

Module Exam Requirements Collection System (MERCs)

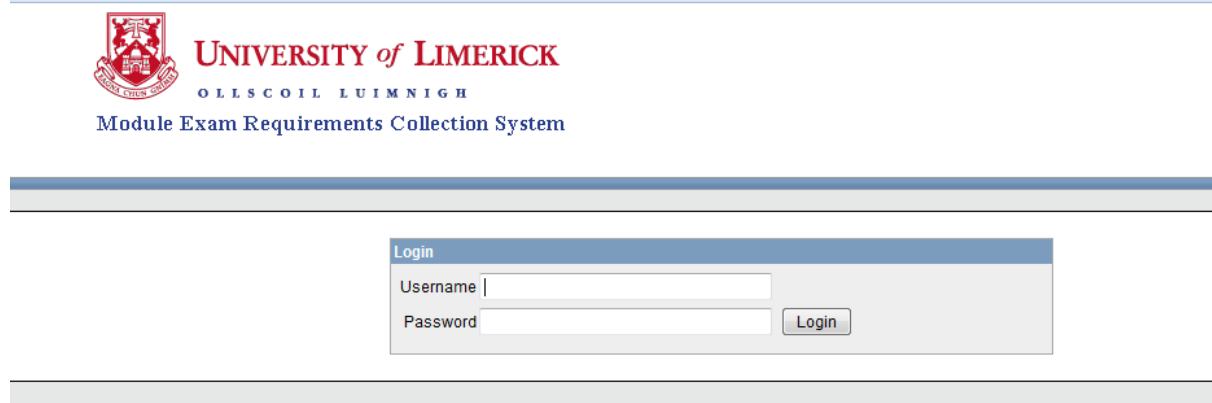
This system allows the module leader to provide exam requirements information online for the modules they are assigned to for the relevant semester. The information entered in this system is then used to generate the semester exam timetable.

How to access MERCs:

To log on to the web based module exam requirements collection system:

Go to <https://beta2.ul.ie:4443/pls/ascs/f?p=200>

You will see the following screen:



The screenshot shows the login interface for the University of Limerick's Module Exam Requirements Collection System. At the top left is the university's crest, followed by the text "UNIVERSITY of LIMERICK" in red and "O L L S C O I L L U I M N I G H" in blue. Below this is the title "Module Exam Requirements Collection System" in blue. A horizontal bar separates this header from the login form. The login form has a blue header with the word "Login" in white. It contains two input fields: "Username" and "Password", each with a vertical cursor. To the right of the "Password" field is a "Login" button. A second horizontal bar is located below the login form.

- Username = your UL network user name (e.g. martina.osullivan)
- Password = your UL network password
- Click on the Login Button

The system will automatically pick up your academic department. Please click 'Dept Reports' tab to view exam details entered to date for your department modules. You can also identify any modules where no information has been entered to date.



The screenshot shows the main menu of the system. At the top, there are two tabs: "List of Modules" and "Dept Reports". The "Dept Reports" tab is highlighted with a red arrow pointing to it from the right. Below the tabs, the text "Departmental Administrators" is displayed, followed by the instruction "Please click 'Dept Reports' tab to view your department's module exam details entered to-date". The rest of the page is empty.

A dash under both 'Last Upd' and 'Submitted' means that the lecturer (name appears under 'Prs Name') has not accessed the system to enter and submit their Exam Requirements.

A dash under 'Submitted' with a date under 'Last Upd' means that the lecturer did not click the 'Submit Requirements' button after entering Exam Requirements for that module (they may have clicked on the 'Save for Later' button only).

It is imperative that a date appears under both these headings 'Last Upd' and 'Submitted'; if no date is present it means that the requirements for that module have not been submitted to Academic Registry Division (ARD).

Mod Code	Exam	Dur	Loc	Rooms	Rules	Material	Cosched	Cs Mods	Link	Rpt	Rpt Same	Last Upd	Submitted	Prs Name
PN4015	Y	1.5	SAA	-	Calculator:Scripts	-	Y	PN5902	-	Y	-	18-09-2013	18-09-2013	Seamus Gordon
PN4017	N	-	-	-	-	-	-	-	-	N	-	12-09-2013	12-09-2013	Niall Seery
PN4021	-	-	-	-	-	-	-	-	-	-	-	-	-	Niall Seery
PN4103	Y	1.5	SAA	-	Scripts:Calculator	-	-	-	-	Y	-	18-09-2013	18-09-2013	Seamus Gordon
PN4105	Y	1.5	SAA	-	Scripts:Collect Question Paper:Calculator	-	-	-	-	N	-	23-09-2013	23-09-2013	Diarmaid Lane
PN4305	Y	2.5	DPT	SR3015B:SR3005A:SR3004	Question Paper:Collect Question Paper	-	-	-	-	Y	-	12-09-2013	12-09-2013	Niall Seery
PN6001	-	-	-	-	-	-	-	-	-	-	-	-	-	Diarmaid Lane
PN6011	-	-	-	-	-	-	-	-	-	-	-	-	-	TA3MOE
PN6021	-	-	-	-	-	-	-	-	-	-	-	-	-	TA1MOE
PT3001	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Emma O'Brien
PT3011	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Farhad Panahifar
PT3021	N	-	-	-	-	-	-	-	-	N	-	11-02-2014	11-02-2014	Con Sheahan
PT3031	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Ellen Fowler
PT3041	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Patrick Walsh
PT3051	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Ivor Lanning
PT3061	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Bernie Rushe
PT3071	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Peter Williams
PT3081	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Seamus Clifford
PT3091	N	-	-	-	-	-	-	-	-	N	-	14-02-2014	14-02-2014	Ingrid Hunt
PT4005	Y	2.5	SAA	-	Scripts:Dictionary	Graph Paper:Statistics Tables	Y	PT4315	-	Y	Y	20-09-2013	20-09-2013	Peter Williams

It is possible to access this system from off-campus by setting up Secure Remote Access to UL Internal Websites. The link below outlines how to connect to UL resources from off-campus.

<http://ulsites.ul.ie/itd/connecting-home>