



**ERASMUS +
Contact Information 2020-2021
Annex to Inter-institutional Agreements
Key Action 103**

A. Information about higher education institutions

| | |
|----------------------------|--|
| Institution Name | UNIVERSITÄT HEIDELBERG |
| Institutional Erasmus Code | D HEIDELB01 |
| ECHE Code 2014-2020 | 29870-LA-1-2014-1-DE-E4AKA1-ECHE |
| Website | www.uni-heidelberg.de |
| ERASMUS Homepage | www.uni-heidelberg.de/erasmus |

| | |
|--|---|
| Institutional ERASMUS Coordinator | Mrs Alexandra Braye |
| Address | Seminarstr. 2, D - 69117 Heidelberg |
| Email | erasmus-koordinierung@zuv.uni-heidelberg.de |
| Telephone | +49 6221 5412731 |
| Fax | +49 6221 5412789 |
| Departmental Coordinators | www.uni-heidelberg.de/ international/erasmus/fachkoordinatoren/ |
| First Contact for Erasmus Incoming Students | Incoming-erasmus@zuv.uni-heidelberg.de |
| Course Catalogue | http://lsf.uni- heidelberg.de/qisserver/rds?state=user&type=0 |

B. Mobility numbers per academic year
 -> See Agreement

C. Recommended language skills

Generally: German B1 (for courses taught in German), English B2 (for courses taught in English).

Please note that some departments might have differing language prerequisites. Please refer to the departmental coordinators directly for further information.

D. Additional requirements

| | |
|--|---|
| Contact for Students with disabilities | http://www.uni-heidelberg.de/studium/kontakt/handicap |
|--|---|

E. Calendar

1.

| | |
|---|--|
| <u>Winter Term 2020/21:</u> | term dates: 01.10.2020 – 31.03.2021 lecture dates: 12.10.2020 – 13.02.2021 |
| <u>Summer Term 2021:</u> | term dates: 01.04.2021 – 30.09.2021 lecture dates: 12.04.2021 – 24.07.2021 |
| Deadline for Nominations | Winter term: 15 th May. Summer term: 15 th November. |
| Deadline for Application Forms (after the online application students have to print out the application form and send it via regular mail signed and stamped) | Winter term: 15 th June. Summer term: 15 th December. |
| 2. The receiving institution will send its decision within 6 weeks. | |
| 3. A Transcript of Records will be issued by the receiving institution no later than the end of the semester after the students have fulfilled the course requirements in a timely manner and provided the necessary documentation to the Departmental Coordinators in Heidelberg. | |
| 4. The agreements should be cancelled one year in advance (Sept. 1 st for the next academic year). | |

F. Information

1. Course Types and Grading systems Heidelberg University

| | |
|--------------|---|
| Vorlesung | <i>Lecture</i> |
| Übung | <i>Exercise</i> |
| Proseminar | <i>Basic seminar</i> |
| Hauptseminar | <i>Advanced seminar</i> |
| Oberseminar | <i>Advanced seminar for degree candidates</i> |
| Tutorium | <i>Tutorial</i> |
| Praktikum | <i>Practical</i> |
| Repetitorium | <i>Examination review course</i> |

COURSE REQUIREMENTS

| | |
|-------------------|-------------------------------------|
| Klausur | <i>Written examination</i> |
| Abschlußklausur | <i>Final examination</i> |
| Mündliche Prüfung | <i>Oral examination</i> |
| Referat | <i>Seminar paper / presentation</i> |
| Hausarbeit | <i>Term paper</i> |
| Protokoll | <i>Taking of minutes</i> |

GRADING SYSTEM

| | |
|-----------------------|--|
| 1 = sehr gut | <i>very good (best possible grade, an excellent achievement)</i> |
| 2 = gut | <i>good (well above average)</i> |
| 3 = befriedigend | <i>satisfactory (average, meets all requirements)</i> |
| 4 = ausreichend | <i>sufficient (pass)</i> |
| 5 = nicht ausreichend | <i>deficient (fail)</i> |
| unbenoteter Schein | <i>pass (P)</i> |

Please note that this grading system may slightly differ in the departments

2. Visa and 3. Insurance

Information on visa procedures can be found here:

www.uni-heidelberg.de/university/life/entry.html

and here: www.uni-heidelberg.de/international/erasmus/incoming/residence_permit.html

Concerning insurance matters see our Erasmus Homepage:

www.uni-heidelberg.de/international/erasmus/incoming/health_insurance.html

4. Housing

| | |
|-----------------------------|---|
| Accommodation Office | Zimmervermittlung Seminarstraße 2, D - 69117 Heidelberg erasmusrooms@zuv.uni-heidelberg.de +49-6221 5412759 http://www.uni-heidelberg.de/international/erasmus/accommodation/ |
|-----------------------------|---|