

From: Rieger, Hella [mailto:hella.rieger@haw-hamburg.de]

Subject: Application information HAW Hamburg

Dear Erasmus Partners,

HAW Hamburg is pleased to announce that the online application process is now open for guest students coming for the winter semester 2016/17 or the academic year 2016/17.

Please note that only in the course of Information Engineering we offer English subjects in the winter semester. If students have at least a German B1 level, they are of course very welcome in our German courses.

Online application by the student: After nominating your student, the online system will generate a personal Login for each nominee and send it directly to his/her eMail address, so that they can complete the application and upload the necessary forms. It is therefore very important that you submit the student's correct email address as well as his/her correct date of birth. The date of birth is used as a security check to confirm the student's login.

As part of the process the student will be required to:

- a) complete an online form with his/her personal details
- b) complete his/her learning agreement
- c) download an application form for accommodation, sign it and upload it
- d) upload a copy of the transfer payment for the semester contribution*

* the semester contribution is NOT a tuition fee and must be paid by all students. For the winter semester 2016/17 it is 279 Euro. It can change from one semester to the next. For this money students will get a public transport ticket for all Hamburg's busses and underground system.

Application deadline: April 30, 2016.

Should you have any questions, please do not hesitate to contact me.

Best regards from Hamburg,

Hella

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In the office: Monday, Tuesday, Thursday, Friday 9-13.30