



INFORMATION

It is ÖAD's task to provide accommodation for incoming students and for academic staff and to help them with housing problems that might occur.

Generally there are 3 types of housing.

- Rooms in student dormitories
- Private rooms
- studios

Rooms in student dormitories

The ÖAD has the right to reserve rooms in the following student dorms:

		<u>Rent/month (incl. fees)</u>
WIST Keplerstraße	20 places (14 DZ* ¹ , 6 EZ ²)	€ 126 - € 196
WIST Wienerstraße	4 places (EZ)	€ 116 - € 181
WIST Ghegagasse	10 places (2 DZ, 8 EZ)	€ 111 - € 186
F. Schillerheim	2 places (EZ)	€ 269
Schubertheim	10 places (DZ)	€ 171 - € 182
Hafnerriegel	32 places (27 DZ, 5 EZ)	€ 149 - € 171
Johannes Kepler Haus	10 places (10 EZ)	€ 235
Akademikerhilfe	Additional places (EZ)	€ 225
Studierendenheim Billrothg.	Additional places (EZ)	€ 135 - € 186

Deposit and fees:

For each room in a student dormitory the ÖAD collects a **deposit of € 400,-** which has to be paid in advance. The room will be reserved from the moment we receive your payment. Additionally the ÖAD charges a fee of **€ 15,- per month** for each room. This amount will be deducted from the deposit (in Hafnerriegel and Schubertheim) or be put on the rent. In return for this fee a place at a student dorm right in time is guaranteed – most student dormitories have long waiting lists.

Period of rent:

In a student dorm it's not possible to rent a room day per day. The period of validity of the contract starts with the date of reservation. The contract includes a minimum period of rent for one term (from 15.9. to 15.2. in winter term, from 15.2. to 15.7. in summer term). For the winter semester the period of rent can start on 1st of September or on 15th of September at the latest, for the summer semester on 1st of February or on 15th of February at the latest. The places in a dormitory will be allocated to the students in order of the receipt of their housing applications.

Period of notice:

To hand in a notice for a room during the above mentioned periods is not possible – unless the student finds another tenant. Does the student quit the room without finding a new tenant the ÖAD will keep the deposit. Exception: the student dormitory "Akademikerhilfe" – there you can rent a room per month.

ADVICE:

There are only a few places in student dorms which everyone is craving for. That's why it's only possible to rent them per term. Most of the rooms in student dormitories are double rooms. If a student wants to have a single room he/she has to indicate that on the housing application. Unfortunately it is not possible to organise single rooms for all the students.

The sooner you send in the housing application the better it is!

¹ DZ: double rooms (2 persons per room)

² EZ: single room

Shared flat, private room & studio

Here the ÖAD is only establishing the contact between the student and the private landlord .

Fee and Deposit:

Also private landlords collect a deposit of **at least € 400,--**

This amount has to be paid in advance to the ÖAD's account in order to reserve the room.

The fee for establishing the contact is € 36,-. After having transferred € 400,-- to the ÖAD's account, the student receives an address and additional information about the room. If the student accepts the offer within 2 weeks the room will be reserved definitely and he/she will receive no other room offers. The ÖAD deducts the commission fee from the payment in advance and transfers the rest (€ 364,--) to the landlord's account in order to reserve the room. If the student does not accept the offered room he will get another offer (maximum 3 offers). After the student has rejected the third room offer he/she has to pay the fee once again.

Period of notice:

In general the landlord makes a tenant agreement with the student over the period of stay that is indicated on the housing application. Also in shared flats it's not possible to rent a room day per day.

Depending on the contract you have a period of 1 up to 3 months notice, counted from the last day of the month. If you fail to follow the period of notice the landlord has the right to keep the deposit.

Rent:

Rooms in shared flats

Depending on the location and furnishing of the room you have to pay a rent between € 203,- and € 290,-

Studios:

Beginning with € 290,-

Deadlines for Housing Applications:

June 15 for the winter term

November 15 for the summer term

If the ÖAD receives the housing application after the above mentioned deadlines an accommodation cannot be guaranteed.

Opening hours of the ÖAD office in Heinrichstraße 37:

Monday – Friday: 9.00 – 12.00 h
Tuesday, Thursday: 9.00 – 12.00 h & 14.00 – 16.00 h

BANK ACCOUNT

The fees as well as the deposit has to be transferred to the following bank account:

ÖAD Wohnraumverwaltung

Bank: Creditanstalt, Herrengasse 15, 8010 Graz Bank code: 11870 No. of account: 0882-51442/00 BIC: CABVATWWGRA IBAN: AT77 1100 0088 2514 4200	Bank: PSK (Post) Bank code: 60000 No.of account: 92.142.914 BIC: OPSKATWW IBAN: AT41 6000 0000 92 14 29 14
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