

Certificate for long term residence for students from EU countries issued in Blagoevgrad

Step 1: After you arrive on campus, collect the following documents:

Document	Specifications	Office providing the document
1. Information form		International Student Services Office or at http://www.aubg.bg/template5.aspx?page=4843&menu=004005002
2. International passport / national ID with which you have entered Bulgaria	Must be valid for at least a year and a half after the date of your application	
3. Copy of the first page of your passport / national ID		
4. Housing certificate / contract	Must have an outgoing number from Purchasing Office, room 106, MB	If you live on campus: Your residence hall director If you live off campus: A notarized copy of the contract with your landlord (the term of the contract must cover the whole period of the card)
5. Health certificate	Must have an outgoing number from Purchasing Office, room 106, MB	Senem Konedareva, Health Center, MB
6. Certificate that you have opened a bank account with 600 BGN		Any bank in Blagoevgrad
7. Enrollment certificate	Must be in Bulgarian ('uverenie')	Registrars Office, Student Center

Step 2: Bring the documents to International Student Services Office and pick up application form.

Step 3: Take all documents listed above to Migration Office, Blagoevgrad and pay **8 BGN service fee**. Your certificate will be issued right away.

Migration Office working hours: 8:30 am – 12:00 pm; 1:00 pm – 4:30 pm