

ACADEMIC PLACEMENT ABROAD

Academic Year 2021/22

ERASMUS

EXCHANGE (outside Europe)

1. Complete this form in full. Incomplete applications will not be accepted.
2. Select universities from the partner list for your degree programme/academic area only.
3. The completed form must be signed by the relevant Academic Coordinator before submission.
4. The signed, completed form is to be uploaded to [SharePoint](#).

Tick the 2021/22 academic year and select the Internal Application form option. Use the following format to name your file: *IDnumber_Name_Erasmus* or *IDnumber_Name_Exchange*, as appropriate.

Autumn 2021 deadlines:

The application form must be submitted to the Erasmus Academic Coordinator for approval by 13th November 2020.

The approved and signed form must be uploaded to the Erasmus SharePoint site by 20th November 2020.

Spring 2022 deadlines:

The application form must be submitted to the Erasmus Academic Coordinator for approval by 19th March 2021.

The approved and signed form must be uploaded to the Erasmus SharePoint site by 26th March 2021.

Make sure to sign the Statement and Consent section on page 5.

Please keep a copy of this form for your personal records.

STUDENT'S PERSONAL INFORMATION

SURNAME _____ FIRST NAME _____

UL STUDENT NUMBER _____ CURRENT QCA _____

GENDER _____ NATIONALITY _____

DATE OF BIRTH _____ PLACE OF BIRTH _____

PERMANENT ADDRESS _____

EIRCODE _____ MOBILE NUMBER _____

E-MAIL ADDRESS (NOT UL E-MAIL) _____ *This email address will be communicated to the host institution if the UL address is deactivated.*

Important: Students must continue to monitor their UL email account on a regular basis while off-campus.

SPECIAL NEEDS _____ *Please enter details of any special needs that you wish the host institution to be informed of.*

CONTACT IN CASE OF EMERGENCY WHILE ABROAD	<u>Name</u>	<u>Relationship</u>	<u>Contact number</u>
_____	_____	_____	_____

DO YOU CURRENTLY HOLD A VALID PASSPORT? Yes No
Valid until: *When applying to the host institution, students will be required to have a passport that is valid until the end of the stay abroad.*

STUDENT'S ACADEMIC INFORMATION

UL DEGREE PROGRAMME _____

MAJORS / MAIN OPTIONS (if applicable) _____

STUDY PERIOD ABROAD AUTUMN 2021 SPRING 2022

EXPECTED UL MODULES DURING PERIOD ABROAD (CORE & ELECTIVE):
Note: If your semester abroad is integrated in your degree programme (i.e. compulsory), leave this section blank.

- | | |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

STUDENT'S MAIN LANGUAGE OF INSTRUCTION AT HOST UNIVERSITY:
ENGLISH FRENCH GERMAN SPANISH

PREFERRED HOST UNIVERSITY – 1st PREFERENCE

UNIVERSITY NAME _____ ACADEMIC AREA _____

Students must adhere to the host university's academic calendar and must complete the full academic semester at the host university.

SEMESTER DATES _____

CAMPUS LOCATION _____

ACCOMMODATION OPTIONS AVAILABLE University accommodation Private accommodation Other

Students are responsible for booking their own accommodation for the semester abroad.

COST OF LIVING PER SEMESTER IN € Flights..... Visa & Insurance..... Accommodation.....

Food..... College costs..... Personal expenses..... Travel..... TOTAL

MODULE PRE-SELECTION (30 ECTS credits required) 1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

PREFERRED HOST UNIVERSITY – 2nd PREFERENCE

UNIVERSITY NAME _____ ACADEMIC AREA _____

Students must adhere to the host university's academic calendar and must complete the full academic semester at the host university.

SEMESTER DATES _____

CAMPUS LOCATION _____

ACCOMMODATION OPTIONS AVAILABLE University accommodation Private accommodation Other

Students are responsible for booking their own accommodation for the semester abroad.

COST OF LIVING PER SEMESTER IN € Flights..... Visa & Insurance..... Accommodation.....

Food..... College costs..... Personal expenses..... Travel..... TOTAL

MODULE PRE-SELECTION (30 ECTS credits required) 1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

PREFERRED HOST UNIVERSITY – 3rd PREFERENCE

UNIVERSITY NAME _____ ACADEMIC AREA _____

Students must adhere to the host university's academic calendar and must complete the full academic semester at the host university.

SEMESTER DATES _____

CAMPUS LOCATION _____

ACCOMMODATION OPTIONS AVAILABLE University accommodation Private accommodation Other

Students are responsible for booking their own accommodation for the semester abroad.

COST OF LIVING PER SEMESTER IN € Flights..... Visa & Insurance..... Accommodation.....

Food..... College costs..... Personal expenses..... Travel..... TOTAL

MODULE PRE-SELECTION (30 ECTS credits required) 1. _____ 4. _____

2. _____ 5. _____

3. _____ 6. _____

UL ACADEMIC COORDINATOR'S APPROVAL

NAME OF ACADEMIC COORDINATOR _____

ACADEMIC AREA _____

The above student is to be nominated to the following university:

Important: The above destination is not confirmed until the student has been officially nominated by UL and has received an Acceptance letter from the host university.

COMMENTS _____

SIGNATURE _____ DATE _____

STUDENT'S STATEMENT & CONSENT

I confirm that I have thoroughly researched the institution(s) listed above and am fully informed of semester dates, courses on offer, accommodation and cost of living at the host institution(s).

Eligibility

- The external academic placement may be undertaken only if the student meets the minimum academic requirements to progress to the next year. The required standard is a minimum cumulative QCA of 2.00 or greater, with no deficient grades (F, I, NG, N). Students sitting repeat examinations before going abroad must obtain sufficient results to progress to the next year.

- In line with the UL Student Fitness to Study policy, students must be fit to participate and function in university life in order to undertake a semester abroad (<https://ulsites.ul.ie/executive/ul-fitness-study-policy>).

- Students who are in breach of the UL Code of Conduct and/or on disciplinary or academic probation at UL may not take part in the programme.

I confirm that I currently meet the eligibility criteria listed above and that I am fit to study and in good academic standing with the University of Limerick. Should my circumstances change, I will inform the International Office (outgoing.erasmus@ul.ie) immediately.

Consent

I understand that my personal and academic information will be communicated to the host university for the purpose of undertaking a study placement abroad.

I understand that my contact details, i.e. name & UL e-mail address (or personal email address if applicable) may be provided to other Erasmus/Exchange students from UL sharing the same destination.

Note on Erasmus mobility grant

Students undertaking an Erasmus academic placement are entitled to the Erasmus mobility grant (€300-350 per month). To be eligible, the period abroad must be at least 3 months. Students may only receive EU funding for the period that they are present at the host university.

NB: The Erasmus mobility grant is meant to assist students with travel and initial moving costs. It will not be sufficient to cover all expenses during the semester abroad. Students must ensure that they have access to sufficient financial means to fund their semester abroad. Early returns will result in students having to refund the EU monies.

SIGNATURE _____

DATE _____