



UNIVERSITY of LIMERICK
OLLSCOIL LUIMNIGH

MINUTES

Meeting	: Safety Representative Committee	
Venue	: Daly Room, Plassey House	
Date	: 11 th April 2019	
Time	: 16h00 – 17h00	
Attendance	: P Thornton (Chair), G Armstrong, Louise O’Shea, M Melin, M Fernstrom, S Clothier, T Considine.	
Recording Secretary	: M Hayes	
Apologies	: P Davern	
1. Welcome	Action	
1.1	NOTED P Thornton welcomed all present to the Committee meeting.	
1.2	Apologies NOTED P Davern	
2. Minutes of previous meeting		
2.1	NOTED Minutes of previous meeting – 14 March 2019 were approved.	
3. Matters arising from previous meeting		
3.1	<u>Library Emergency Signage</u> NOTED L O’ Shea enquired whether there was a date set for the signage to be put in place. NOTED P Thornton confirmed that M Hayes has reviewed and approved the template for the signage with G Manning. G Manning confirmed that B & E have taken over ownership of the signage from the architects and it should be ready in 4 weeks.	
3.2	<u>Emergency Contact for Biological Sciences & Bernal</u> UPDATE J Kennedy confirmed that the emergency contact details for biological sciences are forwarded to K Tuite in security. K Tuite also requested a list of all the labs and checked the contacts. The nominated contacts are the HOD and J Kennedy. P Thornton received the nominated contacts for the Bernal and forwarded them to security.	Noted
3.3	<u>National Ambulance Service (NAS) Overview- Stryker Defibrillator</u> NOTED A document detailing the request to register the AED with the PAD scheme has been sent to C Donnellan to be reviewed and approved by the University insurance company. ACTION. Upon receipt of approval from the insurance company, P Thornton will then approach Stryker to confirm the plan regarding the use of the Stryker sponsored AED.	PT
3.4	<u>PHECC FAR/FARR CFR Training</u> NOTED P Thornton confirmed that the OGP single supplier framework has placed strict rules on the use of suppliers relating to health and safety training courses. At present, the H&S unit will have to continue using the PHECC FAR/FARR suppliers outlined within the OGP framework. He confirmed the H&S unit will review whether there is alternative options available going forward.	

4. Accidents & Dangerous Occurrences

4.1 Since the last report, the following accidents were reported in respect of staff:

Employee tripped on the Stairs 2 in the library. Employee sustained a sprained ankle. First aid provided. No obvious causation noted on the day of the accident. Employee missed a step.

Staff member was hit on the head when he was lowering the window blind the cable snapped causing the blind roll to be dislodged from it's cradle. Staff member self-administered Nurofen for the resultant headache.

Employee sustained an impact to her right elbow when a door located near her desk was opened by another staff member.

Staff member hit of a damaged concrete tile in the University Plaza while cycling his bike. He was thrown over the handlebars of his bike injuring his elbow and ribs and causing damage to his bike.

4.2 Since the last report, the following accidents were reported in respect of students:

Student sustained a minor graze during a Design and Technology 3 lab. Accident was not reported at the time. Student was later diagnosed with blood poisoning allegedly caused by the minor graze sustained during the lab.

Two students were assaulted by another student at the flagpole entrance to UL. The assault scene was attended by the Gardai.

Student fell off her horse during an equine laboratory. Student was transferred to hospital for treatment due to back injuries sustained.

PhD student sustained a burn to her wrist during acetic acid transfer. First aid was administered followed by a review in the Student Medical Centre.

Student burned her hand off an iron that was left on in her apartment in Thomond Village. First aid administered.

Student fell off a trampoline in the PESS building. Student was transferred to hospital via ambulance.

Student experienced a fainting episode while reviewing health care records on ward 1D at UHL. She was attended to a dietitian and brought to A&E for a medical examination. She was discharged form A & E after assessment and advice on care post head injury. She was able to return to class afterwards. She declined any further intervention.

4.3 Since the last report, the following accidents were reported in respect of contractors:

Contractor was working on the TV network in the attic space in a house in Plassey Village when his foot slipped and went through the ceiling. No injury was sustained by the contractor.

Contractor cut her hand of a bin sharp edge when changing out the liner in the library. No first aid required.

4.4 **Since the last report, the following accidents were reported in respect of visitors:**

Visitor hit his head on an overhang at the side of the UCH stage during a performance. First aid was provided followed by a medical review in a local clinic.

Visitor dislocated their knee during a match in the Maguire pitches. Ambulance transferred the injured party to hospital for treatment.

4.5 **Since the last report, the following dangerous occurrences were reported:**

In the MABE department, the wires and wire installation overheated and caught fire in a model aircraft under test. Fire was extinguished by the student. Control measures have been implemented to prevent a reoccurrence.

Fire in MS1-008 laboratory fume hood. Fire was caused due to the overtightening of a clamp on a condenser causing the cooling jacket to crack. The rubber clamp sleeves supporting the condenser melted and dripped into the furnace causing the molten rubber to ignite. Fire was small and contained using a local fire extinguisher. The fire size did not activate the fire alarm system. Preventative control measures have been implemented to prevent a reoccurrence.

5. **Any Other Business**

EPA Radiation Licence

The Health and Safety Unit have received the reissued EPA Radiation Licence. A copy of the licence was issued to stakeholders on 4th April 2019 via email.

Noted

EPA Audit GMO

The EPA conducted an inspection on Wednesday 10th April 2019 on the management of GMO on campus. The inspection report will be shared with the participating departments upon receipt from the EPA.

PT

Dust Monitoring

A dust monitoring survey was conducted in designated workshops on-campus on 27th March 2019. A dust monitoring survey will take place in the Fab Lab on Friday 12th April 2019.

PT

Risk Assessment Review

The Health and Safety Unit are available to meet with individual departments to review process and chemical agent risk assessments with risk assessment authors.

On-going

Control of Suppliers (Contractor)

The Health and Safety Unit is developing a Control of Suppliers (Contractor) standard operating procedure. The procedure will implemented in the campus departments by the Heads of Departments.

PT

City Campus (former Dunnes Stores site, Sarsfield Street, Limerick)

Buildings and Estates department will provide a presentation on the plan of works to the Safety Representatives.

TC

6. **Next Meeting**

The next meeting of the Safety Representative Committee will be held on Thursday 9th May @ 16h00, in the Daly Room, Plassey House.