



Education and Culture DG

Erasmus

STUDENT CHARTER

The status of 'Erasmus student' applies to students who satisfy the Erasmus eligibility criteria and who have been selected by their university¹ to spend an Erasmus period abroad – either studying at an eligible partner university or carrying out a placement in an enterprise or other appropriate organisation. For study mobility, both universities must have an Erasmus University Charter awarded by the European Commission. For placement in enterprise the home university must hold an extended Erasmus University Charter (i.e. also covering rights and obligations relating to placements).

As an Erasmus student, you are entitled to expect:

- Your home and host universities to have an interinstitutional agreement.
- The sending and receiving institutions to sign with you and before you leave a Learning/Training Agreement setting out the details of your planned activities abroad, including the credits to be achieved.
- Not to have to pay fees to your host university for tuition, registration, examinations, access to laboratory and library facilities during your Erasmus studies.
- Full academic recognition from your home university for satisfactorily completed activities during the Erasmus mobility period, in accordance with the Learning/Training Agreement.
- To be given a *transcript of records* at the end of your activities abroad, covering the studies/work carried out and signed by your host institution/enterprise. This will record your results with the credits and grades achieved. If the placement was not part of the normal curricula, the period will at least be recorded in the *Diploma Supplement*.
- To be treated and served by your host university in the same way as their home students.
- To have access to the Erasmus University Charter and European Policy Statement of your home and host universities.
- Your student grant or loan from your home country to be maintained while you are abroad.

As an Erasmus student, you are expected to:

- Respect the rules and obligations of your *Erasmus grant agreement* with your home university or your National Agency.
- Ensure that any changes to the Learning/Training Agreement are agreed in writing with both the home and host institutions immediately they occur.
- Spend the full study/placement period as agreed at the host university/enterprise, including undergoing the relevant examinations or other forms of assessment, and respect its rules and regulations. Write a report on your Erasmus study/placement period abroad when you return and provide feedback if requested by your home university, the European Commission or the National Agency.

If you have a problem:

- Identify the problem clearly and check your rights and obligations.
- Contact your departmental coordinator for Erasmus and use the formal appeals procedure of your home university if necessary.

If you remain dissatisfied, contact your National Agency.

¹ "University" means any type of higher education institution which, in accordance with national legislation or practice, offers recognised degrees or other recognised tertiary level qualifications, or vocational education or training at tertiary level.

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HEA

Higher Education Authority
An tUdarás um Ard-Oideachas



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CAIRT DO MHC LÉINN

Baineann stádas 'Mí Léinn Erasmus' Le mic léinn a shásaíonn critéir incháilitheachta Erasmus agus atá roghnaithe ag n-ollscoile¹ le tréimhse Erasmus a chaitheamh i gcéin – ag staidéir nó ar shocrúchán i bhfontar nó in eagraíocht eile oiriúnach. Ar mháth le soghluaiseacht staidéir, ní mór Cairt Ollscoile Erasmus a bhronn Coimisiún na hEorpa a bheith ag an dá ollscoil. Do shocrúchán i bhfontair ní mór Cairt sínte Ollscoile Erasmus (i.e. ag clúdach chearta agus oibligeáidí maidir le socrúcháin chomh maith) a bheith ag an ollscoil bhaile.

Mar mhac léinn Erasmus, is é do cheart é a bheith ag súil le:

- Comhaontú idirinstiúideach a bheith ann idir d'ollscoil bhaile agus ollscoileanna óstacha.
- Go síneadh na hinstiúidí seolta agus glactha sula n-imeoidh tú Comhaontú Foghlama/Oiliúna leat ina leagtar amach mionsonraí do ghníomhaíochtaí pleanáilte i gcéin, ag áireamh na gcreidiúintí atá le baint amach.
- Nach mbeadh ort táillí a íoc le d'ollscoil óstach as teagasc, clárúchán, scrúduithe, rochtain ar áiseanna saotharlainne agus leabharlainne i gcaitheamh do chuid staidéir Erasmus.
- Lánaitheantas acadúil ó d'ollscoil bhaile as gníomhaíochtaí a comhlíonadh go sásúil le linn na tréimhse gluaise Erasmus, ag teacht leis an gComhaontú Foghlama/Oiliúna.
- Go dtabharfaí duit athscríbhinn ag deireadh do chuid gníomhaíochtaí i gcéin, ag clúdach an staidéir/na hoibre a rinneadh agus i sínithe ag d'institiúid/fiontar óstach. Déanfaidh seo taifead ar do chuid torthaí agus ar na creidiúintí agus na gráid a baineadh amach. Mura raibh an socrúchán ina chuid de na gnáthchuraclaim, déanfar taifead ar an tréimhse sa bhForlóna Dioplóma ar a laghad.
- Go gcaithfí leat agus go ndéanfaí freastal ort mar a dhéantar ar a gcuid mac léinn baile.
- Rochtain a bheith agat ar Chairt Ollscoile Erasmus agus Ráiteas um Polasaí Eorpach d'Ollscoileanna baile agus óstaigh.
- Go gcothófaí do dheontas nó d'iasacht mic léinn ó do thír bhaile le linn duit a bheith i gcéin.

Mar mhac Léinn, táthar ag súil uait le:

- Meas ar na rialacha agus ar na hoibligeáidí de do chomhaontú deontais le d'ollscoil bhaile nó le d'Áisíneacht Náisiúnta.
- A chinnitiú go n-aontaítear i scríbhinn leis an institiúid bhaile agus óstaigh araon aon leasuithe ar an gComhaontú Foghlama/Oiliúna a luaithe is a dhéantar iad.
- An tréimhse iomlán staidéir/socrúcháin mar a aontaíodh ag an ollscoil/fiontar óstach, ag áireamh na scrúduithe agus foirmeacha eile measúnachta a dhéanamh, agus meas a léiriú ar a rialacha agus a rialacháin. Tuarascáil a scríobh ar do thréimhse staidéir/socrúcháin i gcéin ar theacht ar ais duit agus aiseolas a sholáthar má iarrann d'ollscoil bhaile, Coimisiún na hEorpa nó an Áisíneacht Náisiúnta ort é.

Má tá fadhb agat:

- An fhadhb a shoiléiriú agus seiceáil a dhéanamh ar do chearta agus ar d'oibligeáidí.
- Déan teagmháil le do chomhordóir roinne do Erasmus agus bain feidhm as na gnáth nósanna imeachta foirmeálta d'ollscoile baile más gá.

Má tá tú fós míshásta, déan teagmháil le d'Áisíneacht Náisiúnta.

¹ Ciallaíonn "ollscoil" aon chineál institiúide ardoideachais a thaitíonn, ag teacht lereachtaíocht nó deachtas náisiúnta, céimeanna nó cáilíochtaí eile aitheanta trí leibhéal, nó oideachas nó oiliúint ghairme ar an trí leibhéal.

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