



Application Package Checklist

Submit application to:

Mr. Chris Hibbs
International Program Coordinator
Corte Real Building, Room CA-1000A
Memorial University of Newfoundland
St. John's, NL CANADA A1C 3S7

Email chibbs@mun.ca

Phone: +1- 709-864-8671

The Application Package should include:

- Application for Inbound Exchange
- Undergraduate Application for Admission (*as an exchange student, you do not need to pay the application fee*). Graduate exchange students also need to fill out this form.
- English proficiency - <http://www.mun.ca/regoff/calendar/sectionNo=REGS-0279>
- Letter of nomination completed by coordinator at the home university.
- Course Selection Form - Choose top 10 courses
- A copy of your most recent Transcripts (please provide English translation)
- MUN Mentors application (optional)

What to do once you've been accepted to be an exchange student at Memorial University:

- Register for on-campus accommodation - http://www.mun.ca/hfcs/on_campus_housing/
****note** Only available to students who are staying in Newfoundland for both Fall & Winter semesters can apply; students coming in the Winter semester ONLY are able to apply for the waitlist**
- Look for off-campus housing - <http://www.mun.ca/isa/new/offcampus.php>
- Request FREE airport pickup - <http://www.mun.ca/isa/new/pickup.php>
- Signup for the MUN Mentors program
http://www.mun.ca/isa/mun_mentors/mentee.php

Please note: You should retain copies of all documentation for your files.



Application for Inbound Exchange

Fall 20_____ Winter 20_____ Spring 20_____

To be submitted to Internationalization Office by :

Feb 3rd – Spring term (May – August)

May 1st – Fall term (Sept – Dec)

Sept 15th – Winter term (Jan – Apr)

Internationalization Office
Corte Real Building, Room 1000A
Memorial University of Newfoundland
St. John's, NL, A1C 3S7, CANADA
Phone: +1 709-864-8671
Fax: +1 709-864-7505

Questions?
Chris Hibbs - International Program Coordinator
• University-wide | chibbs@mun.ca
Natalie Spracklin – Go Abroad Coordinator
• Faculty of Arts | Natalie.spracklin@mun.ca
Jinghua Nie - International Officer
• Engineering | jnie@mun.ca
Business International Program Office
• Faculty of Business | busihelp@mun.ca

Name:	Place of Birth:
Email:	Citizenship:
Gender:	Date of Birth:

Address to which you would like correspondence sent:

Address:	Telephone:
	Cell Phone:
	Email:

Home University (Full Official Name): Contact person at Home University (ex. Exchange Coordinator):
Number of completed years of study at the time of exchange semester at Memorial University:
Current Status: <ul style="list-style-type: none"> <input type="radio"/> Undergraduate/Bachelor level <input type="radio"/> Graduate/Masters level
Area of Concentration / Major (if any):

Emergency Contact Information:

Name:	Address:
Relationship:	
Telephone:	
Cell Phone:	
Email:	

Signature _____ **Date:** _____

Memorial University protects your privacy and maintains the confidentiality of your personal information. The information requested on this form is collected under the authority of the Memorial University Act (RSNL 1990 Chapter M-7) and is needed to assign your Memorial University identification number; to process your application for exchange, to verify your qualifications and determine your eligibility for the program; for administration of student records; for provision of student and alumni services; and for university planning and research. Upon acceptance for the exchange program, this information will form part of your student record and will be used to document your progress in an academic program. Students' personal information may be disclosed to academic and administrative units, to federal and provincial agencies as legally required, to student governance associations, and to private health insurance provider(s) as necessary to administer the applicable student health insurance program. If you have any questions concerning the collection and use of this information, please contact the International Program Officer at 1(709) 864-8671.

MEMORIAL UNIVERSITY STUDENT NUMBER, SEMESTER, AND CAMPUS

Semester and Year for which application is being made:

Semester/Year

General Application Priority Deadline

- Fall (Sept.), 20 ____
- Winter (Jan.), 20 ____
- Spring (May), 20 ____
- ____ Intersession (May)
- ____ Summer Session (July)

- Fall March 1
- Winter Oct. 1
- Spring Feb. 1
- Faculty/School deadlines may also apply

NOTE: Separate faculty or school deadlines may also apply. Please consult the Calendar for details. While faculty or school deadlines are normally strictly followed, applications for general admission received following the general deadlines will be received and considered as time and resources permit. International and transfer applicants in particular are advised to apply as early as possible.

- CAMPUS:** St. John's
- Grenfell Campus, Corner Brook
- Off Campus/Distance Education

Memorial University Student Number (if known)

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NOTE: Each student who applies for admission to Memorial University is assigned a unique nine-digit Memorial University student identification number (MUN Student ID). This number is associated with all personal, application, and academic information that is captured and stored by the Office of the Registrar and should be quoted on all communication with the Office of the Registrar.

- Have you previously applied to Memorial? Yes No
- Have you previously attended Memorial? Yes No
- If yes, when did you last attend? _____
- Are you employed by Memorial University? Yes No
- If yes, employee number _____

PERSONAL INFORMATION

Use your legal name as shown on one of the following documents: Birth Certificate, Passport, Permanent Resident Card, Study Permit, or Marriage Certificate. This name will appear on your University record and official correspondence. It is very important that you advise the Office of the Registrar of any change in your personal information after you have submitted your application including name, address, emergency contact, or citizenship.

Title: _____ Full Name: _____
(Mr., Mrs., Ms., Dr., etc.) (Last/Family) (First) (Second)

Previous Surname (if applicable): _____ Preferred First Name: _____

Permanent mailing/delivery address: Paper-based correspondence from the Office of the Registrar will be addressed as you specify below. For international students it is important that the mailing address be a street address including a building and apartment number, if applicable.

Street or P.O. Box #: _____

City/Town: _____ Province/Territory/State: _____

Country: _____ Postal/Zip Code: _____

Telephone # Home: () _____ Work: () _____ Cell: () _____

Fax: () _____ E-mail: _____

E-mail correspondence: You must have a valid e-mail address to complete an application. Be sure to check your e-mail filters to ensure you will receive messages from @mun.ca accounts. Subsequent to your provisional or final acceptance to Memorial University, it is your responsibility to check your @mun.ca e-mail frequently. Use your @mun.ca e-mail account here if you have attended Memorial since September 2007.

Country of Residence (At time of application): _____ If Canada, Province/Territory: _____ Postal Code: _____

Date of Birth: _____ Gender: Female Male **Aboriginal People:** An Aboriginal person is a North American Indian or a member of a First Nation, a Metis, or Inuit. North American Indians or members of a First Nation include status, treaty or registered Indians, as well as non-status and non-registered Indians.

MCP Number (Required for NL high school applicants only): _____

Social Insurance Number (SIN) [optional]: _____ Are you an Aboriginal person? Yes No

NEXT OF KIN/EMERGENCY CONTACT

May we discuss your application or admission status with this person? Yes No

Title: _____ Full Name: _____ Relationship to applicant: _____
(Mr., Mrs., Ms., Dr., etc.) (Last/Family) (First)

SAME AS PERMANENT MAILING ADDRESS E-mail: _____

Street or P.O. Box #: _____ City/Town: _____

Province/Territory/State: _____ Country: _____ Postal/Zip Code: _____

Telephone # (Home): () _____ (Work): () _____ (Cell): () _____

CITIZENSHIP/RESIDENCY STATUS Do you hold Canadian citizenship? YES NO

If no: Do you hold a valid Permanent Resident Card (PRC) issued by the Government of Canada? YES NO

Country of citizenship: _____

If you do not have Canadian citizenship or a PRC (see above), you may require a **Study Permit** in order to legally study in Canada. Please visit the Citizenship and Immigration Canada website <http://www.cic.gc.ca/english/study/study.asp> for further advice.

ENGLISH PROFICIENCY English is the primary language of instruction at Memorial University. If your first language is not English:

First language: _____
Do you plan to enroll in Memorial University's Intensive English Program (IEP)? YES NO

If Yes: Semester (See note) _____ A separate application is required (see www.mun.ca/esl).

Note: The semester for which you request undergraduate admission above should be at least one semester later than the semester when you intend to enrol in the IEP.

If No: Please indicate how you intend to provide proof of English proficiency: _____ (e.g. TOEFL, IELTS)

Please refer to the University Calendar at www.mun.ca/regoff/calendar/ for further information regarding requirements for, and means of, proving English proficiency.

PRIOR EDUCATION

HIGH SCHOOL/SECONDARY SCHOOL: List all current or former schools attended (not applicable for previous Memorial University students seeking readmission, visitors, or transfer applicants who have been awarded a degree by another recognized post-secondary institute).

Name of Institution	Province/Country	From (MM/YYYY)	To (MM/YYYY)	Language of Instruction
1. _____				
2. _____				

Month/Year High School Diploma Completed/Expected: _____

Please indicate whether you have completed courses or received a Certificate or Diploma in any of the following:

- IB (International Baccalaureate) full
- AP (Advanced Placement)
- GCE "O" Levels
- WAEC
- IB (International Baccalaureate) partial
- A.B.E.
- "A" Levels
- OTHER

POST-SECONDARY Complete this section if you have ever attended any post-secondary institution(s) other than Memorial University. Use additional paper if you have attended more than three institutions. Be certain to include all institutions, regardless of the length of attendance, whether or not courses were completed, or whether or not you believe the record will have a bearing on your admission or eligibility for transfer credit.

The withholding of requested information on this application is a serious offence and may result in penalties under the University's Regulations governing Academic Misconduct. Please see the General Regulations in the University Calendar at www.mun.ca/regoff/calendar.php.

Name of Institution	Province/Country	From (MM/YYYY)	To (MM/YYYY)	Language of Instruction
1. _____				
2. _____				
3. _____				

Please indicate whether you are completing, or have completed, one of the following College of the North Atlantic programs:

- CAS College Transition Year
- CAS College/University Transfer Year
- Two or Three-Year Diploma Program
- Other:

Degree(s)/Diploma(s)/Certificate(s) Awarded. Include Credential, Date Awarded and Institution

- 1. _____
- 2. _____

PROGRAM OF STUDY

ARTS, FACULTY OF:

Visiting student applicants may not declare a program of study (that is, a degree or major). However, please circle the academic unit and program area, as listed in this section of the application, that best fits your area of interest.

- Bachelor of Arts

In the Faculty of Arts, direct entry students may declare a second major or a minor for the Bachelor of Arts degree and should declare their full program by the end of their second year of study. A complete listing of minor programs in the Faculty of Arts can be found in the University Calendar. Minors can also be selected from the Faculty of Science, Faculty of Business Administration and the School of Music.

Honours degrees are available in many of the majors listed. Limited-entry majors are also available by separate application to students in their second year or beyond. Please see the University Calendar for details.

MAJOR(S) (circle one):

- | | | | | |
|------------------------|-------------|-----------------|-------------------|-----------------|
| ANTHROPOLOGY | ECONOMICS | GEOGRAPHY | MEDIEVAL STUDIES* | RUSSIAN |
| ARCHAEOLOGY | ENGLISH | GERMAN | PHILOSOPHY | SOCIOLOGY |
| CANADIAN STUDIES* | FOLKLORE | HISTORY | POLICE STUDIES | SPANISH |
| CLASSICS | FRENCH | LAW AND SOCIETY | POLITICAL SCIENCE | WOMEN'S STUDIES |
| COMMUNICATIONS STUDIES | LINGUISTICS | | RELIGIOUS STUDIES | |

*Indicated disciplines are available as second majors only.

Note: Returning students who wish to continue with their previous program of study (that is, second major or minor) should contact the Registrar's Office at reghelp@mun.ca following submission of this application.

DIPLOMAS: Limited-entry diploma programs are available in the areas listed below. Submission of a supplementary application for admission for diploma programs in the Faculty of Arts is required. Applicants interested in one of these programs should select Bachelor of Arts (selection of a major or minor is not necessary) on this application and contact the Office of the Dean of Arts for details (see www.mun.ca/arts for further program and contact information.)

- | | | |
|------------------------------|--------------------------------|--------------------------------------|
| APPLIED ETHICS | GEOGRAPHIC INFORMATION SYSTEMS | PERFORMANCE AND COMMUNICATIONS MEDIA |
| CREATIVE WRITING | HERITAGE RESOURCES | POLICE STUDIES* |
| ENGLISH AS A SECOND LANGUAGE | | PROFESSIONAL WRITING |

* The Diploma in Police Studies is available only to eligible applicants who are recruit cadets of the Royal Newfoundland Constabulary. Please consult the University Calendar or the Program Coordinator in the Faculty of Arts for further information.

- Preliminary Year Programs:** Pre-Psychology

BUSINESS ADMINISTRATION, FACULTY OF:

Bachelor of Business Administration

Bachelor of Commerce (Co-operative) - First Year (Term A/B)

NOTE: Direct entry to first year of the Bachelor of Commerce (Co-operative) program is available only for fall semester and only to students who have not previously attended any post-secondary institution, including Memorial University. If either of these conditions does not apply, you should select pre-business, or one of the other Faculty of Business Degree options in this section.

Pre-Business Administration/Commerce (Select this if you intend to seek admission to a Business program but are unsure of which one or if you are not eligible)

Pre-International Bachelor of Business Administration (select this if you intend to apply for admission to the iBBA program but have not yet met admission requirements for that program.)

*** NOTE: A supplementary Faculty of Business Administration application form must also be submitted if you select one of the following options:**

Bachelor of Commerce (Co-operative) - admission beyond Term A/B (select this only if you are confident that you meet the related entrance requirements.)

International Bachelor of Business Administration (select this only if you are confident you have met iBBA admission requirements. If you have not, or are uncertain, select Pre-International Bachelor of Business Administration above.)

Diploma in Business Administration (**NOTE:** Verification of 5 years full-time work experience required.)

EDUCATION, FACULTY OF:

Pre-Education (Primary/Elementary)

*** NOTE: A supplementary Faculty of Education application form must be submitted if you have completed the requirements as set down in the University Calendar and wish to apply or reapply for any of the following programs:**

B.Ed. (Primary/Elementary) ___ Consecutive ___ Integrated

B.Ed. (Native & Northern)

Diploma Programs:

Diploma in Adult Teacher Education

B.Ed. (Primary/Elementary) as a second degree

B.Special Ed.

Diploma in Native & Northern Education (TEPL)

B.Ed. (Intermediate/Secondary)

B.Mus.Ed. (2nd degree)

Diploma in Post-Secondary Education

B.Ed. (Post-Secondary)

Conjoint Programs: B.Mus. & B.Mus.Ed. (**NOTE:** Available only for students formally admitted to the School of Music.)

B.Ed. (Intermediate/Secondary) & Diploma in Technology Education

Post-education students: If you have been awarded a Bachelor's Degree in Education and wish to register for further undergraduate courses in Education for upgrading purposes please check this section.

NOTE: Post-secondary instructors wishing to complete undergraduate degree courses to meet the requirements for the Government of Newfoundland and Labrador's Post-Secondary Instructors Certificate (PSIC) should select "Other Students" on the last page of this form for the Program of Study and, upon submission of this completed application, contact the Faculty of Education directly at 864-3485 for advice regarding additional requirements for course registration eligibility.

ENGINEERING AND APPLIED SCIENCE, FACULTY OF:

Bachelor of Engineering - Engineering One (First Year) (Entry to Engineering One is available for the fall semester only.)

***NOTE: A Supplementary Faculty of Engineering and Applied Science Application is required.**

Bachelor of Engineering - Term 3 or Beyond

FISHERIES AND MARINE INSTITUTE:

Bachelor of Maritime Studies

Bachelor of Technology

Pre-Maritime Studies

Pre-Technology

NOTE: Please see the University Calendar for details regarding the specific admission requirements, beyond those for general admission, that exist for the Bachelor of Maritime Studies and Bachelor of Technology.

HUMAN KINETICS AND RECREATION, SCHOOL OF:

*** NOTE: A supplementary School of Human Kinetics and Recreation application form must also be submitted.**

Bachelor of Physical Education (Co-operative): ___ General Option ___ Teaching Option

Bachelor of Physical Education: ___ General Option ___ Teaching Option

Bachelor of Recreation (Co-operative) Bachelor of Recreation Bachelor of Kinesiology (Co-operative) Bachelor of Kinesiology

LIFELONG LEARNING, DIVISION OF:

Certificate Programs:

Business Administration

Public Administration

Library Studies

Regional Policy and Development

Newfoundland Studies

Criminology

MUSIC, SCHOOL OF: * NOTE: A supplementary School of Music application form must also be submitted.

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 Bachelor of Music**NURSING, SCHOOL OF: * NOTE: A supplementary School of Nursing application form and supporting documents must also be submitted.** BN (Collaborative): ___ 4 Year Option ___ Fast-Track Option ___ LPN Bridging BN (Post RN)**PHARMACY, SCHOOL OF:** Pre-Pharmacy*** NOTE: A supplementary School of Pharmacy application form must also be submitted.** Bachelor of Science (Pharmacy)**SCIENCE, FACULTY OF:** Bachelor of Science

This form cannot be used to declare a major in the Bachelor of Science Degree (see note). Admission to majors in this faculty is normally available following completion of 30 credit hours of specific courses and only upon approval of the relevant department. The list of available majors below is provided for information only. Honours programs are available in all majors. Joint programs are available in a number of areas. Minors are available from a selection of the areas listed below as well as from the Faculty of Business Administration, the School of Music, and areas in the Faculty of Arts listing of this application.

Available Majors: Applied Mathematics, Behavioural Neuroscience, Behavioural Neuroscience (Co-operative), Biochemistry, Biochemistry (Nutrition), Biology, Cell and Molecular Biology, Chemistry, Computer Science, Earth Sciences, Ecology and Conservation Biology, Economics, Economics (Co-operative), Environmental Physics, Geography, Marine Biology, Pure Mathematics, Nutrition (Dietetics Option)*, Physics, Psychology, Psychology (Co-operative), Statistics.

*Under the terms of an agreement between Memorial University and Acadia University, selected students may complete the first two years of Acadia's Bachelor of Science in Nutrition (Dietetics option) at Memorial and complete the final two years of the program at Acadia University.

Please consult the University Calendar for details.

NOTE: Returning students who wish to continue with their previous program of study should contact the Registrar's Office at reghelp@mun.ca following submission of this application. In lieu of declaring a major, applicants may select one of the preliminary year programs below to indicate their area of academic interest.

Preliminary Year Programs: Pre-Biochemistry Pre-Biology Pre-Earth Sciences
 Pre-Biochemistry (Nutrition) Pre-Chemistry Pre-Psychology

SOCIAL WORK, SCHOOL OF:

If you are entering first-year studies at Memorial University and/or you have not completed the university course prerequisites for admission to the Social Work programs noted below, you should select the following:

 Pre-Social Work*** NOTE:** A supplementary School of Social Work application form must also be submitted if you select one of the following options: Bachelor of Social Work (as a first degree) Bachelor of Social Work (as a second degree)**GRENFELL CAMPUS - CORNER BROOK**

All degree programs at Grenfell Campus are available for direct entry from high school. You may formally declare your major in the following Bachelor of Arts and Bachelor of Science degree programs at the Grenfell Campus on this form.

Bachelor of Arts
 English Language & Literature Historical Studies Psychology Tourism Studies
 Environmental Studies Humanities Social/Cultural Studies

Bachelor of Science
 Environmental Science (Biology) Environmental Science (Chemistry) Psychology General Science

 Bachelor of Business Administration Bachelor of Resource Management Bachelor of Fine Arts*** NOTE: A supplementary Grenfell Campus Bachelor of Fine Arts application must also be submitted for the following programs:** Visual Arts Theatre**Notes:**

- Honours programs are also available in Environmental Science (B.Sc.), General Science (B.Sc.), and Psychology (BA and B.Sc.). Please consult the Grenfell Campus section of the University Calendar for details.
- Please consult the Grenfell Campus section of the University Calendar for a list of minors.
- At Grenfell Campus you may also complete the equivalent of one or two years towards most of the degree programs available at the St. John's campus.
- Bachelor of Education (Primary/Elementary) Consecutive Delivery Program is also offered at Grenfell Campus.



English Language Proficiency

The language of instruction at Memorial University is English. In order to ensure that exchange students meet Memorial University's English language requirements, a professor who has taught the student in English is required to complete this form.

Student's Name: _____

I confirm that I have instructed the student named above in English and that the student's level of English proficiency is suitable for an exchange at Memorial University. I understand that during the exchange the student may be required to write assignments and/or exams, give presentations and/or participate in class discussion in English.

Name (please print)

University Name

Signature

Date

-
- *If proficiency test score is available please include in package.*
 - *At Memorial University minimal requirement are:*
 - *TOEFL: A minimum score of 79 with at least 20 in each of Reading and Writing, and no less than 17 in Listening and Speaking*
 - *IELTS: A minimum overall band score of 6.5, with at least band 6 in each of Writing and Reading.*



Letter of nomination

The language of instruction at Memorial University is English. In addition to meeting Memorial University's English language requirements, the student must also be nominated by their home university. The student's exchange coordinator is required to complete this form.

Student's Name: _____

I confirm that the student named above is suitable for an exchange at Memorial University.

Please use the space below to complete on your recommendation:

Name of Coordinator (please print)

University Name

Signature

Date

Course Selection Form-

Please rank, **in order of preference**, all courses that you are interested in taking (you must select at least 8). Please sign below indicating that you give the International Centre permission to conduct initial registration on your behalf. Where possible, we will register you for your top listed choices. Should a course be cancelled or conflict with another course, we will then automatically register you for the next course on your list. Each department will showcase their course selections. Please visit the appropriate departmental webpage by searching on www.mun.ca.

Search for undergraduate courses offered here:
http://www.mun.ca/regoff/registration/course_offerings.php

Please note:
 5 MUN courses (full course load) = 30 ECTS ***We recommend 4 MUN courses max for exchange students***
 3 MUN credits (i.e. one course) = 6 ECTS

Please return form via email (international@mun.ca) or fax (+1 709 864-4330)

Name: _____ Home Institution: _____

Number of courses you are required to take by your home institution: _____

Signature of student: _____

Name and title of home university official responsible for approving your course selection:

Signature of university official: _____ Phone: _____

Course Preference Rank	Course Code (ex. POSC 3610)	Course Name (ex. Public Administration in Canada)
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		

If you would like to make a change to your schedule, please visit the International Centre after arriving in St. John's. **We will not make adjustments to your schedule until after your arrival.**

Memorial University protects your privacy and maintains the confidentiality of personal information. The information collected on this form is collected under the authority of the Memorial University Act (RSNL 1990 Chapter M-7) and will be used to by the International Centre for administrative purposes. If you have any questions concerning the collection and use of this personal information, please contact the International Program Coordinator at 1 709 864-4473.

MUN Mentors Application Fall 2015

Mentee Application - Exchange

The MUN Mentors Program is a peer mentorship program whereby new international students are mentored by current MUN students during their first semester at Memorial.

As a Mentee you will ...

- Meet someone who can give a student perspective on academic, social, and personal matters
- Learn more about the traditions and customs of another culture
- Participate in multi-cultural events with other international and Canadian student
- Have the opportunity to teach another student about your own culture

For more information see this link http://www.mun.ca/isa/mun_mentors/mentee.php

Given (First) Name: Family (Last) Name:

Student Number: Gender:

Program of Study: Country of Origin:

Email:

Age: 18 - 22 23 - 26 27 - 30 31 or older

Do you speak any languages other than English? Yes No

If yes, please specify:

Do you agree to the release of this information to the Mentoring Program Coordinator and to other relevant staff and students? Yes No

1. What are you hoping to gain from being matched with a mentor?

2. Is there anything in particular that you would like us to consider when matching you with a Mentor?

4. How involved would you like to be? *(there is no right or wrong answer)*

- Some contact - meet every two weeks
- Moderate contact - meet once a week
- Frequent contact - meet every few days
- Constant contact - form a lasting friendship

5. How would you prefer your Mentor to contact you *(please select all that apply)*

- Email
- Text Message/SMS/Telephone: _____
- Facebook
- Other: _____

The information collected in this application will be used solely for the operation of the MUN Mentors program - to assist us in matching students and planning events and activities.

The International Student Advising office respects Memorial University's policy on plagiarism as documented in the University Calendar. To find out more please visit <http://www.mun.ca/posc/undergraduate/planning/plagiarism.php>.