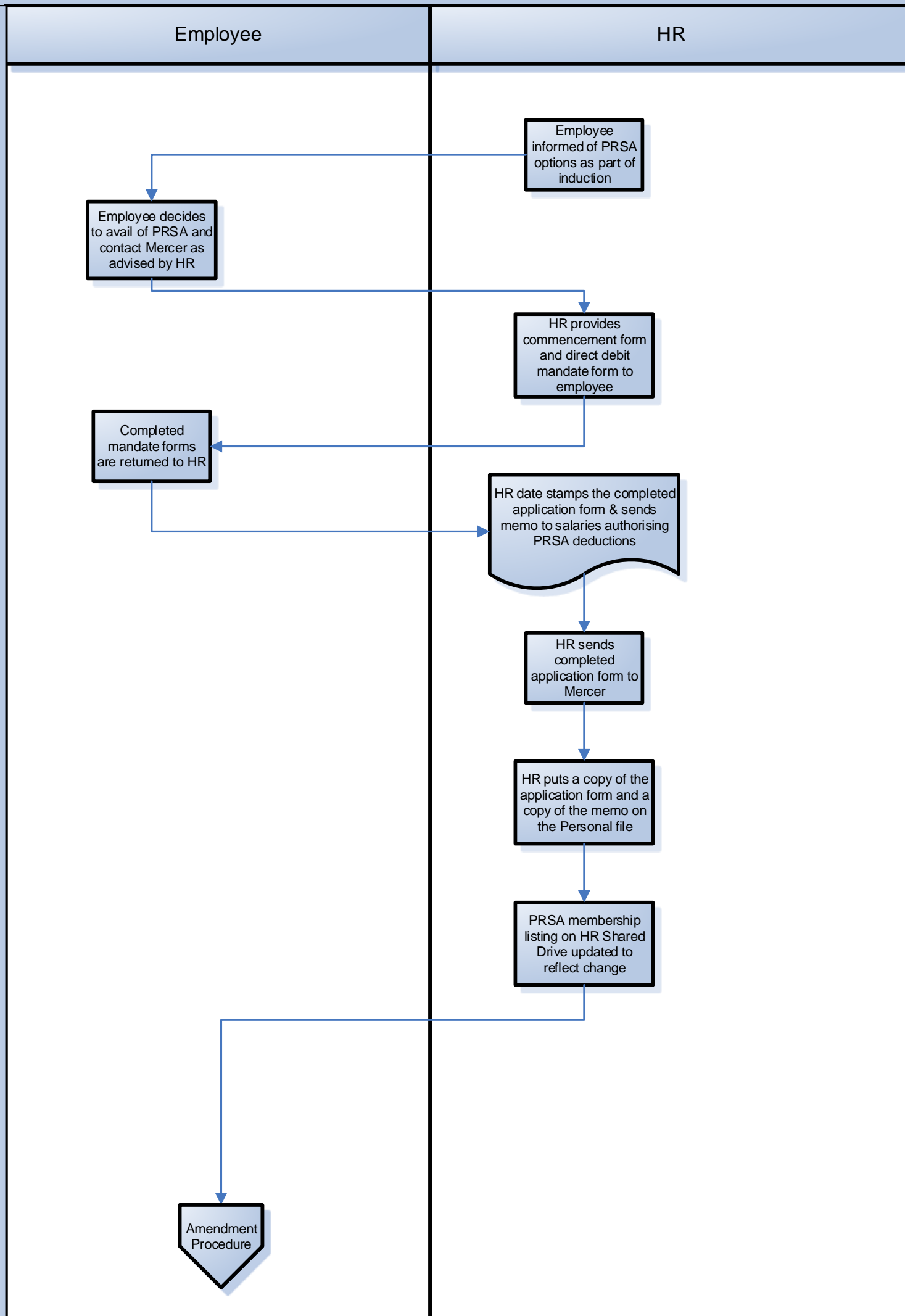


**PP008.7 Personal Retirement Savings Account Scheme
Pensions Applications**

**Owner: HR Officer
Date: 16th May 2017**

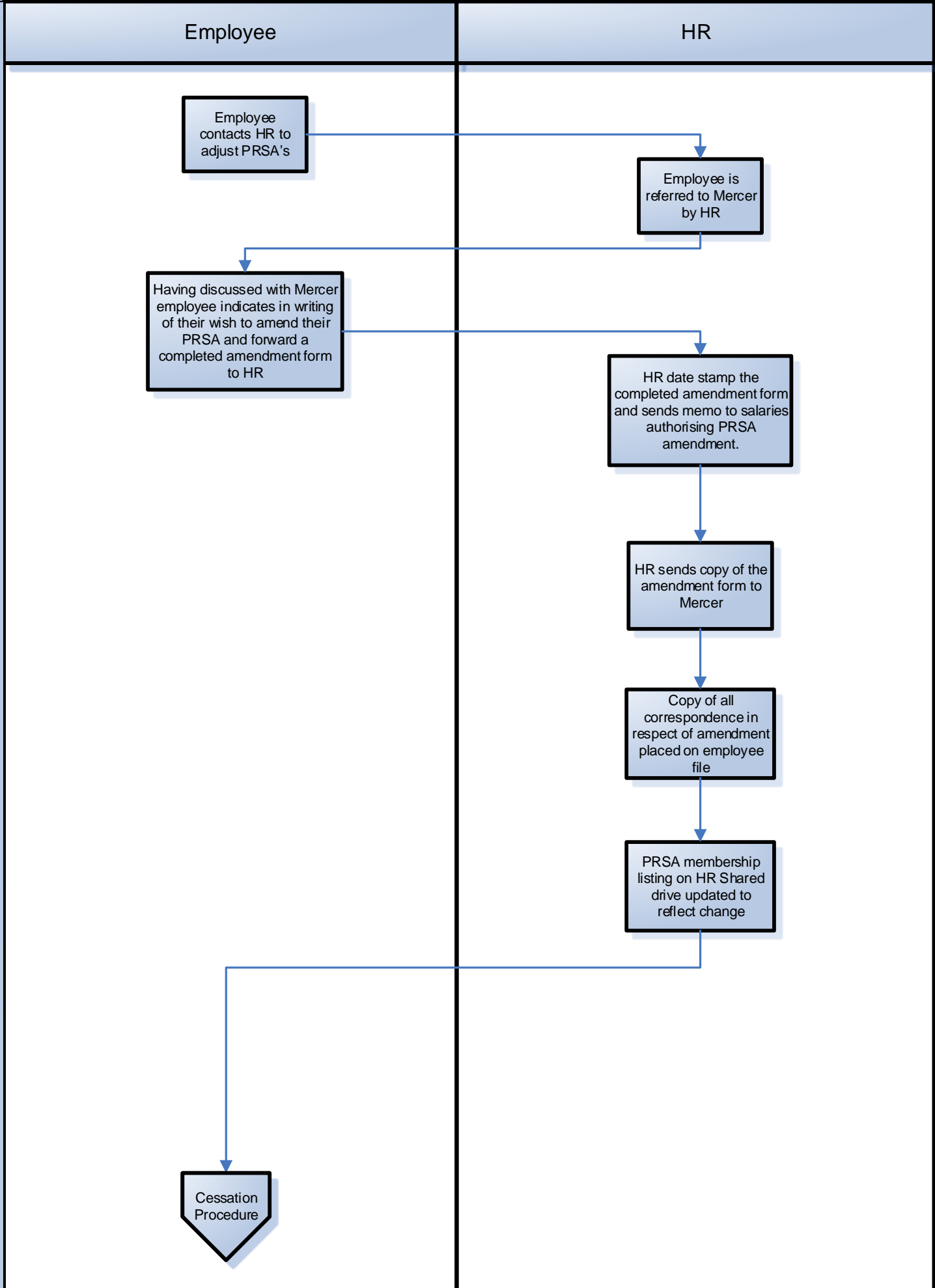
Business Objective: To allow employees to avail of, amend or cease PRSA as requested/appropriate.



PP008.7 Personal Retirement Savings Account Scheme
Amendment

Owner: HR Officer Pensions
Date: 16th May 2017

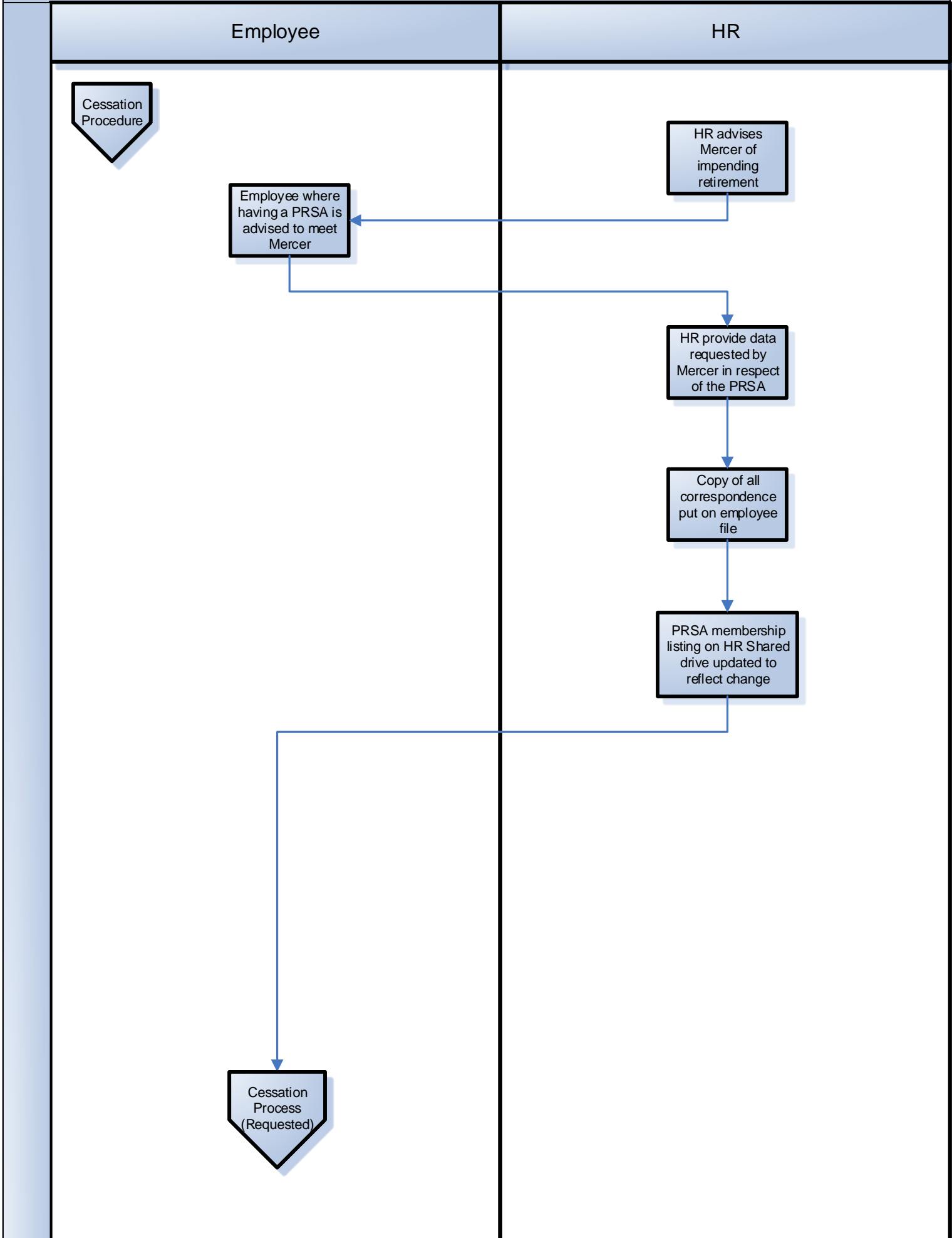
Business Objective: To allow employees to avail of, amend or cease PRSA as requested/appropriate.



PP008.7 Personal Retirement Savings Account Scheme
Cessation Retirement

Owner: HR Officer Pensions
Date: 16th May 2017

Business Objective: To allow employees to avail of, amend or cease PRSA as requested/appropriate.



PP008.7 Personal Retirement Savings Account Scheme
Cessation (Requested)

Owner: HR Officer Pensions
Date: 16th May 2017

Business Objective: To allow employees to avail of, amend or cease PRSA as requested/appropriate.

Employee

HR

Employee informs HR in writing of their decision to cease their PRSA and effective date of cessation

HR forwards memo to salaries instructing deductions to be ceased & effective date

HR advises Mercer of cessation in writing

Copy of all correspondence in respect of amendment placed on employee file

PRSA membership listing on HR Shared drive to reflect change

PRSA Checklist