



Summary report from meeting of COTEC

5 March 2020

Given the recent increase in the number of confirmed positive cases within Ireland, the purpose of the meeting was to address the possibility of a potential campus closure.

Expanded Attendance included:

Y Bao, P Burke, S Doyle, D Fitzgerald, A Flaherty, M Foley, M Guzniczak, C Kearns, H Kelly-Holmes, K Mey, R Msetfi, E Moran, G O'Brien (Chair), L O'Reilly, J Page, R Reidy, R Ryder, P Thornton.

The meeting dealt with the following considerations:

- The merging of the Critical Incidences Team with Executive Committee to form COTEC to consider the UL reaction to the crisis, given the seriousness of the situation and the effect on the institution.
- A critical incident management plan for the closure of the university campus.
- A risk assessment of the University's operations in the case of a hard or a soft closure of the UL campus.
- Protocols in the event of a confirmed case within the UL Community and /or of a UL campus resident.
- A review of the latest World Health Organisation, Health Service Executive and Department of Foreign Affairs advice and their practical consideration in a UL context.
- Specific issues relating to subsidiary staff of UL.
- Teaching and Learning remote delivery plans in preparation for a move to fully online delivery.
- IT considerations in preparing for staff to work from home.
- Students on cooperation education placements both at home and abroad as well as Erasmus students both abroad and those studying at UL.
- Alternative modes of assessment outside of sit down closed book exams.