



International Office

Münster University of
Applied Sciences



ERASMUS

Application for Students of Partner Institutions

ERASMUS means European Action Scheme for the Mobility of University Students. In this exchange scheme students from our ERASMUS partner universities are able to spend one or two semester in an academic year (from September to August at Münster University of Applied Sciences (MUAS) = Fachhochschule Münster.

Required application documents

- Completed and signed ERASMUS Application form
- Transcript or Records
- Learning Agreement
- German language certificate, if necessary – please refer to <https://en.fh-muenster.de/internationaloffice/erasmus/anmeldung.php?p=5,0#a2>
- Portfolio (only for students of architecture and design)

ERASMUS Application Form

PERSONAL DETAILS

Family name												
First name												
Sex	Male <input type="checkbox"/> / Female <input type="checkbox"/>											
Date of birth												

Important: contact details where to send the letter of confirmation.			
Street, house number			
Postal code		Phone	
City		Email	

LANGUAGE PROFICIENCY

Command of German:	<input type="checkbox"/> good (I am able to follow German lectures) <input type="checkbox"/> basics <input type="checkbox"/> none Please give your TestDaf score: If TestDaf score is not available, please take the TestDaf C-Test to estimate your proficiency in German: http://spztest.uni-muenster.de/demo/index.html Please mention the result: /100
Command of English:	<input type="checkbox"/> good (I am able to follow English lectures) <input type="checkbox"/> basics <input type="checkbox"/> none Additionally, please give your TOEFL or IELTS score, if available: If TOEFL or IELTS score is not available, please take the Demo C-Test to estimate your proficiency in English: http://spztest.uni-muenster.de/demo/index.html Please mention the result: / 100

Please bear in mind that the language of teaching is German, except for Master in Chemical Engineering, which is in English. Sufficient knowledge of German is necessary in order to successfully follow courses and consequently to be able to acquire necessary credits. More more information on the German language requirements please go to <https://en.fh-muenster.de/internationaloffice/erasmus/anmeldung.php?p=5.0#a2>

Some faculties may offer courses in languages other than German. These courses can be found under: [https://en.fh-muenster.de/internationaloffice/studium-international/internationale veranstaltungen.php](https://en.fh-muenster.de/internationaloffice/studium-international/internationale_veranstaltungen.php)

EDUCATION DETAILS

Your home university, city and country					
Faculty at your home university					
Study course at your home university				Bachelor	<input type="checkbox"/>
				Master	<input type="checkbox"/>
Number of semesters completed at time of registration at MUAS [Fachhochschule]					
Faculty at MUAS					
Study course at MUAS					
Level of Study Course at MUAS	Bachelor <input type="checkbox"/> Master <input type="checkbox"/>				
Duration of stay	From	___/___/___	to	___/___/___	___ months

<p>Academic degree:</p> <p>Unfortunately, obtaining an academic degree is <u>not</u> possible during your ERASMUS stay. Only in certain cases, is the obtaining of an academic degree possible e.g. if you are student in a double degree course between your home university and MUAS.</p> <p>If you intend to obtain an academic degree at MUAS during or following your exchange, please note that this is <i>only</i> possible if you fulfil the general requirements for admission. You need to clarify this individually with the Service Office for Students: serviceoffice@fh-muenster.de</p>					
Are you planning to complete a degree at MUAS?	Yes		No		
If so, which kind of degree?	Bachelor		Master		

This application form is valid only with the following data and signature:

ERASMUS coordinator at home university	
Phone	
Fax	
Email	
Signature of the ERASMUS coordinator / stamp	I hereby confirm the data the student has given with this application form.
Date	

I hereby confirm that:

- I have undertaken necessary preparations to understand the language of teaching at MUAS, which is mainly German, in order to be able to successfully achieve the necessary credits as required from my home university.
- I possess the necessary health insurance for the duration of my stay at MUAS.
- I am aware that I am required to pay the so-called Semesterbeitrag of currently 210,84 Euros (in 2012) on arrival in Münster or Steinfurt (this is not a tuition fee, but a contribution towards our social facilities and benefits for you).
- I agree that the International Office will save my details, use them confidentially and make them available to a third party only in accordance with the objectives of the ERASMUS programme.

Furthermore I am informed that:

- it is possible to extend the stay from the winter term to summer term in the same academic year if the ERASMUS coordinators will agree but it is not possible to extend the stay from the summer term to the winter term; unfortunately, it is also not possible to participate a second time in the ERASMUS scheme.
- it is possible for me to register for a German language course (free of charge). Information about these courses and how to register are provided by the International Office at MUAS
- I need to bring with me a copy of my identity card (or passport) and my European Health Insurance Card for registration at MUAS.
- I will have to apply online for accommodation directly through the Website of the Studentenwerk Münster under: www.studentenwerk-muenster.de
- application deadlines are 31th May for the forthcoming winter term and 30th November for the forthcoming summer term.

Please visit our website for more information concerning accommodation, health insurance, German language course etc.:

Incoming Students: www.fh-muenster.de/internationaloffice/erasmus

Checklist

I have attached the following documents:

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- Learning Agreement
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- Portfolio, e.g. on CD (only for students of architecture and design)

City, Date: _____

Signature of the student: _____

Aline Poniatowski

Coordinator for ERASMUS Incomings

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