UNIVERSITY OF LIMERICK
OLLSCOIL LUIMNIGH

Step 4: Register for your Modules!

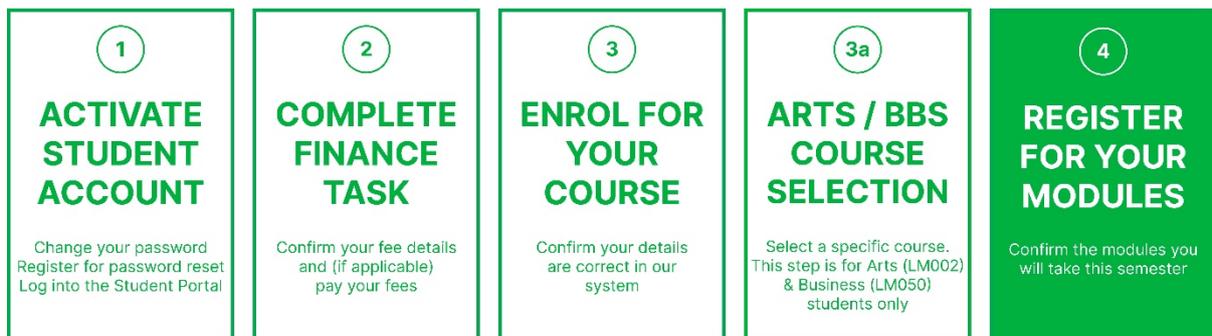| ① ACTIVATE STUDENT ACCOUNT	② COMPLETE FINANCE TASK	③ ENROL FOR YOUR COURSE	③a ARTS / BBS COURSE SELECTION	④ REGISTER FOR YOUR MODULES
Change your password Register for password reset Log into the Student Portal	Confirm your fee details and (if applicable) pay your fees	Confirm your details are correct in our system	Select a specific course. This step is for Arts (LM002) & Business (LM050) students only	Confirm the modules you will take this semester

What you will need to complete this step:

- Your Student ID number and password

Modules are the classes/subjects that you take each semester as part of your course and consist of lectures and labs/tutorials.

This Step confirms the modules you are taking, which enables us to provide you with your timetable.

1. In the Student Portal, click 'Click here to complete module registration'.

At this stage, depending on your course of study, you may need to select module choices. This is where the registration process splits into the following two options. You will be directed to the correct screen for your course:

   A. Registration for courses with no choices
   B. Registration for courses with choices

A. REGISTER FOR PROGRAMMES WITH NO CHOICES

1. After you clicked on the **Module Registration** link, you will be presented with the following screen.

Here you will see the modules you are registering for. If the list is correct, click on the **Enter Selections** button. If the list is incorrect, you can log a call for help with the Academic Registry through the Student Hub Online.

2. You are then asked to confirm your module selections in this next screen.

To confirm your modules, click on the **Confirm Selections** button.

3. You will then be presented with a list of your confirmed modules, as seen in this next screen. You are now registered for these modules. To exit module registration, click on **Logout**.

Confirmed Modules - thank you for successfully completing module registration. You have been sent a confirmation email.
The screen shows the list of modules confirmed by the student.

You have now completed Module Registration.

A confirmation email should arrive to either your personal / student email address within 2 working days.

B. REGISTER FOR PROGRAMMES WITH CHOICES

If your programme requires you to make elective choices, follow the steps below.

1. You will see a list of elective choices similar to the following.

Once you know the elective options you want, click on the **Select** checkbox to the left of the module(s) you wish to choose, and then click on the **Submit Selection** button. In this instance, let's say you want to choose the Principles of Law module.

2. The next screen you see lists your core modules and your chosen Principles of Law module. If you are happy with your selection(s), click on the **Enter Modules** button.

3. You are asked to confirm your module selection in this next screen.

Module Registration Details

This page is part of the Module Registration screens. To undo your last selection, click on the Undo Last Change button. To proceed with registration, click on the Confirm Module Diet button.

If you are experiencing problems with registration, email all details to sifeedback@ul.ie.

Student Details

Student:	
Name:	

Enter Diet

Year	Period	Status	Rank	Module	Occ	Level	Credits	Name
2005/6	SEM1	C	02	CH4701	A	1	3.00	GENERAL CHEMISTRY 1
2005/6	SEM1	C	03	EE4001	A	1	3.00	ELECTRICAL ENGINEERING 1
2005/6	SEM1	O		LA4901	A	1	3.00	PRINCIPLES OF LAW
2005/6	SEM1	C	00	MA4001	A	1	3.00	ENGINEERING MATHEMATICS 1
2005/6	SEM1	C	01	ME4111	A	1	3.00	ENGINEERING MECHANICS 1
2005/6	SEM1	C		ME4611	A	1	3.00	COMPUTING

[Undo Last Change] [Confirm Module Diet]

To confirm your selections, click on the **Confirm Module Diet** button.

Please note: You **cannot** undo your selections after clicking on the **Confirm Module Diet** button. See further details below.

4. You will then be presented with a list of your confirmed modules, as seen in the next screen.

Confirmed Modules

Shown below is the finalised list of modules you have selected for study.

To change your selection, contact the Student Academic Administration Office at sifeedback@ul.ie.

You have now **completed** module registration. To view other Portal options, click **Logout** and log in again.

Student Details

Student:	
Name:	

Module List

Year	Period	Status	Rank	Module	Occ	Level	Credits	Name
2005/6	SEM1	C	02	CH4701	A	1	3.00	GENERAL CHEMISTRY 1
2005/6	SEM1	C	03	EE4001	A	1	3.00	ELECTRICAL ENGINEERING 1
2005/6	SEM1	O		LA4901	A	1	3.00	PRINCIPLES OF LAW
2005/6	SEM1	C	00	MA4001	A	1	3.00	ENGINEERING MATHEMATICS 1
2005/6	SEM1	C	01	ME4111	A	1	3.00	ENGINEERING MECHANICS 1
2005/6	SEM1	C		ME4611	A	1	3.00	COMPUTING

You have now completed Module Registration.

A confirmation email should arrive to either your personal / student email address within 2 working days.

Undoing Module Selection

Please note that you **cannot** undo your selections after clicking on the **Confirm Module Diet** button. Once you've clicked on **Confirm Module Diet**, changes can only be made through Academic Registry.

Before you click Confirm Module Diet you can undo your selection(s) by using the **Undo Last Change** button if you change your mind or made an incorrect selection. Suppose you are in the **Module Registration Details** screen in step 2 above. To change your selection(s), follow the steps below.

To undo your last selection, click on the **Undo Last Change** button (do not use the **Back** button on the browser toolbar).

Module Registration Details

This page is part of the Module Registration screens. To undo your last selection, click on the Undo Last Change button. To proceed with registration, click on the Enter Modules button.

If you are experiencing problems with registration, email all details to sifeedback@ul.ie.

Student Details

Student:	(
Name:	)

Enter Diet

Year	Period	Status	Rank	Module	Occ	Level	Credits	Name
2005/6	SEM1	C	02	CH4701	A	1	3.00	GENERAL CHEMISTRY 1
2005/6	SEM1	C	03	EE4001	A	1	3.00	ELECTRICAL ENGINEERING 1
2005/6	SEM1	O		LA4901	A	1	3.00	PRINCIPLES OF LAW
2005/6	SEM1	C	00	MA4001	A	1	3.00	ENGINEERING MATHEMATICS 1
2005/6	SEM1	C	01	ME4111	A	1	3.00	ENGINEERING MECHANICS 1
2005/6	SEM1	C		ME4611	A	1	3.00	COMPUTING

View/Add Comments

Undo Last Change   Enter Modules

You are now brought back to the next screen. This time, let's assume you want to select French for Engineers 1A instead of Principles of Law. To do this, you click on the **Select** checkbox to the left of French for Engineers 1A and then you click on the **Submit Selection** button.

Student Module Registration

In this page you will find a list of modules from which you must choose the specified number for study

Student Details

Module Elective for	
Name	
Registration Year	
Period	SEM1
Current selection	1
Total number of selections	1

Module Selections

You must select minimum 1.00 module and maximum 1.00 module

Select	Module			Level	Credit	Name
☐	LA4901			1	3.00	PRINCIPLES OF LAW
☐	FR4421			1	3.00	FRENCH FOR ENGINEERS 1A
☐	GE4411			1	3.00	GERMAN FOR ENGINEERS 1 (BEGINNERS)
☐	GE4421			1	3.00	GERMAN FOR ENGINEERING/SCIENCE A1

Undo Last Change   Undo Selections   Submit Later   Next Selection >>   Submit Selection

<< Previous Selection

The next screen you see shows your revised choices. You can change your selection(s) as many times as you want by using the **Undo Last Change** button (not the **Back** button on the browser toolbar). Assuming you are now happy with your selection(s), you click on the **Enter Modules** button.

Module Registration Details

This page is part of the Module Registration screens. To undo your last selection, click on the Undo Last Change button. To proceed with registration, click on the Enter Modules button.

If you are experiencing problems with registration, email all details to sifeedback@ul.ie.

Student Details

| Student: | |
| Name: | |

Enter Diet

Year	Period	Status	Rank	Module	Occ	Level	Credits	Name
2005/6	SEM1	C	02	CH4701	A	1	3.00	GENERAL CHEMISTRY 1
2005/6	SEM1	C	03	EE4001	A	1	3.00	ELECTRICAL ENGINEERING 1
2005/6	SEM1	O		FR4421	A	1	3.00	FRENCH FOR ENGINEERS 1A
2005/6	SEM1	C	00	MA4001	A	1	3.00	ENGINEERING MATHEMATICS 1
2005/6	SEM1	C	01	ME4111	A	1	3.00	ENGINEERING MECHANICS 1
2005/6	SEM1	C		ME4611	A	1	3.00	COMPUTING

[View/Add Comments]

[Undo Last Change] [Enter Modules]

You are asked to confirm your module selection in this next screen.

Module Registration Details

This page is part of the Module Registration screens. To undo your last selection, click on the Undo Last Change button. To proceed with registration, click on the Confirm Module Diet button.

If you are experiencing problems with registration, email all details to sifeedback@ul.ie.

Student Details

| Student: | |
| Name: | |

Enter Diet

Year	Period	Status	Rank	Module	Occ	Level	Credits	Name
2005/6	SEM1	C	02	CH4701	A	1	3.00	GENERAL CHEMISTRY 1
2005/6	SEM1	C	03	EE4001	A	1	3.00	ELECTRICAL ENGINEERING 1
2005/6	SEM1	O		FR4421	A	1	3.00	FRENCH FOR ENGINEERS 1A
2005/6	SEM1	C	00	MA4001	A	1	3.00	ENGINEERING MATHEMATICS 1
2005/6	SEM1	C	01	ME4111	A	1	3.00	ENGINEERING MECHANICS 1
2005/6	SEM1	C		ME4611	A	1	3.00	COMPUTING

[Undo Last Change] [Confirm Module Diet]

To confirm your selections, click on the **Confirm Module Diet** button. (Please note that you **cannot** undo your selections after clicking on the **Confirm Module Diet** button. Once you've clicked on this button, changes can only be made through Student Academic Administration.)

You will then be presented with a list of your confirmed modules.

You have then completed Module Registration. A confirmation email should arrive to either your personal / student email address within 2 working days.

If you have difficulty with Module Registration you can log a call for help with the Academic Registry through the [Student Hub Online](#).