. Changes will be saved and you can log in to continue completing the application later.

3. Once logged in, read the information and check the (I agree) box on the first page of your application to continue.
4. Complete your online application and send the required supporting documents (transcripts of records in English (bachelor degree and/or portfolio if required), Language Proficiency Report and passport photo page by sending an email to [inexchange@lnu.se](mailto:inexchange@lnu.se). Please note that all fields of the application must be completed.

Please note that it is very important that you fill out your complete address in the application since it will be used when we send the Official Transcript of Records to you at the end of the semester/year.

5. After finishing the application, submit it by clicking (Submit).

6. The application period for autumn semester and full year is from 13 March until the deadline 15 April. Please note that the courses are filled on a first come first served basis during this time period.

The application period for spring semester is from 15 September until the deadline 15 October. Please note that the courses are filled on a first come first served basis during this time period.

We look forward to welcoming you to Linnaeus University!

Sincerely,  
International Office  
[inexchange@lnu.se](mailto:inexchange@lnu.se)