

From: Minna Höjjer [mailto:minna.hojjer@uta.fi]

Subject: Erasmus exchange at University of Tampere (UTA)

Dear Student,

We have received your nomination to Erasmus exchange to University of Tampere (UTA) in the academic year 2016-2017. We look forward to having you study with us!

All incoming Erasmus exchange students are required to submit an online application form at <http://www.uta.fi/admissions/exchange/application.php>. Having filled in the online application, the students receive instructions on how and where to send the required enclosures (by post!). Please note that the application is considered complete and will be processed only after all enclosures have been submitted. The acceptance process will take approximately **five weeks** after the application period has ended and we have received the enclosures.

For incoming Erasmus exchange students the deadlines for applications are:

Autumn semester 2016 arrivals: **30 April 2016** (the application form opens 7 March)

Spring semester 2017 arrivals: **15 October 2016** (the application form opens in September)

Once you have been accepted by us, you will receive an official Letter of Acceptance and instructions on how to apply for housing. You can also find information on student accommodation on the accommodation website

(<http://www.uta.fi/admissions/exchange/information/studenthousing.html>). Please note that it is very important to apply for student accommodation in time.

Please see the **Guide for International Exchange and Visiting Students** for information on various academic and practical matters (<http://www.uta.fi/admissions/exchange/information/index.html>).

On these pages you can find a lot of useful information for example on teaching schedules, examinations, health care services, student tutors, accommodation, the city of Tampere and much more.

For general enquiries regarding the application process, please contact intoffice@uta.fi.

Courses/Teaching Schedule

UTA **teaching schedules** for the academic year 2016-2017 will be available in mid-May at <http://www.uta.fi/studies/teaching/>. Information directed specifically at exchange and visiting students is available on our What to Study? page

(<http://www.uta.fi/admissions/exchange/courses/index.html>). Please note that during the application period, you do not need to submit a signed **Learning Agreement**, only a preliminary study plan included in the application. However, if your home university requires you to submit a LA already during the application process, please send us a copy of your LA together with the required application enclosures. We will then return it signed along with your Acceptance Letter. You will still be able to submit the final LA once you arrive in Tampere and know for certain which courses will be available for you.

For information on **studies in Politics**, please see our web site:

<http://www.uta.fi/jkk/en/pol/index.html>. The **course information for the academic year 2016–2017** will be available also through our 'Courses and study practices' page: <http://www.uta.fi/jkk/en/pol/studypractices/intro.html>.

If you have more specific questions about courses offered by other Schools at UTA, please contact the respective International Coordinators: http://www.uta.fi/studies/contact_information/study_services/centre_for_international_education/mobility.html.

Academic Calendar 2016–2017

The academic calendar for 2016–2017 is as follows: the autumn semester 2016 starts on 29 August and ends on 16 December. Teaching in the spring semester 2017 starts on 9 January and ends by the end of May (<http://www.uta.fi/studies/academiccalendar/2016-2017.html>). Please note that the Orientation Course for international students organised by the UTA International Office always takes place before the official semester begins and it is compulsory for all new exchange and visiting students. The Orientation Course dates and further information will be updated here: <http://www.uta.fi/admissions/newstudents/orientation.html>).

Student Union Fee

Exchange and visiting students of the University are strongly recommended to pay the membership fee of the Student Union of University of Tampere (2015–2016 fees: 57€ for one semester, 114€ for the full academic year; 2016–2017 fees will be confirmed by the summer). On payment of this fee, students receive an official student card. As members of the Student Union, students are entitled to use the services of the Student Union as well as the student health care services. Further information on benefits and discounts is available on the Student Union (TAMY) website (<http://www.tamy.fi/benefits-and-discounts?language=en>).

Summer School 2016

The University of Tampere is proud to organise its second university-wide [Summer School 8 – 19 August 2016](#). The course offering consists of 18 courses covering various academic fields. Courses are free of charge for incoming exchange students (academic year 2016–2017). Application period is **7 March – 30 April 2016**. For general enquiries regarding the Summer School, please contact summerschool@uta.fi.

If you have any further questions, please do not hesitate to contact us. We look forward to welcoming you in Tampere!

With best regards,
Minna Höijer
Departmental Erasmus Coordinator for Politics

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