Campus Life Services
UNIVERSITY OF LIMERICK

Licence Agreement 2025 / 2026

IMPORTANT NOTE:

This is document details legally binding obligations which will apply when you accept your accommodation offer. Please make sure that you read and understand the agreement before accepting your accommodation offer. In accepting this agreement, you agree to abide fully by these terms and conditions which include staying and paying for the full period of residence. If there is anything you do not understand in this Licence Agreement, please contact the Village Reception.

This Licence represents the entire agreement and understanding of the parties, save only in respect of amended terms and regulations issued by Plassey Trust Limited in accordance with this Licence from time to time.

Otherwise, no agreement exists with a resident unless that agreement is made in writing and signed by Campus Life Services.

Plassey Trust Limited, University of Limerick, Limerick

Campus Life Services
UNIVERSITY OF LIMERICK

IMPORTANT INFORMATION

The legal document you are about to accept includes many important obligations on your part. It is very important that you read this document before accepting and taking up residence at University of Limerick. While the document includes a comprehensive list of undertakings, there are some we would like to highlight to you now.

Cancellation policy

If the Licensee wishes to cancel his/her license having moved into the accommodation, the Licensee must give 28 days' written notice to the Licensor.

If such a notice is given, then the Licensee will be liable for Licence Fees until the earlier of

(i) the expiry of the Licence Period or

(ii) the date on which the Licensor allocates that accommodation to another student.

No refund will apply absent reallocation of the accommodation, and you may forfeit the right to apply for a room in Campus accommodation for any future years of study at the University.

Illegal Substances

The University and Licensor have a zero-tolerance policy towards drugs and/or illegal substances. The Licensee's attention is drawn to clause 2.18(b), Schedule 2 of the Licence Agreement.

Village Management

March 2024



Campus Life Services
UNIVERSITY OF LIMERICK

LICENCE AGREEMENT

THIS Licence Agreement is made on the day that the Licensee accepts an offer of accommodation from the Licensor.

Parties and Core Terms

1.1 **Licensor**:

Plassey Trust Company Limited by Guarantee T/A as Campus Life Services having its address at Plassey House, Plassey Technological Park, Limerick.

1.2 Licensee:

The **Licensee** is the individual occupying the Bedroom which has been allocated to them, within the Premises and who, by accepting an offer of accommodation has accepted and is bound by the terms of this Licence Agreement.

1.3 **Premises**:

The Premises shall include the Bedroom, together with the use in common with all other Licensees of the living accommodation, kitchen and bathroom facilities and use of all Common Areas in the Village (the "**Accommodation**").

1.4 Licence Period:

The Licence Period is the term outlined in the Licensee's online accommodation offer inclusive of the agreed terms and conditions, subject however, to the earlier determination as hereinafter provided.

1.5 **Security Deposit:** €500.00

The Security Deposit shall consist of: (1) an application fee of €50 (fifty euro), which is retained as a deposit against damage, excess use of energy and early vacation of the Accommodation and (2) a further €450 (four hundred and fifty euro) security deposit is required prior to Check-in to the Accommodation. The security deposit refund is processed on the resident's departure. It will be the responsibility of the resident to enter their bank details on the accommodation portal prior to their departure, to ensure that they receive their refunded Security Deposit.

2. Interpretation and Definitions

2.1 In this Licence Agreement, capitalised words and expressions shall have the following meaning, unless the context otherwise provides:

"Accommodation"	means the accommodation described under the Premises in clause 1.4.
"Agreement"	means this Licence Agreement between the Licensor and Licensee.
"Bedroom"	means the room allocated to the Licensee,

	and where applicable, shall include the ensuite bathroom serving the bedroom.
"Building Regulations"	means the Building Control Acts 1990–2014 and any and all subordinate legislation pursuant thereto (including but not limited to the Building Regulations 1997-2014 and the Building Control Regulations 1997 – 2015) as may be amended, extended or modified from time to time;
"Block"	means the block of accommodation in which the Premises is situated.
"Campus"	means University campus grounds;
"Campus Security"	means security employed by the University.
"CAO Offer"	means the offers of college and university undergraduate places by the Central Applications Office;
"Charges"	means the charges in respect of the items listed in Schedule 3;
"Code of Conduct"	means the code by which all students at the University are required to abide by.
"Common Area"	means the area available for use by other residents and licensees, and shall include a common area within the Premises and Block;
"Check-in"	means the date on which the Licensee will move into the Premises;
"Data Protection Legislation"	means the data protection and information privacy laws of Ireland and the European Union including but not limited to, the Data Protection Acts 1988-2018, the European Communities (Electronic Communications Networks and Services) (Privacy and Electronic Communications) Regulations 2011, the General Data Protection Regulation (Regulation (EU) 2016/679) (the "GDPR"), and any legislation from time to time which implements or amends the GDPR or Directive 2002/58/EC all as amended or replaced from time to time, and any other legislation, codes of practice, guidance, guidelines and/or opinions regarding data protection produced by the European Data Protection Board (formerly the Article 29 Working Party) and the Data Protection Commission;

"Event Request Form"	means a form to request permission to hold an event at the Premises.
"Guarantor"	means a parent and/or guardian of the Licensee, or any other person whom the Licensor finds acceptable.
"Health & Safety Regulations"	means all applicable statutes, statutory legislation, common law, treaties, regulations, directives or codes of practice concerning the health and safety of persons within the Premises.
"Inventory"	means the list of inventories provided to the Licensee following Check-in;
"Key"	means key to the Premises, inclusive of a key card and fob.
"Law"	means any law applicable in Ireland and will include common law, statutes, statutory instruments, bylaws, rules, codes, regulations, decisions, proclamations, notices, directives, constitutions, instruments, rules of court, delegated or junior legislation and guidance;
"Licence Fee"	means the fee applicable under this Licence Agreement for each room type, with details of such fee being provided on www.studentliving.ul.ie. The Licence Fee shall also include the items found at Schedule 1.
"Licensor Manager"	means the manager the Licensor will appoint on their behalf who will be responsible for carrying out their management needs.
"Security Deposit"	means the deposit described at clause 1.6.
"Village"	means University of Limerick student village where the Premises is located and shall include other student accommodation villages;
"Village Management"	means the management in charge of the Village;
"Village Reception"	means the main reception area of each individual Village.
"Working Day"	means Monday to Friday and excluding bank holidays in Ireland.
"Working Hours"	means 9 a.m. to 5 p.m. on a Working Day;

"University"	means the University of Limerick, Limerick, Ireland.
"University Advocate"	means the advocate appointed by the University under the Code of Conduct.
"**University Health Service**"	means the University health centre;
"**Utilities**"	means gas, electricity, and water.

2.2 This Licence Agreement comprises this agreement, the introductory notes and the schedules to it and each of the introductory notes and schedules will be deemed to form part of this Licence Agreement as if set out in the body of this Licence Agreement.

2.3 To the extent that the Residential Tenancies Acts 2004 to 2022 from time to time (the "**Acts**") may apply to this Licence Agreement, the Acts shall prevail over the terms of this Licence Agreement and this Licence Agreement is deemed amended accordingly.

2.4 This Licence Agreement may be amended from time to time by the Licensor and the amended Licence Agreement shall apply upon a copy of the amended form being provided to the Licensee by email or by its publication on www.studentliving.ul.ie.

3. Occupancy

3.1 Licence to Occupy

(a) Upon payment of the Security Deposit and Licence Fee, the Licensee shall be permitted to occupy the Premises (as described above) on foot of this Licence Agreement, on a non-exclusive basis and subject to the Terms and Conditions (as found under Schedule 2) hereof. This Licence Agreement shall expire at the end of the Licence Period, in respect of which the Licence Fee has been paid, unless it has been revoked at an earlier stage in accordance with Clause 5 (Revocation) below.

(b) The Licensee agrees to pay the Licence Fee in accordance with the dates outlined on the 2025/2026 schedule of rental fees which is published on www.studentliving.ul.ie. Where the licensee is required to confirm a Recurring Card Payment Plan.

(c) If the account and any other charges or fines are outstanding for a period of four calendar weeks in the relevant Licence Period, the account will remain outstanding, and the Bedroom will become forfeit, and the Licensor will issue a twenty four (24) hour notice to vacate the Premises. Any outstanding Licence Fee will be sent to a debt collection agency at the cost of the Licensee.

(d) Payment of the first moiety of the Licence Fee is required to be paid prior to occupation, and at the latest by 28th July 2025 for all residents, with the exception of incoming first year students of the University, where payment of first moiety of the Licence Fee is required following

four (4) calendar days of acceptance of CAO Offers, and prior to Check-In. Payment of the first moiety will validate your application and secure a Bedroom on a first paid basis. Payments will be carried out online at www.studentliving.ul.ie.

(e) A late payment fee of €50.00 which will apply to all overdue Licence Fees.

3.2 Cancellation.

(a) If the Licensee wishes to cancel his/her license having moved into the accommodation, the Licensee must give 28 days' written notice to the Licensor.

If such a notice is given, then the Licensee's Security Deposit will be retained by the Licensor, and the Licensee will be liable for Licence Fees until the earlier of :

(i) the expiry of the Licence Period or

(ii) (ii) the date on which the Licensor allocates that accommodation to another student.

(b) No refund will apply absent reallocation of the accommodation, and you may forfeit the right to apply for a room in Campus accommodation for any future years of study at the University.

(c) A cancellation form as found at https://studentliving.ul.ie/index.jsp?p=119&n=215 must be completed and returned to the Village Reception to confirm the date of cancellation.

(d) Where notice is received, the Licensee is liable for the full Licence Fee.

(e) Any outstanding debt incurred through the failure to meet the conditions of this License Agreement will be forwarded to the Licensor's debt collection agency. If no replacement licensee is found, the Licensee's Security Deposit will be returned at the end of the Licence Period, provided the Licensee has paid his/her Licence Fee in full.

(f) Please note that the Licensor will only try to find a replacement licensee for the Licensee once full occupancy has been achieved for the Premises.

3.3 Cancellation for failure to occupy.

(a) In circumstances where the Licensee fails to Check-in to the Premises by 30th September, the Licensor reserves the right to cancel the occupancy of the Premises.

(b) Following cancellation for failure to occupy, the Licensee will receive a refund of their Licence Fee, on a pro rata basis, to consider the period in September in which the Licensee would have occupied the Premises.

4. Guarantee

4.1 The Licensee agrees to provide the Licensor with a name and telephone number of a Guarantor, who will be requested by the Licensor to provide a written form of guarantee (as set out in Schedule 4).

4.2 The Licensee agrees to return this fully executed and dated form of guarantee within one (1) week of such a request, to the Licensor. Failure to do so will result in a breach of this Licence Agreement and may result in the revocation of this Licence Agreement.

5. Revocation

5.1 The Licensor reserves the right to revoke this Licence on giving twenty-eight (28) days or seven (7) days written notice in accordance with legislative requirements to the Licensee in the event of any one of the following:

(a) the breach by the Licensee of any of the Terms and Conditions of this Licence;

(b) if the Licensee, during the Licence Period, ceases to be a registered full time student or leaves their course at University of Limerick;

(c) for such other reasons as the Licensor may consider necessary for the good and proper management of the Village and the safety of staff, representatives, sub-contractors and other residents within the Premises and the village;

(d) for any damage, criminal or otherwise caused to the Premises or Village or Campus.

(e) for any criminal activity which the Licensee is engaged in and the Licensor is of the opinion that the health and safety of representatives, sub-contractors and other residents within the Premises and the Village is being affected;

(f) for defacement of the Premises and any other Campus property, including, but not limited to throwing eggs, flour or other items causing damage to the property or estate;

(g) if any account or balance remains outstanding for a period of four calendar weeks.

5.2 Upon revocation the Licensee shall immediately vacate the Premises.

6. The Premises

6.1 As circumstances require, the Licensor shall retain the right (at any time) and at its sole discretion to notify the Licensee to change allocation of the Premises. The Licensee may either (1) choose to be relocated to another Premises or (2) vacate the Premises and terminate the Licence Agreement, which will result in them being refunded by the Licensor a pro rata proportion of the Licence Fee paid by the Licensor up to the date of

date of termination.

6.2 If the Licensor serves the Licensee with such a notice, then the Licensee must confirm in writing to the Licensor within five (5) Working Days of the date of the notice if the Licensee agrees to relocate to another Premises or wishes to terminate this Licence on the date notified in the Licensor's notice, as the last date on which the Premises then occupied by the Licensee is available to the Licensee.

6.3 If the Licensee is relocated to another premises on foot of this clause, then the terms of this Licence Agreement shall continue to apply to such a premises, unless varied in writing or a new licence agreement is entered into.

7. Notice

7.1 Any notice served by the Licensor on the Licensee shall be sufficiently served if delivered by hand, sent by registered or recorded post to the Licensee at the Premises, or to the last known address of the Licensee, or left addressed to the Licensee at the Premises.

7.2 Any notice required to be given to the Licensor under this Licence Agreement shall be duly served if delivered by hand or sent by registered or recorded post, addressed to the Licensor at Plassey House, Plassey Technological Park, Limerick, unless the Licensee is notified of a different address for the Licensor.

8. Inspection

8.1 Each month of the Licence Period, or at the discretion of the Licensor, the Licensor will notify the Licensee of an inspection to take place at the Premises to:

(a) ensure that the Premises is being maintained to a reasonable standard;

(b) inspect the conditions of the Premises; and,

(c) check that the Licensee is acting in compliance with the Licence Agreement.

8.2 As a result of such inspection, the residents of the Premises will be informed by the Licensor of any work required to be carried out because of damage caused by the Licensee(s) (the "**Works**"). A timeframe to carry out the Works will be provided to the residents of the Premises. Following the Works, the Licensor will provide the Licensee(s) with an invoice, with the costs of the Works being charged against the individual responsible for the damage, or each occupant of the Premises in equal shares. The invoice will be required to be paid within 30 days. Failure to pay this invoice may result in revocation of the License Agreement.

8.3 If because of such inspection, it is determined that the standard of cleanliness of the Premises is not deemed to meet a reasonable standard, the Licensor will notify the residents of the Premises, who will be required to remedy this issue within a twenty-four (24) hour period. The Licensor will carry out a further inspection of the Premises following this timeframe. If in the reasonable opinion of the Licensor, the Premises has not been

cleaned to a satisfactory standard, they will appoint a contract cleaner to remedy the situation, the cost of which will be deducted from the Security Deposit of the Licensee and/or each occupant of the Premises in equal shares. Failure to satisfactorily clean the Premises, may result in revocation of the Licence. The Licensor and their staff carrying out such inspections have the discretion to define what acceptable standards are, and to judge compliance with such standards.

8.4 If there is any damage caused to the Premises which is not due to fair wear and tear or if any items are missing in accordance with the list of items found at Schedule 3, the cost of the repair of the damage, the replacement of missing items and cleaning will be charged against the Licensee's Security Deposit or charged to each occupant of the Premises in equal shares. This value will be deducted when the balance of the security deposit (if any) is refunded at the end of the Licence Period. The Licensor retains the rights when to charge the Licensee(s).

8.5 If the Security Deposit is not sufficient to cover the cost of the repair of the damage, the replacement of missing items and cleaning, same will be chargeable to the Licensee(s).

8.6 Please refer to the Charges found at Schedule 3.

8.7 At the expiry of the Licence Period, all keys must be surrendered to the Licensor to carry out a final inspection of the Premises.

9. Utilities

An allocation fee for Utilities is included in the Licence Fee, for energy usage. Should the standard energy usage be exceeded by the end of the Licence Period, then additional charges shall be deducted from the Security Deposit of each Licensee of the Premises. Should the calculated energy usage be lower than the allocated fee for utilities, a credit will be applied and refunded to the occupant.

10. Inventory

The Licensee acknowledges and accepts responsibility for the Inventory. Following inspection of the Premises and its contents, the Licensee is required to sign and return an Inventory list, within three (3) calendar days of their Check-in. Failure to return the signed Inventory list in the allotted time, will signify that the Licensee is in compliance with the Inventory.

11. Miscellaneous

11.1 The Licensor may amend this Licence Agreement from time to time as it deems necessary. It is the Licensee's responsibility to ensure that it familiarises itself with any amendments which the Licensor will endeavour to promptly bring to the attention of the Licensee.

11.2 The Licensee has read the foregoing Articles of Agreement, Schedules 1, Schedule 2, Schedule 3 and Schedule 4 attached, and has agreed with same. It is hereby confirmed that the Licensee has obtained

independent legal advice as to the status and interpretation of this Licence Agreement, as giving rise solely to the relationship of Licensor and Licensee. It is agreed and declared that nothing in this Licence Agreement and the Schedules hereto shall be or ought to be construed as granting any interest whatsoever in the Bedroom or Premises to the Licensee, or giving rise to the relationship of landlord and tenant between the Licensor and the Licensee, or as conferring on the Licensee any exclusive right of possession of the Premises or the Accommodation, or any right of possession at all therein, save to the extent necessary for the purposes of the Licence Agreement.

11.3 If any provision of this License Agreement is held to be illegal or unenforceable then the remainder of the License Agreement shall be unaffected.

11.4 This Licence Agreement shall be governed and construed in accordance with the laws of Ireland and the parties hereby submit to the exclusive jurisdiction of the Irish courts.

11.5 When government public health guidelines are in place for times such as a pandemic, visitors to the accommodation are not permitted. At such times, only residents are permitted in their dwelling. Visitors should not be invited or welcomed into the accommodation to protect our village community.

11.6 When government public health guidelines are in place for times such as a pandemic; physical distancing guidelines may be in place. At such times, social gatherings are not permitted in the residences.

SCHEDULE 1

Licence Fee

The Licence Fee shall include the following:

- A high-speed cable internet connection in the Bedroom and Wi-Fi service in Common Areas only
- Spare light bulbs
- Multichannel television
- Television licence (Required by Irish law)
- Refuse collection
- Academic year membership to available facilities at the University of Limerick Sports Arena
- A utilities allocation

*The Licensor takes no responsibility for interruption of service.

SCHEDULE 2

Terms and Conditions

12. Payment

12.1 The Licensee shall pay the Security Deposit and the Licence Fee, in the manner set out in this Licence Agreement.

12.2 Any account or balance on an account that remains outstanding one (1) day after the due payment date will be deemed to be an overdue account and the licensor the Licensor will issue a twenty-eight (28) day notice to vacate the Premises.

12.3 Subject to clause 1.1 and 1.2 of this Schedule 2, from time to time and at its sole discretion, the Licensor may agree varied arrangements with individual residents, where there are special and mitigating circumstances. Requests for such consideration should be addressed to the Licensor Manager.

12.4 No refund of any pre-payment shall be made in the event of early vacation of the Premises except in exceptional circumstances and then only at the discretion of the Licensor. In any event, the Security Deposit of €500 shall be retained by the Licensor. There shall be no obligation on the Licensor to find an alternative Licensee.

12.5 The Licensee must complete a reoccurring card payment plan and agree to one of the following options: A single payment of the entire rental fee, or a 3 month or 9 month payment schedule in accordance with the instructions on the Student Living Web Payment System at Studentliving.ul.ie

13. Premises Rules

13.1 Health and Safety

(a) The Licensee shall be bound by all fire safety and other Health & Safety Regulations for the safe and orderly management of the Premises and the Village as may from time to time be imposed and acquaint himself/herself with these regulations and with the emergency escape routes, and not interfere in any manner with the Fire Safety equipment.

(b) The unnecessary interference with fire safety equipment or the discharge of fire extinguishers is considered a serious act of vandalism, which is liable for criminal prosecution. Should this occur, there will be a will be a charge of €250 levied against the individual responsible, or equally against all occupants of the Premises or the relevant Block, if the individual cannot be identified.

(c) Residents must treat every fire alarm as an emergency, regardless of any previous false alarms.

(d) Fire resistant doors may not be wedged or held open.

(e) The Licensee shall not place or cause any obstruction in or on the Premises or on any hall, stairs or landings, or in or on any part of the Village and in particular place any vehicles, motorcycles or bicycles therein or thereon save in such locations as may be designated for the parking or storage of same. Non-compliance may result in termination of this Licence Agreement.

(f) The Licensee shall not store or keep or permit to be kept in or on the Premises or in or on any part of the Village, any dangerous, combustible, or unlawful substances or materials whatsoever, and the Licensee is under an obligation to report the presence of such substances or materials to the Licensor immediately.

(g) The Licensee shall not damage windows or doors. There will be a charge of €200 per incident for a breach of this clause 2.1(g), levied against the individual responsible or equally against all occupants of the Premises, if the individual cannot be identified. In the event of high winds, residents must ensure that all windows (including balcony doors and windows) are firmly closed.

(h) The Licensee is prohibited from throwing any object from windows and is prohibited from entering or exiting accommodation by way of a window.

(i) The Licensee shall not interfere with or overload any electrical apparatus installed in or on the Premises, and not install any additional electrical wiring, gas piping or portable gas or paraffin heaters into the Premises or any other part of the Village and shall ensure that any electrical goods which are brought onto the Premises by the Licensee are in proper working order and meet acceptable safety standards. Under no circumstances should more than one appliance be wired to a single plug.

(j) In the interest of fire safety, barbeques, candles, incense burners, aromatic oil burners, joss sticks, chip pans and any other similar items are not permitted on the Premises.

(k) Kitchens should not be left unattended while cooking is in progress.

(l) The Licensee shall not leave any electrical appliances switched on unsupervised.

(m) The Licensee shall not play ball games in any paved/green areas close to the Premises which could causes risk of damage to the windows or exterior to the Premises.

(n) Licensees may not enter or gain access to roofs, attic spaces, or any other areas that are designated as out of bounds on the Premises or within the Village.

(o) The Licensee must complete an incident or accident report form for all incidents and accidents in which he/she is involved in the Village and return it promptly to the Licensor Manager.

(p) On becoming aware of the urgent or emergency requiring attention the Licensee shall immediately notify the Licensor. For urgent operational matters outside normal Working Hours, the Licensee(s) should contact the Campus Security.

(q) Lithium batteries and battery packs of this nature used to power items such as scooters are not permitted in the residences as they are a fire safety risk.

(r) Plassey Campus Centre are committed to providing a safe environment for children and vulnerable adults. Plassey Campus Centre have a child safety statement in place, and it can be found on our website www.studentliving.ul.ie . The Designated Liaison Person for Plassey Campus Centre is John O'Rourke, Deputy Chief Operations Officer and his contact details are: John.Orourke@ul.ie or 061-202433.

13.2 Security

(a) The Licensee must ensure that the main door, balcony door and all windows of his/her Premises or part thereof are locked when not occupied. It is the responsibility of each resident to ensure that all external doors are kept closed. The security of each Premises is the responsibility of the occupants of that Premises. House and bedroom doors must be always closed. Windows must be locked when vacating a room. Please contact the Licensor immediately if you have concerns over the Premises security.

(b) The Licensee shall not, under any circumstances, part with possession of any Key to the Premises, and shall report any loss immediately to the Licensor. If this occurs outside of Working Hours, the Licensor shall contact the Campus Security. The Licensee shall be liable to the Licensor for the cost of the replacement of any Key. This includes €20 for a fob and physical key and €10 for a key card which is lost or destroyed. If the Key is lost more than once, the Licensee may be charged for the cost of a new replacement lock for security reasons. If the Key is not returned the occupants of the room must incur the cost of replacing the lock of the Premises.

(c) Should the Licensee require access to the Premises after Working Hours please contact Campus Security. A charge of €10 will apply.

(d) The Licensee shall not give stranger's admission to the Premises at any time day/night, as to do so poses a serious security risk to all residents. Residents who do so must accept the responsibility and consequences of such actions.

(e) The Licensee shall not impede or interfere in any respect whatsoever with the Licensor in the exercise of its right to possession of the Premises.

(f) All occupiers of the Premises must provide identification when requested to by security personnel or a Licensor representative and are required to comply with any reasonable directions given by such staff.

13.3 Damage cost

(a) In the event where there is damage to the Premises or public areas including the exterior of the Village, where those responsible cannot be identified, the Village Management reserves the right to impose a community levy at the end of Licence Period to all residents in the Village. If applied, the levy will be deducted from the Security Deposit of each Licensee at the end of the Licence Period.

(b) Where the individual responsible for any damage to the Premises is not identified, the cost of repair/replacement shall be borne by all occupiers of the Premises. This will include damage caused to, or loss from a Common Area.

(c) Individual damage to the Bedroom shall be the responsibility of the Licensee the Bedroom is allocated to.

(d) If the damage occurs in a Common Area of the Premises or Block, and the perpetrator cannot be identified, the repair costs will be borne by all residents of that Block.

(e) Charges for wear and tear of the Premises shall be at the discretion of the Licensor.

13.4 Occupation of the Premises

(a) The Licensee shall not sub-let, assign, or share possession of the Premises or any other part thereof with any person (other than those holding a similar Licence in respect of other Premises), or shall not permit the Premises, hereby licensed to the Licensee, to be occupied by any person during the Licence Period.

(b) Accommodation is allocated to Licensees for residential occupation only. The accommodation may not be used for the conduct of any business, nor can it be used as a business address. Activities that are prohibited include performance rehearsals, meetings, and any practical experiments whether course related or otherwise. This condition does not preclude the resident undertaking administration in relation to recognised University, clubs, and societies.

(c) The Licensee shall occupy the Premises assigned by the Licensor during the full Licence Period. A transfer to another premises managed by the Licensor may only be arranged with the permission and at the sole discretion of the Licensor.

(d) If the Licensee wishes to be absent from the Village for any length of time, he/she shall, in his/her own interest of safety, inform the Licensor Manager, and leave an address and telephone number at which he/she can be contacted in case of emergency.

(e) This Licence is personal to the Licensee and may not be assigned, sub-licensed or otherwise dealt with, in whole or part, by the Licensee.

(f) The Licensee shall keep the interior of the Premises in a clean and hygienic condition, including all fixtures, fittings, and installations therein and shall not damage same. The Licensee shall indemnify the Licensor against all claims arising out of any damage to the Premises.

(g) The Licensee shall hand over the Premises, its fixtures and fittings in good and proper order, and the same condition in which they found it upon the expiry of the License Period, and/or on revocation of the

Licence.

(h) All residents are expected to keep Common Areas of the Premises clean and tidy during the Licence Period, especially in circumstances where new arrivals will be arriving. Advance notice, where possible, will be given to existing residents of new arrivals.

(i) The Licensee shall not:

(i) deface the Premises and/or the Village.

(ii) drive nails or drawing pins into the walls or woodwork of the Premises; and

(iii) affix any form of sticky tape or blu tack to plaster or woodwork in the Premises.

The Licensee must remove any of the items listed above within twenty-four (24) hours of notification by the Licensor. The repair cost of any defacement will be deducted from the Security Deposit, or at the Licensor's discretion be payable by the Licensee to the Licensor on demand.

(j) The Licensee shall not remove or permit the furniture, fixtures and fittings, appliance or articles to be removed from the Premises or the Village.

(k) The Licensee shall not hang or permit to be hung or expose any clothes or other articles or exhibit any sign board, poster or advertisement matter or placard, flag or banner outside, in, or on the Premises or around the Village and in particular, affix any such or other signs or placard to the inside walls of the unit or the structure, plasterwork or woodwork therein. Any cost of rectifying non-compliance with this clause will be deducted from the Security Deposit. Any additional costs, which reach above the Security Deposit shall be an extra charge to the Licensee.

(l) The Licensee shall leave the Premises in a clean and orderly condition and remove all personal effects and belongings therefrom and not later than the agreed time on the day of departure. Any such personal effects or belongings so left in or on the Premises or in the Village after that time shall be disposed of by the Licensor at its discretion without incurring any liability to the Licensee.

13.5 Events within the Premises

(a) To ensure that events held in campus accommodation are safe, responsible, and enjoyable, it is necessary that an Event Request Form is completed by residents of the Premises, at least two (2) calendar days in advance of the planned event. The event must be approved by the Village Management. In doing so, both the Village Management and Campus Security are aware that an event is taking place and can assist so that the event can be held in a safe and responsible manner.

(b) Event Request Forms will be available from the Village Reception. Unauthorised events held without permission are a breach of security and the relevant disciplinary procedures will apply.

13.6 Nuisance

(a) The Licensee should not play musical instruments, radios, televisions, speakers, or other sound producing apparatus in such a manner as to cause distraction, annoyance or nuisance to the other Licensees of the Premises or the Village, and not between the hours of 22:00hrs and 08:00hrs. Failure to comply with this and based on complaints from other residents, may result in grounds for revocation of the Licence Agreement. The Licensor reserves discretion here.

(b) The Licensee shall not use balconies between 22:00hrs and 08:00hrs.

13.7 Visitors

(a) All overnight visitors must be approved in advance by Village Management. Subject to this approval the Licensee shall not permit visitors to remain overnight in or on any part of the Premises or the Village, and shall require all visitors to leave the Village by 22:00hrs. If the Licensee is repeatedly found not to be adhering to this requirement, it will result in an on-the-spot charge of €100 for the breach of the Terms and Conditions herein, or at the Licensor's discretion, revocation of this Licence Agreement, without refund of the Security Deposit.

(b) All such approved overnight visitors must be over the age of eighteen (18).

(c) The Licensee is responsible for all visitors to the Premises. Any damage or disturbances caused will be the responsibility of the Licensee.

13.8 Inventory

(a) It is acknowledged that an inventory of the items at the Premises referred to in this clause will be provided upon Check-in. The Licensee is required to inspect the Premises in accordance with this inventory list to ensure that all fixtures and fittings are in good order and condition. The Licensee will be required to sign and return the list to the Licensor.

(b) If the Premises are not maintained by the Licensee to a standard of cleanliness acceptable to the Licensor, the Licensor will notify the residents of the Premises, who will be required to remedy this issue within a twenty-four (24) hour period. The Licensor will carry out a further inspection of the Premises following this timeframe. If in the reasonable opinion of the Licensor, the Premises has not been cleaned to a satisfactory standard, they will appoint a contract cleaner to remedy the situation, the cost of which will be deducted from the Security Deposit of the Licensee and/or each occupant of the Premises in equal shares.

13.9 Health

(a) Any Licensee, who contracts a notifiable communicable disease that could be airborne and infect other residents sharing the accommodation and Premises, is required to notify the Village Reception at the earliest opportunity. In this event the Licensor may take advice from the University Health Service and public health

authorities. The Licensee shall comply with the terms of that advice.

(b) Licensees who, because of a medical condition are required to hold certain medicines or self-administers medical treatments while in residence at the Premises, must hold a valid and up to date prescription for same.

13.10 Refuse/Hygiene

(a) The Licensee shall not throw or deposit, or permit to be thrown or deposited, any dirt, rubbish, rags or other refuse in the Premises or any part of the Village. The Licensee shall remove all waste from the Premises on a regular basis and always make use of a common rubbish bin in respect of such items. The Licensee shall not allow any internal rubbish bins to overfill or spill onto walls or floors of the Premises. The Licensor reserves the right to charge the Licensee for failing to adhere to these requirements and, at the Licensor's discretion, to recover the amount so charged by deduction from the Licensee's Security Deposit.

(b) The Licensee is required to use the recycling facilities available in the Village. Each Village provides the facility to recycle glass bottles, jars, drink cans, cardboard, newspapers, and plastics. Each Licensee is required to use his/her plastic recycling bin for this purpose.

(c) The Licensee shall not undertake any cooking, or otherwise prepare any food in the Premises or within the Village, except in the kitchen of the Premises.

(d) The Licensee shall not dispose of any materials in any sink or lavatory or otherwise, so as to block any drains, pipes or sewers serving the Village.

(e) The Licensee shall not cover any wall vents/fans in the toilets and kitchens of the Premises, as these are required for ventilation under the Building Regulations. Ventilation is also especially important to avoid build-up of moisture and mould growth, particularly in kitchen and bathroom areas.

(f) Licensees who, because of a medical condition, self-administers medical treatments while in residence at the Premises, must take proper steps to dispose of any material which may constitute a hazard. Material such as needles or other sharp objects, medical tubing, or other waste, must be disposed of accordingly.

(g) Flushing sanitary items down the toilet is not permitted. Sanitary items, including but not limited to wipes, alcohol cloths and cotton wool, must be disposed of in the bins provided.

(h) In the interest of maintaining the accommodation in a clean and hygienic condition, the Licensee is required to clean and wash cooking utensils and crockery immediately after use, and periodically clean cookers and defrost fridges on a regular basis.

(i) The Licensee shall not keep an animal (except service animals), reptile, insect, or any form of pet in or on the Premises or in the Village.

(j) The Licensee shall not expose any bottles, containers, or other articles in the area of the windows of the Premises. The Licensor reserves the

right to remove and dispose of such items without notice.

(k) The Licensee shall not expose any washing or apparel or any linen on any part of the Premises or the Village.

(l) The Licensee shall keep the mattress and duvet supplied by the Licensor in a clean and neat condition, and to this end keep each item always covered with bed linen. The Licensee shall hand up same upon the expiry and/or revocation of this Licence Agreement, in good condition.

13.11 Storage

(a) Bicycles may not be stored inside the Premises and/or Common Areas. Licensees should park bicycles inside the designated bicycle sheds in the Village. Security cards for lockable bicycle sheds are available from the Village Reception. A fine of €100 will be levied on owners whose bicycles are found inside the Premises. The Licensor is not responsible for the security of bicycles anywhere on the Campus villages.

(b) The Licensee shall not store or hang any items on the balconies of the Premises. Licensees who wish to keep garden furniture on their balconies must obtain prior approval from the Licensor.

13.12 Internet

(a) The use of third-party internet router devices or wireless devices used to obtain internet access other than supplied in Licensee accommodation is not permitted. The use of third-party equipment will deteriorate the quality of network service provided to others.

(b) No satellite dishes are permitted anywhere on the Premises.

13.13 Inappropriate behaviour

(a) Any form of harassment or bullying, including but not limited to verbal, discriminatory, sexual, racial, or otherwise of any person in the Premises, Village or on Campus grounds shall constitute gross misconduct and the relevant disciplinary procedures will apply. This includes instances of intimidation and harassment on social media sites or through other forms of technology.

(b) Anti-social behaviour will not be tolerated, and any Licensee acting in this manner will be fined and may have their Licence Agreement revoked.

(c) The Licensee shall not in any way:

(i) interfere with, molest, make unwanted or uninvited advances (whether sexual or otherwise) to any other Licensee, student, or member of staff of the Licensor.

(ii) interfere with the rights and property of others.

(iii) engage in any behaviour which could, in the opinion of the Licensor, constitute a nuisance or annoyance towards other persons in the Village.

(iv) issue any false or malicious statements, or otherwise, incite hatred or discriminatory actions against any resident or other person associated with the Campus;

(v) endanger the safety or security of others on Campus, the Premises, or the Village.

In circumstances where the Licensee commits any of the above listed sanctions in clause 2.13(i)-(v) above, then the Licensor shall be entitled to revoke this Licence Agreement.

(vi) The Licensee shall not use the Premises for an illegal or immoral purpose.

(vii) It should be noted that being a registered student at the University or resident in the Premises or any Campus village accommodation does not provide protection from the Law. The Licensor has been, and is, prepared to use the normal procedures of the Law in the event of offences such as theft, drug abuse, harassment, assault and any other forms of criminal behaviour.

13.14 Guidance

A Code of Conduct for students in residence is outlined in the Campus Accommodation Student Handbook and is incorporated into this Licence Agreement. Any breach of this Licence and/or the Code of Conduct will result in a referral to the Village Disciplinary Committee. The Village Disciplinary Committee evaluates all cases and can impose penalties such as eviction from Campus residence. The Licensee should note that all incidents are referred to the University Advocate. The role of the University Advocate is to investigate and prosecute complaints about alleged violations of the Code of Conduct of the University.

13.15 Illegal substances

It should be noted that the Licensor and University have a zero-tolerance policy towards drugs and illegal substances. Licensees found to be using, selling, buying, in possession of or allowing their Premises to be used for the use, consumption, storage, buying or selling of any illegal substance in any Campus village will be in breach of this Licence Agreement and will be required to leave the accommodation within twenty-four (24) hours' notice and shall have their Licence Agreement revoked immediately. The Licensor reserves the right to inform the Gardaí of such activity.

13.16 Alcohol

Alcohol is not permitted on the grounds or in the corridors. A resident wishing to consume alcohol should do so in the confines of their Premises and is expected to do so in a responsible manner. Excessive alcohol consumption will not be tolerated. Being under the influence of alcohol will not be accepted as an excuse to either explain or justify irresponsible behaviour. If the general permission to consume alcohol is abused, it may be

limited or withdrawn.

13.17 Smoking

The University now operates a smoke free campus. Therefore, any resident of the Premises found to be smoking within the Premises may have their Licence Agreement revoked. Smoking includes, but is not limited to, tobacco and vaping. The University currently operates limited designated smoking areas on the Campus.

13.18 Inspection and privacy

(i) Residents are entitled to privacy within the Premises, including bedrooms. Residents may, however, expect to receive advance notice of a requirement of the Licensor, staff member or any person authorised by the Licensor to enter the Premises, inclusive of bedrooms, in accordance with clause 8 of the Articles of Agreement of this Licence Agreement.

(ii) The Licensor, staff member or any person authorised by the Licensor will retain the right to enter the Premises at any time, for any reason and without notice to carry out an inspection to search for drugs and/or illegal substances.

(iii) The resident or occupiers of the Premises shall not interfere with any inspection and shall comply with any such instructions issued to them accordingly.

13.19 Defects and Maintenance

(i) Licensees are expected to report defects as soon as practicable, so that remedial action may be taken. In the event maintenance requests are received late in the Working Day, they may not be reported to maintenance staff until the next Working Day.

(ii) Maintenance staffs are available on-call to attend to urgent problems requiring immediate attention, after normal Working Hours. Reports of problems should in the first instance be reported to the Village Reception or after Working Hours, to Campus Security.

(iii) If the Licensor requires the Licensee to vacate the Premises during the term of the Licence Period, by virtue of necessary alteration, maintenance, repairs or decoration required to be carried out in the Premises or the Village, or by virtue of such other circumstances as the Licensor may reasonably consider requires vacation of the Premises, the Licensee shall vacate the Premises within and for such period as the Licensor may stipulate PROVIDED THAT alternative accommodation is made available to the Licensee by the Licensee for the period to which the Licensor requires vacation of the Premises by the Licensee. The Licensor shall not be liable for any loss, costs or expenses suffered by the Licensee by reason of vacation of the Premises in accordance with this clause.

(iv) Construction work and work related to the delivery of Utilities may from time to time, take place in the vicinity of the Premises and Village. While the Licensor will attempt to minimise disturbance and inconvenience caused by such work, the Licensor will not be responsible for such disturbance or for the interruption of services that may result. The Licensor will not entertain claims for loss of amenity.

13.20 Security Deposit/Charges

(i) Subject to compliance with the Terms and Conditions in full herein, the Security Deposit will be refunded to the Licensee upon expiry and/or revocation of the Licence Agreement, after the Premises has been vacated and upon receipt by the Licensor of all keys and security cards issued to the Licensee.

(ii) Any outstanding fines, charges, damages, community levy, cleaning costs and outstanding administration charges will be deducted from the Security Deposit at the end of the Licence Period.

(iii) Residents who have been evicted from their room for breach of the terms under this Licence Agreement will not be entitled to a refund of their Security Deposit.

14. Data Protection

(i) The information relating to the online application form and this Licence Agreement is stored on a safe and secure database, as part of your student record. All other forms of information and/or applications which are related to this Licence Agreement and to the Licensees occupation, is held as a manual record stored securely and safely. Licensee data will be shared with University staff who have a lawful basis to review it. The information will be shared if required with the Village Management team, Accommodation office, Licensor administration staff and welfare officers at University of Limerick (Students Union Welfare Officer, counselling services, the Office of Student Affairs, International Education Division, Buildings and Estates). Limited information will be shared with Campus Security for verification purposes.

(ii) The Licensor will treat as confidential all information and personal data given to it in respect of this Licence Agreement and will comply with Data Protection Legislation.

(iii) The Licensor data protection statement can be found at https://campuslife.ul.ie/media/Data%20Privacy%20Statement.pdf .

(iv) If you have any further questions on the issue of data protection, please contact Campus Life Services at cls@ul.ie .

15. Communication

(i) Communications with residents will be by the Campus Life App, letter, email, published booklets, website postings and SMS text message to the mobile phone number which the

Licensee provided on their application form. The Licensee will receive communication via the pastoral care, organised events relevant to Campus villages, maintenance, notifications, housekeeping notifications, discipline, health and safety and financial matters such as outstanding debts.

(ii) If the Licensee is not interested in receiving text alerts from the Licensor, the Licensee can opt out of this service by advising the relevant Village Management by email or in person at the Village Reception. They will remove your mobile phone number from the database and discontinue any further SMS text messages to the Licensee. The Licensee will alternatively receive communication from the Licensor by email and/or letter.

(iii) Notwithstanding the above, the Licensor will send the Licensee an SMS text message in the event of an emergency, where possible.

16. Liability

(i) The Licensor shall not be liable for and is exonerated from all liability from any loss of valuables or personal belongings kept in or on the Premises or the complex which shall remain at the sole risk of the Licensee. This includes but is not limited to all vehicles, motorcycles or bicycles parked in the car park and bicycles racks. The Licensor strongly recommends that all occupants should ensure all personal effects and belongings, including but not limited to, bicycles and laptops. Please contact the Licensor for information on local insurance agents who can provide such cover.

(ii) Any belongings left behind after departure which is of value will be retained for three months, and thereafter will be deemed to have been abandoned and will be disposed of by the Licensor as it sees fit. This includes, but is not limited to, any bicycles left behind in our bicycle storage areas.

17. The Use of CCTV

(i) The Village residences are monitored by CCTV, and images produced are controlled by Campus Security. The Licensor has considered the use of CCTV and has decided it is required for the prevention and detection of crime, protecting the safety of residents and prevention and detection of damage to the Premises and Campus. CCTV images will not be used for any other purpose.

(ii) Campus Security officers carry personal CCTV recording devices on their person for use on their nightly patrols and when attending incidents. Footage from CCTV recordings may be used in disciplinary situations.

17.2 The Licensor does not have user access to provide residents with image copies or to review footage. However, should a resident require a copy of same, a request can be submitted to Campus Security.

17.3 The Licensor is aware of its obligations under applicable Law in respect of security surveillance and the use of CCTV shall comply with such Law.

17.4 The Licensor CCTV policy can be found at https://studentliving.ul.ie/index.jsp?p=119&n=215.

17.5 If you have any further questions on the use of CCTV, please contact Licensor Manager.

18. Lone Worker Device

18.1 The Licensor staff and Campus Security who are on duty outside of Working Hours, may have on their person a lone worker device (the "**Device**"). The Device is used to alert emergency services and request additional security back up if the staff member considers it necessary. The Device can also record audio when activated.

18.2 The Licensor considers the use of the Device necessary to protect staff on duty after Working Hours. The Device will be visible on the staff members clothing. The Device is activated only in the event of an emergency or in the event of a high-risk incident/situation.

18.3 Recordings are reviewed only by relevant authorities, including but not limited to the Licensor staff, Campus Security, and the Gardaí.

19. Pest Control Management

To ensure the Premises and Village remain pest and rodent free, the Licensor may employ the services of a professional Pest Control Management Company. The service provides an effective preventative maintenance plan to ensure the residences are free of unwanted vermin, insects or wildlife in the Premises and Campus village.

20. Fire Drill

The Licensor will operate a fire drill each semester. All residents are required to take part in this extremely important health and safety process. Immediate evacuation of the accommodation is essential during a fire drill.

21. Cleaning

On departure, the Village Management Team assess the Premises and will allocate an additional cleaning charge ranging from €50.00 to €100.00 depending on the condition of the Bedroom and Common Areas. This charge will be deducted from the Security Deposit.

22. Resident Welfare

If a resident is under the age of 18 and Village Management are concerned about their welfare, it will be the Village Management's decision to contact the parent or guardian in such circumstances. This decision will be made in the best interest of the resident.

23. Breach

23.1 In the event of the breach of any of these Terms and Conditions herein contained, the Licensor may at its sole discretion revoke this Licence Agreement and the Licensee shall immediately vacate the Premises, on

being given twenty-four (24) hours prior notice in writing, without prejudice to any other rights of the Licensor arising out of the breach of the Terms and Conditions of the Licence or otherwise.

23.2 The Licensee should note that he/she may not be allocated a room in Campus accommodation for any future years of study at the University, where he/she have been found to be in significant or repeated breaches of the Code of Conduct.

24. Village Manager

The Village Manager, being a duly authorised representative of the Licensor, is charged with the orderly and harmonious running of the Village. From time to time additional or alternative rules and regulations may be considered necessary by the Village Manager, which shall be deemed to form part and be incorporated into this Licence Agreement. All and any such additional rules and regulations shall be notified to residents by email or posting a typed copy of same on a notice board at the Village Reception, Common Areas within the Village, and such posting or affixing shall be deemed to constitute due and proper notice of same.

25. Customer Feedback

Campus Life Services provides excellent customer service to all our residents. We encourage feedback from our customers, and we would encourage anyone to communicate any queries they have with us.

The first point of contact for queries is your Village Management team. However, if you would like to contact a member of the Campus Life Services management team, the details are as follows:

Lee Gregson	General Manager Student Residences	Lee.Gregson@ul.ie
John O'Rourke	Chief Operations Officer (Interim)	John.Orourke@ul.ie

SCHEDULE 3

PLEASE NOTE: THE LIST OF INVENTORIES IN RESPECT OF THE LICENCE AGREEMENT WILL BE FURNISHED TO YOU UPON CHECK-IN TO THE RESIDENCE. AFTER YOUR INSPECTION OF THE PREMISES AND CONTENTS YOU WILL BE REQUIRED TO APPROVE THE LIST AND RETURN IT TO THE LICENSOR, WITHIN 3 DAYS OF YOUR ARRIVAL/RECEIPT OF KEY. FAILURE TO RETURN THE PAPERWORK IN THE ALLOTTED TIME, WILL SIGNIFY YOUR COMPLIANCE WITH THE INVENTORY.

SCHEDULE OF COSTS FOR ADDITIONAL CLEANING, INVENTORY REPLACEMENT & FINES	**AMOUNT IN EURO**
General:	
Carpet stains or burns (damage or replacement)	Repair / Replacement Cost
Light shades	Replacement Cost
Paint work / Damage per area/wall	Repair Cost
Removal of rubbish per bag	€15.00
Damage to blinds / curtains including staining	Repair / Laundry/ Replacement cost
Damage to furniture / upholstery	Repair/ Replacement cost
Missing / Discharged Fire extinguisher	€250.00
Missing Fire blanket	€200.00
Missing/ Broken Telephone	€100.00
Burn mark on furniture per burn	Repair Cost
Kitchen cleaning	€150.00 minimum cost
Bedroom cleaning	€40.00
Bathroom cleaning	€40.00
Balcony cleaning	€50.00
Kitchen / Living room floor polish	€80.00
Cooker cleaning	€50.00
Fridge cleaning (including defrosting)	€50.00
Glasses returned to campus bar	€20.00
Damage to Kitchen Chairs	Repair/ Replacement Cost
Damage to Kitchen Units	Repair/ Replacement Cost
Damage to Splash back tiles	Repair/ Replacement Cost
Missing/ Broken doorbell	Repair/ Replacement Cost
Carpentry Repairs	Repair/ Replacement Cost
Damage to / Replacement of Window Restrictor(s)	€50.00

Replacement Access Keys/Cards/Fobs	
Key Card (Cappavilla, Thomond & Dromroe)	€10
Fob Replacement (Plassey & Quigley)	€10
Physical Key (Troy, Kilmurry and Groody Village)	€10
Bedrooms:	
Replacement of desk light	€40.00
Replacement single mattress	€170.00
Replacement double mattress	€260.00
Broken Mirror	Repair/ Replacement Cost
Damage to Bedroom Blinds	Repair/ Replacement Cost
Damage to Doors/ Door handles	Repair/ Replacement Cost
Missing door numbers	Repair/ Replacement Cost
Bathrooms (shared and ensuite)	
Toilet brush / holder	€8.00
Shower curtain	€26.00
Broken toilet seat	€25.00
Bathroom bin	€10.00
Broken Mirror	Repair/ Replacement Cost
Damage to sink/ shower units	Repair/ Replacement Cost
Kitchen / Living Area:	
Inventory items (Cutlery, crockery, equipment)	Replacement cost
Disposal of privately owned fridge	€100.00
Damage to fridge	Replacement cost
Removal of bottles / cans between (15-20)	€15.00
Sweeping brush	€10.00
Mop	€10.00
Sink tidy	€8.00
Dustpan / Brush	€10.00
Plastic Basin	€7.50
Kitchen Bin	€20.00
Recycling Bin	€20.00
Broken shelf in fridge / freezer	€40.00
Broken vacuum Cleaner	€270.00
Broken head on vacuum	€15.00
Broken hose on vacuum	€13.00
Replacement kettle	€50.00
Replacement toaster	€50.00
Fines	
Anti-Social Behaviour Fine	€100
Repeat Anti-Social Behaviour Fine	€250

Tampering with Fire Equipment	€250
Bicycles stored inside	€100

Schedule 4

Guarantee



GUARANTEE FORM

I,_____, at the request of _____
("The Guarantor"parent/guardian) ("The Licensee")

and in consideration of the grant of the within Licence by Plassey Trust Ltd trading as Campus Life Services ("CLS") to the Licensee HEREBY COVENANT with CLS that the Licensee will pay the Licence fee, the Booking/Damage Deposit, Energy Deposits and Charges and any other outgoings or charges hereinbefore reserved on the dates and in the manner hereinbefore specified and will perform and observe all the Licensees covenants and conditions hereinbefore contained and in case of any default by the Licensee in respect of such payments or in the observance or performance of such covenants and conditions aforesaid I will pay and make good to CLS on demand all or any losses, damages, costs, charges and expenses thereby arising or incurred by or levied on the Licensee PROVIDED ALWAYS AND IT IS HEREBY AGREED that any neglect or forbearance of CLS in endeavouring to obtain payment of the said payments hereinbefore mentioned when the same become payable or in enforcing the performance of the covenants and Conditions hereinbefore on the Licensees part contained to be observed and performed and that any time which may be given to the Licensee by CLS shall not release or exonerate or in any way affect my liability hereunder and FURTHER PROVIDED ALWAYS that CLS at its absolute discretion apply any balance of funds held by CLS under the terms of the said Licence in partial or full satisfaction of any claims against the Licensee or myself.

SIGNED BY THE SAID: _____
(parent/guardian signature)

GUARANTOR NAME (block capitals) _____

GUARANTOR ADDRESS _____

_____

GUARANTOR CONTACT NUMBER _____

GUARANTEE EMAIL ADDRESS _____

To be signed on check in at your Village Reception in the presence of:

WITNESS _____

ADDRESS _____

_____